

Academic Senate Council Minutes

Tuesday, 3 February 2009, 2:30 p.m.

Campus Center Conference Room

STANDING MEMBERS						Guests
POSITION	NAME	PRES ENT	POSITION	NAME	PRES ENT	Welcome! Please sign in.
ASEC Pres	Margaret Tennant	X	Health Sciences	Delila Sankaran	X	
ASEC V.P.	Rolland Petrello	X	History/Institutions	Nenagh Brown	X	
ASEC Secretary	Roberta Harma	X	Library	Mary LaBarge	X	
ASEC Treasurer	Rex Edwards	X	Life Sciences	Andrew Kinkella		
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Kristi Almeida-Bowin	X	Modern Languages	Raquel Olivera	X	
Business/ CIS	Tim Weaver	X	Music/ Dance	James Song		
Chemistry/ Earth Sciences	Deanna Franke	X	Physical/ Health Education	Nancy Stewart		
Counseling	Chuck Brinkman	X	Physics/ Astronomy	Clint Harper	X	
Computer Sci/ CNSE	Vish Viswanath	X	Student Health Center	Dena Stevens	X	
English/ ESL	vacant		Theater Arts/ Communications	John Loprieno	X	
EATM	Cindy Wilson	X	Media/ Visual Arts	Riley Dwyer	X	
ACCESS	Melanie Masters	X	Associated Students	Lauren Lewow	X	

TODAY'S HANDOUTS and/or PROJECTIONS	Meeting Calendar 08-09 Tuesday 2:30-4 pm PCR		
Agenda	September 2, 2008	September 16, 2008	September 30, 2008
Minutes from 1/20/09 meeting	October 7, 2008	October 21, 2008	
Proposal to rescind residency requirement for awarding high school earned college credit	November 4, 2008	November 18, 2008	December 2, 2008
Statement of professional ethics	January 20, 2009	February 3, 2009	February 17, 2009
District Admin Policies 4040-4060	March 3, 2009	March 17, 2009	March 31, 2009
Revised ASC recommended policy on amplified sound on campus		April 21, 2009	
Recommendation for informing students about required online texts	May 5, 2009		Fac/Staff Brunch 5/ /09

Meeting Called to Order: 2:30 pm

Meeting at a Glance:

Issue	Main Participants	Action Taken (if applicable)
Faculty Hiring Prioritization	Dr. Pam Eddinger	
ASC election results	ASC	Results of ASC election were reported
DCSL Proposal to rescind residency requirement for earned college credit	ASC	Vote to approve was unanimous
ASC policy on amplified sound on campus	ASC	Vote to approve was unanimous
Statement of professional ethics	ASC	subcommittee will revise for 2 nd reading on Feb 17
ASC Recommendation for informing students about required online texts.	ASC	Revision will be reviewed on meeting Feb 17

Detailed Dialogue:

I. Public Comments

- none

II. Approval of Minutes

- Minutes of Jan. 20, 2009 – approved.

III. Treasurer's Report

- Rex Edwards reported:
 - Checking: \$ 3221.54
 - Savings: \$ 896.07

IV. Committee Reports

- **Curriculum Report (Mary LaBarge)**
CurricuNet training for Curriculum Committee members and faculty was held last week. CC is hoping CurricuNet can be used in conjunction with MCshare during meetings so documents can be projected for review and revisions by the committee as a whole.
- **EdCAP Report (Rolland Petrello)**
Preparations for 2010 accreditation visit continue.
- **Facilities CAP Report (Phil Abramoff)**
Projects currently under construction are the Academic Center and Health Science Building. The EATM project is in Phase1 with construction expected to begin in April 2010. Possible Solutions to campus parking problems continue to be discussed.
- **Faculty Development Report (Nenagh Brown)**
The committee is planning workshops to update faculty on new computer applications– myvcccd, filling out ARFs.
- **Fiscal Report (Margaret Tennant)**
none
- **TechCAP Report (John Loprieno)**
Trakit subcommittee is prioritizing requests from Program Plans.
- **Senate Subcommittees Reports**
none
- **Associated Students (ASB) Report (Lauren LeWow)**
ASB is producing a Talent Show for students and organizing a student rally for March in Sacramento to protest cuts in education.
- **District Report (M Tennant)**
DCHR – requested ASC revisit academic titles for uniformity between the three colleges.

