***Committee on Accreditation and Planning - Education***

*Responsible to plan, monitor and evaluate the college-wide educational master planning process:*

*Annual Program Planning ~ Educational Master Plan 05-08 ~Accreditation Self-Study Process Implementation*

**Agenda**

**February 28, 2012**

**2:30 PM – 4:00 PM, CCCR**

|  |  |  |  |  |  |  |  |  |
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| **Standing Members** | | | | | | | | **Campus Community** |
| **Position** | **Name** | **Present** | **Deans** | **Present** | **Coord. & Dept. Chairs** | **Name** | **Present** |  |
| 2011-2012  ED CAP Co-Chairs | Lisa Miller |  | Pat Ewins |  | ACCESS | Sherry D’Attile |  | **Welcome!**  Please Sign In |
| Lee Ballestero |  | Music/Dance | Robert Salas |  |
| 2012-2013  ED CAP Co-Chair s |  |  | Theatre/Comm Studies | John Loprieno |  |
|  |  | Counseling | Corey Wendt |  |
| Exec Vice Pres | *vacant* |  | EOPS | Cesar Flores |  |
| Acad Senate Rep | Nenagh Brown |  | Student Activities | Sharon Miller |  |
| Classified Rep | Kim Watters |  | Student Health Ctr Coordinator | Sharon Manakas |  |
| Student Service Council Reps. (2) | Richard Torres |  | Inajane Nicklas |  | CIS | Mary Mills |  |
| Kathy Colborn |  | English/Humanities | Sydney Sims |  |
| M&O Rep | John Sinutko |  | World Languages/ESL | D. Perry Bennett |  |
| Inst Research | Lisa Putnam |  | Library Services | Faten Habib |  |
| Assoc Students Rep | JT Mendoza  Hannah Coyle |  | Julius Sokenu |  | Child Dev Ctr Coordinator | Cara Dallamora Celniker |  |
| Digital and Media Arts | Joanna Miller |  |
|  | | | Visual and Applied Arts | Tim Stewart |  |
| Kim Hoffmans |  | EATM/Animal Sciences | Brenda Woodhouse |  |
| Life Sciences | Norm Marten |  |
| Health Sciences Coordinator | Carol Higashida |  |
| Lisa Miller |  | Chemistry/Earth Science | Deanna Franke |  |
| Computer Science/CNSE | Martin Chetlen |  |
| Mathematics | Chris Cole |  |
| Physics/Astronomy/Engineering | Clint Harper |  |
| Lori Bennett |  | Athletics | Cherisse Sherman |  |
| Behavioral Science | Cynthia Barnett |  |
| Business | Tim Weaver |  |
| History/Institutions | Ranford Hopkins |  |
| Kinesiology/Health | Del Parker |  |

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| **TODAY’S HANDOUTS** | **Meeting Calendar 09 - 10**  **4th Tuesday 2:30 in CCCR** | **Topic** | **Meeting Calendar 09 - 10**  **4th Tuesday 2:30 in CCCR** | **Topic** |
| New Program Plan Evaluation page | ~~Sept. 27, 2011~~ | Goals | ~~Jan. 24, 2012~~ |  |
|  | ~~Oct. 25, 2011~~ |  | Feb. 28, 2012 |  |
|  | ~~Nov. 22, 2011~~ | Program Plan Template | Mar. 27, 2012 |  |
|  |  |  | Apr. 24, 2012 | Goals |

**Agenda**

1. Welcome Committee Members – Please sign in and let Lisa Miller and/or Lee Ballestero know about any updates to representatives.

2. Review of Minutes for January 24, 2011

Discussion:

Motion to approve: Second:

Action:

3. Program Planning –

1. Due date for 2012-13 plans: March 15, 2012
2. All programs must meet with Lisa Putnam to discuss their SLO data collection by March 15, 2012.
3. Program Plan Evaluation form
   * Motion to pilot the evaluation form this spring: \_\_\_\_\_

4. Accreditation Planning Agendas and Recommendations tracking

A. Accreditation update – the letter and town hall

B. Planning agendas spreadsheet – group work by standard, please turn in your tables’ notes at the end of the meeting

C. Reminder: Send evidence related to work on the planning agendas or recommendations to **mc\_accreditation@vcccd.edu**

5. Announcements:

6. Meeting adjourned at \_\_\_ PM