

# Academic Senate Executive Council Minutes

Tuesday, 02 December 2008, 2:30 p.m.

Campus Center Conference Room B

STANDING MEMBERS						Guests
POSITION	NAME	PRES ENT	POSITION	NAME	PRES ENT	<b>Welcome! Please sign in.</b>  Michelle Perry  Bob Gregg
ASEC Pres	Margaret Tennant	X	Health Sciences	Delila Sankaran	X	
ASEC V.P.	Rolland Petrello		History/Institutions	Nenagh Brown	X	
ASEC Secretary	Roberta Harma	X	Library	Mary LaBarge	X	
ASEC Treasurer	Rex Edwards	X	Life Sciences	Andrew Kinkella	X	
Athletics	Howard Davis		Mathematics	Phil Abramoff	X	
Behavioral Sciences	Kristi Almeida-Bowin		Modern Languages	Raquel Olivera		
Business/ CIS	Tim Weaver	X	Music/ Dance	James Song		
Chemistry/ Earth Sciences	Deanna Franke	X	Physical/ Health Education	Nancy Stewart	X	
Counseling	Chuck Brinkman	X	Physics/ Astronomy	Clint Harper	X	
Computer Sci/ CNSE	Vish Viswanath		Student Health Center	Dena Stevens	X	
English/ ESL	Judith Ramos		Theater Arts/ Communications	John Loprieno	X	
EATM	Cindy Wilson	X	Media/ Visual Arts	Riley Dwyer	X	
ACCESS	Melanie Masters	X	Associated Students	Lauren Lewow	X	

TODAY'S HANDOUTS and/or PROJECTIONS	Meeting Calendar 08-09 Tuesday 2:30-4 pm PCR		
Agenda	September 2, 2008	September 16, 2008	September 30, 2008
Minutes from Nov. 4, 2008	October 7, 2008	October 21, 2008	
VCCCD F09 Budget Allocation	November 4, 2008	November 18, 2008	December 2, 2008
MC Bookstore Textbook Adoption Information for Faculty	January 20, 2009	February 3, 2009	February 17, 2009
Proposal to add Program Plan: Three Year Review to template	March 3, 2009	March 17, 2009	March 31, 2009
Ad hoc committee on amplified sound		April 21, 2009	
Behavior Intervention Team Referral form	May 5, 2009		Fac/Staff Brunch 5/ /09

**Meeting Called to Order: 2:30 pm**

**Meeting at a Glance:**

Issue	Discussion	Main Participants	Action Taken (if applicable)
Hiring Prioritization 2008	Priority list from the Nov meeting was distributed	ASEC	President Eddinger has not finalized the list for Fall 2009.
Amplified Sound on campus	Recommendation of ad hoc committee to limit amplified sound	ASEC	Revisions will be made and 2 <sup>nd</sup> reading will occur at Jan meeting.
Program Plans- add Three Year Review to Plans	Proposal to add Three Year Review was rejected	ASEC	Vote: 6 For, 7 Nay, 3 abstained
BIT (Behavior Intervention Team) Form	Online Referral form was presented for review	ASEC	ASEC will review and discuss this at the Jan. meeting.

## **Detailed Dialogue:**

### ***I. Public Comments***

- none

### ***II. Approval of Minutes***

- Minutes from Nov. 4, 2008- approved.

### ***III. Treasurer's Report***

- Rex Edwards reported:
  - Checking: \$ 1408.54
  - Savings: \$ 678.18

### ***IV. Committee Reports***

- **Curriculum Report (Mary LaBarge)**  
none.
- **EdCAP Report ( Rolland Petrello)**  
Accreditation committees are meeting and gathering documentation for upcoming accreditation visit.
- **Facilities CAP Report (Phil Abramoff)**  
none
- **Faculty Development Report (Nenagh Brown)**  
Mini grant funds are still available, only \$12,000 of the \$20,000 has been used to date. Grant applications will be advertised in the spring.  
They are developing a Flex Plan for spring flex days.
- **Fiscal Report (Margaret Tennant)**  
Town Hall Meeting was held last week on current budget and addressing how a mid-year 10% cut will be achieved.
- **TechCAP Report (John Loprieno)**  
none
- **Senate Subcommittees Reports**  
none
- **Associated Students (ASB) Report (Lauren LeWow)**  
Students are concerned about expected fee increases and are planning a letter-writing campaign.  
They are also currently holding a canned food drive.
- **District Report (M Tennant)**  
Fiscal – Margaret Tennant reviewed the VCCCD allocation model for the FY09 adopted budget.

## *Unfinished Business*

- **Faculty Hiring Prioritization**  
List from November 18 Prioritization Meeting was distributed to committee members. President Eddinger has not made a final priority list yet.
- **Ad hoc committee on Amplified Sound**  
ASC discussed the recommendations of the ad hoc committee. Tennant will revise for 2<sup>nd</sup> reading at January meeting.
- **Program Plan: Three Year Review**  
The proposal to add a Three Year Review section to Program Plans was rejected. Vote was 6 For, 7 Nays, 3 abstentions.
- **ASC concerns about IT support of registration**  
Margaret Tennant announced that IT has plans to correct problems with Banner.

## *V. New Business*

- **New campus bookstore policies**– Michelle Perry and Darlene Melby  
Used books buyback, new state laws (Ed Code section 66406 and AB 2477).  
*Moorpark College Bookstore Textbook Adoption Information for Faculty* was distributed along with copies of California Association of College Stores (CACS) *California Bookstores and Textbook Prices*, a table that summarizes ED Code section 66406 and its recommendations to Publishers and Colleges on keeping textbook prices as low as possible.
- **B.I.T.** – Dean Pat Ewins  
Dean Ewins distributed a draft of a new online BIT Referral Form to the committee. The form may be completed online. A question was raised about what to do if the student refuses to sign the form. This will be considered as unfinished business at the January ASC meeting.

## *VI. New Concerns*

## *VII. Announcements*

- **Faculty Service Hours** are due Dec 31.

**Meeting Adjourned:** 4:10 pm.      **Next ASEC meeting:** Jan. 20, 2008 at 2:30 pm.