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**MOORPARK COLLEGE
C**lassified **S**enate
*The objective of this organization shall be to address the non-bargaining concerns of the classified employees and in the spirit of participatory governance work with college management in the development and implementation of college goals and objectives to promote campus community involvement, personal development, and collegiality.*

**MEETING NOTES**

**Thursday, December 1, 2011 | 12 – 1 p.m., Room A-138**

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| **POSITION** | **OFFICER NAME** | **ATTEND** |  | **AREA**  | **SENATOR NAME** | **ATTEND** |
| President | Maureen Rauchfuss |  |  | Administration/ Fountain Hall | Kathy McDonald Rojas | **X** |
| Vice President | Linda Sanders | **X** |  | LMC/ Physical Science | Elena Lucin | **X** |
| Treasurer | Peggy Spellman |  |  | Health Science/ Campus Center | Felicia Torres |  |
| Secretary | Katharine Boyd | **X** |  | Applied Arts/ Technology/ CDC | Allam Elhussini | **X** |
| Former President | Kim Watters | **X** |  | Performing Arts/ Communications | Vacant |  |
| **GUESTS** | **DEPARTMENT** | **ATTEND** |  | LLR/HSS | Micaela Aguilar | **X** |
| Marcela Hernandez | Health Science |  |  | Academic Center/ Gym/ M&O | Dianne Costabile |  |
| Myhanh Tu | LMC / Physical Science | **X** |  | Music/ EATM | Gilbert Downs |  |

| **TOPIC** | **ACTION** |
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| 1. **CALL TO ORDER/INTRODUCTIONS**

Linda Sanders welcomed everyone in attendance and called the meeting to order.  | **The meeting was called to order at 12:00 p.m.** |
| 1. **ACTION ITEMS**
2. **Approval of Meeting Notes | November 3, 2011**

The Senate approved the minutes for the November 3, 2011 meeting. |  |
| 1. **PUBLIC FORUM** – There were no speakers for the public forum.
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| 1. **REPORTS/ PRESENTATIONS**
	1. **Executive Board**
		1. **President –** Maureen Rauchfuss was not present, but Linda requested on her behalf that everyone try to recruit volunteers from their respective departments for the upcoming Holiday Luncheon.
		2. **Vice President –** Linda Sanders had no report for this meeting.
		3. **Treasurer –** Peggy Spellman was not present.
		4. **Secretary –** Katharine Boyd informed the Senate that Skip Smith, the locksmith, has finally returned to work having fully recovered from his illness. He has appreciated everyone’s well wishes.
	2. **Area Representatives**
		1. **Administration/Fountain Hall (Kathy McDonald Rojas)**

Kathy reported that enrollment for next semester is, with intent, down by half a percent. There are 912 classes that are full with a waiting list, and 443 classes that are already closed completely. Kathy also announced that Glenela Rajpaul’s last day of work was yesterday; she has gone on maternity leave for her third child. * + 1. **LMC/Physical Science (Elena Lucin)**

Elena reported that the vacuum lines in Physical Science have been repaired, and that she has also sent an email to her entire department asking for volunteers for this year’s luncheon. She has not yet received any responses.* + 1. **Health Science/Campus Center (Felicia Torres)**

No new updates from these areas.* + 1. **Applied Arts/Technology/CDC (Allam Elhussini)**

No new updates from these areas.* + 1. **LLR/HSS (Micaela Aguilar)**

No new updates from these areas. * + 1. **Academic Center/Gym/M&O (Diane Costabile)**

No new updates from these areas.* + 1. **Music/EATM (Gilbert Downs)**

No new updates from these areas.* + 1. **Performing Arts/Communications (Vacant)**

No new updates from these areas.* 1. **Participatory Representatives**
		1. **SEIU Updates (Felicia Torres)**

In Felicia’s absence, Mickey Aguilar reported that everyone should watch their email on Friday, December 2, for an announcement from Dan Casey. All union members should also make an effort to attend the next SEIU meeting on Monday, December 5, at noon.* + 1. **Co-Curricular (Allam Elhussini)**

There was no new report from this committee.* + 1. **Education CAP**

There was no new report from this committee.* + 1. **Facilities CAP (Kim Watters)**

There was no new report from this committee.* + 1. **Fiscal Planning (Maureen Rauchfuss)**

There was no new report from this committee. * + 1. **Ethics**

There was no new report from this committee.* + 1. **Safety**

There was no new report from this committee.* + 1. **Wellness**

There was no new report from this committee.* + 1. **DCSL (Maureen Rauchfuss)**

There was no new report from this committee.* 1. **Committees / Task Forces**
		1. **Holiday Luncheon (Kim Watters)**

Kim reported that there are only 22 registrants for the luncheon so far, but she has received several lovely items for door prizes, the silent auction and the chance drawing. All items were announced from a list which included – among other treasures – a Lakers jacket, membership in a cheesecake-of-the-month club, yearlong family membership passes for the EATM zoo, crocheted baby blankets, and a pack Disneyland tickets from County Schools Credit Union.* + 1. **Website Committee (Kim Watters)**

Kim will continue to update the Senate website.* + 1. **Fundraising Committee (Allam Elhussini)**

Allam reported that See’s candy sales made over $200, and thanked everyone for their participation.* + 1. **Scholarship Committee (Kim Watters)**

There was no new report from this committee.* + 1. **Sunshine Committee (Maureen Rauchfuss)**

There was no new report from this committee. |  |
| 1. **NEW BUSINESS** – none.
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| 1. **ADJOURNMENT**
 | **Meeting adjourned at 1:00 p.m.** |

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| **HANDOUTS** | **MEETING CALENDAR 11/12****1st Thursday, 12-1 p.m., A-138** |
| **AGENDA** | 12/1/11 – **Website and distributed** | **2011** | ~~8/11~~, ~~9/15~~, ~~10/13~~, ~~11/3~~, 12/1 |
| **MEETING NOTES** | 11/3/11 – **Website and distributed** | **2012** | 1/5, 2/2, 3/1, 4/5, 5/3, 6/7 |
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