Invited Guest: Moorpark College President Pam Eddinger – Dr. Eddinger addressed faculty hiring prioritization for Fall 2009.

She agrees with the top ten positions recommended by the joint ASC/Dean's Council meeting held in November 2008, but wishes to be conservative by opening only four positions at this time. Three positions carried-over from Fall 2008 are history, graphics/multimedia, and psychology. The fourth position is music. All are contingent on funding.
FTO – Full time obligation has been waived for this year.

V. *Unfinished Business*

- **Results of elections for ASC Executive Board Officers**

A record number of 118 ballots were cast.

The results are:

- ASC President – Jeff Baker
- Vice President – Rex Edwards
- Secretary – Lisa Putnam
- Treasurer – Nenagh Brown

New officers will assume their duties in June 2009.

Discussion: The Senate Bylaws do not address guidelines for elections.

Margaret Tennant convened a subcommittee to develop guidelines on election procedures to add to the Senate Bylaws. Rolland Petrello, Nenagh Brown, Melanie Masters, and Kristi Almeida-Bowin volunteered.

- **Recommend rescinding Residency Requirement for awarding High School students earned college credit** – 2nd reading – request for approval.

It was moved, seconded, and the vote was unanimous to approve the proposal.

- **ASC Recommended Policy for Amplified Sound on Campus** – 3rd reading – request for approval. The recommendation includes a map delineating the areas where amplified sound is prohibited. It was moved, seconded, and the vote was unanimous to approve the recommended policy.

- **Academic Affairs Procedures Batch #2** - 2nd reading – request for approval.

AP4040 -Library and other instructional support services: Mary La Barge proposed revisions. It was moved, seconded, and the vote was unanimous to approve the revised version.

AP4021 -Program Discontinuance: Motion was made to table, vote was unanimous.

AP4025 –Criteria for Associate Degree and General Education: Motion was made to table this, vote was unanimous.

AP 4026 –International Education: This should be forwarded to Maureen Rauchfuss to be reviewed.

AP 4030 -Academic Freedom – It was moved, seconded, and the vote was unanimous to approve, with the removal of the Note Box that would make this procedure optional.

AP 4060 –Delineation of functions: It was moved, seconded, and the vote was unanimous to approve.

AP 4100 –Graduation requirements for degrees and certificates: It was moved, seconded, and the vote was unanimous to approve.

AP 4102 –Occupational/Vocational Technical Programs: It was moved, seconded, and the vote was unanimous to approve.

AP 4103 -Work Experience: It was moved, seconded, and the vote was unanimous to approve.

- **Support for Statements of Professional Ethics in Faculty Handbook** - 2nd reading – request for approval.
Margaret Tennant convened a subcommittee to review the Statement and revise it as necessary. The subcommittee consists of Riley Dwyer, Phil Abramoff, and Melanie Masters.
- **Discussion: Recommendation for informing students about requiring online access of course materials.**
Margaret Tennant distributed a proposed recommendation to the committee for discussion and revision. The revised recommendation will be reviewed at the next ASC meeting on Feb 17.
- **Discussion: All Users email and Luminis**
Margaret Tennant expressed ASC concerns to MC President Pam Eddinger. A pilot program for posting messages will be tested at Moorpark College.

VI. *New Business*

- **Discussion: Guide to ASC Response and Action Responsibilities**
Margaret Tennant distributed an Academic Senate Council Response and Action Guide for the committee to review and comment on at the next ASC meeting Feb. 17.

VII. *New Concerns*

- **Length of class meeting**
Discussion about Ed Code and required lengths of classes that last more than one hour. Margaret Tennant will ask the VP Council about this.
- **Enrollment Management**
M. Tennant will ask management to speak to ASC about decisions to cancel classes.

VIII. *Announcements*

- Next meeting: Report from Equivalency Ad hoc committee.

Meeting Adjourned: 4:25 pm. **Next ASC meeting:** Feb 17, 2009 at 2:30 pm.