

# Academic Senate Council Minutes

Tuesday, 3 March 2009, 2:30 p.m.

Campus Center Conference Room

STANDING MEMBERS						Guests
POSITION	NAME	PRES ENT	POSITION	NAME	PRES ENT	<b>Welcome! Please sign in.</b>  Robert Gregg Kathryn Adams Sally Ponce- O'Rourke Linda Loiselle
ASC Pres	Margaret Tennant	X	Health Sciences	Delila Sankaran	X	
ASC V.P.	Rolland Petrello	X	History/Institutions	Nenagh Brown	X	
ASC Secretary	Roberta Harma	X	Library	Mary LaBarge		
ASC Treasurer	Rex Edwards	X	Life Sciences	Sandy Bryant	X	
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Kristi Almeida-Bowin	X	Modern Languages	Raquel Olivera	X	
Business/ CIS	Tim Weaver		Music/ Dance	James Song		
Chemistry/ Earth Sciences	Deanna Franke	X	Physical/ Health Education	Nancy Stewart	X	
Counseling	Chuck Brinkman	X	Physics/ Astronomy	Clint Harper	X	
Computer Sci/ CNSE	Vish Viswanath	X	Student Health Center	Dena Stevens	X	
English/ ESL	Beth Gillis-Smith	X	Theater Arts/ Communications	John Loprieno	X	
EATM	Cindy Wilson		Media/ Visual Arts	Riley Dwyer	X	
ACCESS	Melanie Masters	X	Associated Students	Lauren Lewow		

TODAY'S HANDOUTS and/or PROJECTIONS	Meeting Calendar 08-09 Tuesday 2:30-4 pm PCR		
Agenda	<del>September 2, 2008</del>	<del>September 16, 2008</del>	<del>September 30, 2008</del>
Minutes from 2/17/08 meeting	<del>October 7, 2008</del>	<del>October 21, 2008</del>	
District Admin Policy 4025	<del>November 4, 2008</del>	<del>November 18, 2008</del>	<del>December 2, 2008</del>
Statement of Professional Ethics	<del>January 20, 2009</del>	<del>February 3, 2009</del>	<del>February 17, 2009</del>
Program Plan: Three Year Review	March 3, 2009	March 17, 2009	March 31, 2009
AP 7120-B: Recruitment and Hiring: Faculty	April 21, 2009	May 5, 2009	Fac/Staff Brunch 5/ /09

**Meeting Called to Order: 2:30 pm**

**Meeting at a Glance:**

Issue	Main Participants	Action Taken (if applicable)
ASC election ad hoc committee report and recommendation to rerun VP election for VP	ASC	Recommendation to rerun election was not approved. Vote: 8 For, 10 Against, 4 abstain. An ad hoc committee to develop election guidelines to add to the bylaws was convened.
VCCCD District Administrative Policy 4025 on Associate Degree and General Education	ASC	AP 4025 was approved by unanimous vote
Faculty Ethics statement	ASC	2 <sup>nd</sup> reading scheduled for March 17 meeting
District Equivalency policy	ASC	Tabled for March 17 meeting

## **Detailed Dialogue:**

### ***I. Public Comments***

- Moorpark faculty, Linda Loiselle and Robert Gregg, expressed concern about reports they had heard that ASC was rerunning the election for Vice President. It was noted that this was on the agenda for this meeting.

### ***II. Approval of Minutes***

- Minutes of Feb.17, 2009 – approved.

### ***III. Treasurer's Report***

- Rex Edwards reported:
  - Checking: \$ 3324.54
  - Savings: \$ 1196.07

### ***IV. Committee Reports***

- Curriculum Committee(M Tennant) – The Curriculum Committee discussed the need for ASC to develop a procedure for nominating candidates for the position of Curriculum CoChair.
- Facilities CAP (P Abramoff)
  - Academic Center is still on schedule for completion in 2010. Equipment and furnishings for 33 classrooms will need to be decided. Dean's Council and EVP will decide which departments will populate the Center. ASC may want to give some input on this.
  - Health Center will need to be equipped and furnished, with some funding by Measure S.
  - EATM in second phase, bids are about to go out.
  - Projects to be prioritized include plans for ACCESS, plans for area that will be vacated by HS trailers when Health Science Building is completed.
  - Copy Center plans: District wide vendor that will provide staffed service is proposed.
  - Colleges are reviewing: walk-in or self-service should be avoided, electronic submission might be possible. ASC should be involved in the decision process.
- Faculty Development (N Brown) Two proposals were approved to receive funding from mini grant funds: service learning and learning communities proposals.
- District (M Tennant)
  - DCHR –Draft of Admin Policies AP 7120-B Recruitment and Hiring faculty was distributed to the committee for review and comments at the March 17 meeting.
  - The Board of Trustees will hear recommendations for uniform professional titles for instructors at VCCCD colleges. ASC approved professional titles for Moorpark College faculty in 2007.

### ***V. Unfinished Business***

- **Recommendations of ad hoc committee on ASC officer election concerns – 2<sup>nd</sup> reading**

The ad hoc committee report was read to the ASC by the ad hoc committee chair: the committee examined voting records, ballots, and campaign literature that was distributed to adjunct faculty, and concluded that the campaign literature contained misleading information about the powers of ASC Vice President that might have influenced the outcome of the election. They recommended that another election be held for the office of ASC Vice President.

Motion was made to adopt the ad hoc committee's recommendation to rerun the election for ASC Vice President, motion was seconded, and a standing vote was held. The results of the vote were 7 For, 10 Opposed, and 4 Abstained. The recommendation to rerun the election was rejected.

Discussion: The Academic Senate Constitution and Bylaws do not address specific guidelines for elections. At the February 3 ASC meeting, ASC President, Margaret Tennant, convened an ad hoc committee to develop guidelines on election procedures to add to the Senate Bylaws. Volunteers for the committee were Rolland Petrello, Nenagh Brown, Melanie Masters, Kristi Almeida-Bowin, and Clint Harper.

- **Administrative Policy AP 4025 - third reading**  
AP 4025 Philosophy and criteria for Associate Degree and General Education – The policy was reviewed by Chuck Brinkman, counseling faculty, who proposed it be approved with no revisions. It was moved, seconded, and the vote was unanimous to approve as written.
- **Faculty Ethics Statement – recommendations of ad hoc committee – 1<sup>st</sup> reading**  
Committee reviewed and suggested revisions. 2<sup>nd</sup> reading will occur at March 17 meeting.
- **District Equivalency policy - recommendations of ad hoc committee – 1<sup>st</sup> reading**  
Tabled for March 17 meeting.

#### **VI. *New Business***

- a. Program Plan Three Year Review addendum – Review for Mar 17 meeting. Reps from EdCAP will be present to answer questions.
- b. What is “core”? - M Tennant read definitions of “core” (from Pam Eddinger’s Feb 9 email)

#### **VII. *New Concerns***

Faculty expressed concerns about courses being cancelled too early (up to 2 weeks before the start of a semester), canceling second year courses in a program.

#### **VIII. *Announcements***

- Town Hall meeting Wed. March 4: Budget and “core” discussion

**Meeting Adjourned:** 4:08 pm.      **Next ASC meeting:** March 17, 2009 at 2:30 pm.