***Committee on Accreditation and Planning - Education***

*Responsible to plan, monitor and evaluate the college-wide educational master planning process:*

*Annual Program Planning ~ Educational Master Plan 05-08 ~Accreditation Self-Study Process Implementation*

**Agenda**

**April 24, 2012**

**2:30 PM – 4:00 PM, CCCR**

|  |  |
| --- | --- |
| **Standing Members** | **Campus Community** |
| **Position** | **Name** | **Present** | **Deans** | **Present** | **Coord. & Dept. Chairs** | **Name** | **Present** |  |
| 2011-2012ED CAP Co-Chairs | Lisa Miller |  | Pat Ewins |  | ACCESS | Sherry D’Attile |  | **Welcome!**Please Sign In |
| Lee Ballestero |  | Music/Dance | Robert Salas |  |
| 2012-2013ED CAP Co-Chair s |  |  | Theatre/Comm Studies | John Loprieno |  |
|  |  | Counseling | Corey Wendt |  |
| Exec Vice Pres | *vacant* |  | EOPS | Cesar Flores |  |
| Acad Senate Rep | Nenagh Brown |  | Student Activities | Sharon Miller |  |
| Classified Rep | Maureen Rachfuss |  | Student Health Ctr Coordinator | Sharon Manakas |  |
| Student Service Council Reps. (2) | Richard Torres |  | Inajane Nicklas |  | CIS | Mary Mills |  |
| Kathy Colborn |  | English/Humanities | Sydney Sims |  |
| M&O Rep | John Sinutko |  | World Languages/ESL | D. Perry Bennett |  |
| Inst Research | Lisa Putnam |  | Library Services | Faten Habib |  |
| Assoc Students Rep | JT Mendoza Hannah Coyle |  | Julius Sokenu |  | Child Dev Ctr Coordinator | Bonnie Baruch |  |
| Digital and Media Arts | Joanna Miller |  |
|  | Visual and Applied Arts | Tim Stewart |  |
| Kim Hoffmans |  | EATM/Animal Sciences | Brenda Woodhouse |  |
| Life Sciences | Norm Marten |  |
| Health Sciences Coordinator | Carol Higashida |  |
| Lisa Miller |  | Chemistry/Earth Science | Deanna Franke |  |
| Computer Science/CNSE | Martin Chetlen |  |
| Mathematics | Chris Cole |  |
| Physics/Astronomy/Engineering | Clint Harper |  |
| Lori Bennett |  | Athletics | Cherisse Sherman  |  |
| Behavioral Science | Cynthia Barnett |  |
| Business | Reet Sumal |  |
| History/Institutions | Ranford Hopkins |  |
| Kinesiology/Health | Del Parker |  |

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| **TODAY’S HANDOUTS**  | **Meeting Calendar 09 - 10****4th Tuesday 2:30 in CCCR** | **Topic** | **Meeting Calendar 09 - 10****4th Tuesday 2:30 in CCCR** | **Topic** |
|  | ~~Sept. 27, 2011~~ | Goals | ~~Jan. 24, 2012~~ |  |
|  | ~~Oct. 25, 2011~~ |  | ~~Feb. 28, 2012~~ |  |
|  | ~~Nov. 22, 2011~~ | Program Plan Template | ~~Mar. 27, 2012~~ |  |
|  |  |  | Apr. 24, 2012 | Goals |

**Agenda**

1. Welcome Committee Members – Please sign in and let Lisa Miller and/or Lee Ballestero know about any updates to representatives.

2. Review of Minutes for March 27, 2011

Discussion:

Motion to approve: ; Second:

Action:

3. Review of Committee Goals 2011-2012 –

* Review and revise the program plan evaluation process and timeline.
* Raise faculty, staff and student awareness of accreditation mid-term report timeline.
* Monthly reporting on Planning Agenda and Recommendations progress.

4. Evaluation of committee processes 2011-2012 – What did we do well? What can we do better and how?

5. Committee Goals for 2012-2013 –

* Monitor and collect feedback on the program plan evaluation process.
* Make recommendations regarding the program planning and evaluation process.
* Raise faculty, staff and student awareness of accreditation mid-term report.
* Institute workgroup for collecting evidence for the Midterm Report.

6. Accreditation Planning Agendas and Recommendations tracking

Updated version located on the meetings website: http://www.moorparkcollege.edu/departments/administrative/presidents\_office/public\_meetings/edcap/meetings.shtml

Reminder: Send evidence related to work on the planning agendas or recommendations to **mc\_accreditation@vcccd.edu**

7. Announcements:

The workgroup volunteers will have a brief meeting after this meeting to discuss their task collecting evidence: Nenagh Brown, Martin Chetlen, Faten Habib, Joanna Miller, Lisa Putnam, and Corey Wendt.

8. Meeting adjourned at \_\_\_\_ PM.