

Academic Senate Council Minutes

Tuesday, 20 January 2009, 2:30 p.m.

Campus Center Conference Room

STANDING MEMBERS						Guests
POSITION	NAME	PRES ENT	POSITION	NAME	PRES ENT	Welcome! Please sign in.
ASEC Pres	Margaret Tennant	X	Health Sciences	Delila Sankaran	X	Bob Gregg
ASEC V.P.	Rolland Petrello	X	History/Institutions	Nenagh Brown	X	
ASEC Secretary	Roberta Harma	X	Library	Mary LaBarge	X	
ASEC Treasurer	Rex Edwards	X	Life Sciences	Andrew Kinkella	X	
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Kristi Almeida-Bowin	X	Modern Languages	Raquel Olivera		
Business/ CIS	Tim Weaver	X	Music/ Dance	James Song	X	
Chemistry/ Earth Sciences	Deanna Franke	X	Physical/ Health Education	Nancy Stewart	X	
Counseling	Chuck Brinkman	X	Physics/ Astronomy	Clint Harper	X	
Computer Sci/ CNSE	Vish Viswanath	X	Student Health Center	Dena Stevens		
English/ ESL	Judith Ramos		Theater Arts/ Communications	John Loprieno		
EATM	Cindy Wilson		Media/ Visual Arts	Riley Dwyer	X	
ACCESS	Melanie Masters	X	Associated Students	Lauren Lewow		

TODAY'S HANDOUTS and/or PROJECTIONS	Meeting Calendar 08-09 Tuesday 2:30-4 pm PCR		
Agenda	September 2, 2008	September 16, 2008	September 30, 2008
Minutes from 12/2/08 meeting	October 7, 2008	October 21, 2008	
Proposal to amend residency requirement for articulation of high school CTE classes	November 4, 2008	November 18, 2008	December 2, 2008
Revised AS recommendation on amplified sound on campus	January 20, 2009	February 3, 2009	February 17, 2009
District Admin Policies 4040-4060	March 3, 2009	March 17, 2009	March 31, 2009
Statement of professional ethics		April 21, 2009	
	May 5, 2009		Fac/Staff Brunch 5/ /09

Meeting Called to Order: 2:30 pm

Meeting at a Glance:

Detailed Dialogue:

Issue	Discussion	Main Participants	Action Taken (if applicable)
DCSL Proposal to change residency requirement for CTE college credit	Proposal would eliminate 12 unit residency requirement	Karen DuBois	Will be reviewed and voted on at Feb 3 meeting
Amplified sound on campus	Revised statement was reviewed – 2 nd reading	ASC	ad hoc committee will revise statement for 3 rd reading on Feb 3
Notifying students when course materials are only available online	Students need to be notified if course materials are only online	ASC	M. Tennant and M. Masters will write a proposal for the ASC
Nominations of ASC officers for 2008-2009	Nominations were approved: President: Jeff Baker Vice President: Riley Dwyer and Rex Edwards Secretary: Roberta Harma and Lisa Putnam Treasurer: Nenagh Brown	ASC	Vote to approve was unanimous. Ballots will be distributed through email and elections will be held Jan 23 to Feb 3.

I. Public Comments

- Karen DuBois – Faculty, Career Services
Ms. DuBois presented a proposal from the District Council of Student Learning (DCSL) that would eliminate the 12 unit residency requirement before credit can be granted by credit-by-exam for high school/ROP articulated courses in CTE career pathways. This would allow students to receive their community college credit upon entering college, rather than waiting one or two years. This would only apply to second year CTE courses in high school that correlate with comparable introductory courses at Moorpark College, and if the student is able to pass the Credit-by-exam.
The proposal will be reviewed at the February 3 ASC meeting.

II. Approval of Minutes

- Minutes of Dec. 2, 2008 – approved as amended.

III. Treasurer's Report

- Rex Edwards reported:
 - Checking: \$ 2921.54
 - Savings: \$ 896.07
 - The Academic Senate thanks the Moorpark College Physics Department for their generous donation to the Academic Senate fund.

IV. Committee Reports

- **Curriculum Report (Mary LaBarge)**
CurricuNet training for faculty is scheduled for next week, Jan 26-28.
- No other committee reports.

V. Unfinished Business

- **Discussion: Instructor requirements for web-enhanced classes**
Melanie Masters proposed that a notification that required class materials are only available online be included in the schedule of classes for that course or section, so students are aware of required materials that are only available online. Bookstore textbook lists on Webstar may take care of this problem, by notifying students when they register for a course. Margaret Tennant and Masters will write a proposal for the ASC to review at the Feb 3 meeting.
- **Second reading: ASC policy recommendation for amplified sound on campus.**
Recommendations of ad hoc committee were reviewed and the following revisions were recommended:
Add a section referring to Petitions for exception can be made through EVP office, and
Exclude EATM and Child Development from the upper campus for this purpose.

VI. New Business

- **Nominations for ASC Executive Board Officers**
Nominated for ASC President – Jeff Baker
For Vice President – Riley Dwyer and Rex Edwards
For Secretary – Roberta Harma and Lisa Putnam
For Treasurer – Nenagh Brown

Discussion: The committee discussed how a sabbatical leave would affect the office of a newly elected ASC officer and options for how this might be addressed.

Issues about release time while on sabbatical and how to handle a temporary vacancy of the position were discussed. This situation is not addressed in the Senate Constitution and Bylaws.

Motion was made to approve nominations for officers, motion was seconded, vote to approve was unanimous.

- **Review for approval: ASC Procedural Guidelines**

Margaret Tennant plans to prepare a document that will outline procedures for submitting proposals and documents to the Academic Senate. This will be ready for the Feb 3 meeting.

- **District Administrative Policy 4040-4060**

The committee will review these policies for discussion at the February 3 meeting.

- **Statement of Professional Ethics** from Moorpark College Faculty Handbook.

This statement was developed by a past Academic Senate Council. Committee will review it for the Feb 3 meeting.

VII. New Concerns

- **Lengthen ASC meeting time**

M Tennant proposed we extend the meetings to 4:30 if necessary so that the committee is able to complete the agenda for each meeting.

- **Hiring Prioritization List**

Phil Abramoff requested that we ask President Pam Eddinger to speak to ASC about the final hiring prioritization list.

- **College Service Form**

There is no official campus-wide college service form. The Union-VCCCD contract only requires that college service hours be reported but does not designate that a specific form be used.

- **Restriction on using allusers email**

It was generally agreed that this is a cumbersome restriction that needs to be revised or removed.

VIII. Announcements

- Faculty Development Grant (mini grants) opportunities are still available.

Any unused funds will be lost to us and returned to the state general fund.

Meeting Adjourned: 4:05 pm. **Next ASC meeting:** Feb 3, 2009 at 2:30 pm.