

Academic Senate Council Minutes

Tuesday, 31 March 2009, 2:30 p.m.

Fountain Hall 115

STANDING MEMBERS						Guests
POSITION	NAME	PRES ENT	POSITION	NAME	PRES ENT	Welcome! Please sign in.
ASC Pres	Margaret Tennant		Health Sciences	Delila Sankaran	X	
ASC V.P.	Rolland Petrello	X	History/Institutions	Nenagh Brown	X	
ASC Secretary	Roberta Harma	X	Library	Mary LaBarge	X	
ASC Treasurer	Rex Edwards	X	Life Sciences	Sandy Bryant	X	
Athletics	Howard Davis		Mathematics	Phil Abramoff	X	
Behavioral Sciences	Kristi Almeida-Bowin	X	Modern Languages	Raquel Olivera	X	
Business/ CIS	Tim Weaver		Music/ Dance	James Song		
Chemistry/ Earth Sciences	Deanna Franke	X	Physical/ Health Education	Nancy Stewart	X	
Counseling	Chuck Brinkman	X	Physics/ Astronomy	Clint Harper	X	
Computer Sci/ CNSE	Vish Viswanath	X	Student Health Center	Dena Stevens		
English/ ESL	Beth Gillis-Smith	X	Theater Arts/ Communications	John Loprieno		
EATM	Cindy Wilson	X	Media/ Visual Arts	Riley Dwyer	X	
ACCESS	Melanie Masters	X	Associated Students	Lauren Lewow		

TODAY'S HANDOUTS and/or PROJECTIONS	Meeting Calendar 08-09 Tuesday 2:30-4 pm PCR		
Agenda	September 2, 2008	September 16, 2008	September 30, 2008
Minutes from 3/17/2009 meeting	October 7, 2008	October 21, 2008	
VCCCD Declaration of Equivalency	November 4, 2008	November 18, 2008	December 2, 2008
Equivalency Process and Procedures from VC Academic Senate	January 20, 2009	February 3, 2009	February 17, 2009
AP 7120-B Recruitment and Hiring: Faculty	March 3, 2009	March 17, 2009	March 31, 2009
AP 7120-B Proposed revisions		April 21, 2009	
VCCCD Academic Title Policy	May 5, 2009		Fac/Staff Brunch 5/14 /09

Meeting Called to Order: 2:30 pm

Meeting at a Glance:

Issue	Main Participants	Action Taken (if applicable)
Equivalency Process and Procedures -2 nd reading	ASC	Approved by unanimous vote
AP 7120-B Recruitment and Hiring: Faculty Proposed revisions to AP 7120-B	Ranford Hopkins and ASC	Proposed revisions to AP 7120-B were approved by unanimous vote.
Enforcing Prerequisites	ASC	discussion
VCCCD Academic Titles	ASC	Approved by unanimous vote

Detailed Dialogue:

I. Public Comments

- none

II. Approval of Minutes

- Minutes of March 17, 2009 – approved as revised.

III. Treasurer's Report

- Rex Edwards reported:
 - Checking: \$ 3324.54
 - Savings: \$ 1221.07Faculty/Staff Brunch is Thurs 5/14/2009
AS student scholarship awards – nominations are being announced.
Kristi Almeida-Bowin, Nenagh Brown, and Roberta Harma volunteered to join Rex Edwards in the selection process.

IV. Committee Reports

- **Curriculum Report (Mary LaBarge)**
Curricunet is still not ready.
- **EdCAP Report (Rolland Petrello)**
The committee reviewed the Accreditation Team progress.
- **Faculty Development (Nenagh Brown)**
The Committee is considering purchasing Lynda.com, a site with tutorials for software, mostly graphics software. Faculty will have a day next week to play with this and evaluate it.
ASC asked whether this should be funded by the District rather than Faculty Development.
The committee is sending a survey on New Faculty Orientation out to new faculty from the past few years to evaluate the program.
- **Fiscal Report (R. Petrello for M. Tennant)**
No updates on the budget.
- **DCHR (R. Petrello)**
District wants to move hiring prioritization up to October so job announcements can go out in December.

V. Unfinished Business

- **District Equivalency Policy – 2nd reading**
It was moved, seconded and the vote was unanimous to adopt the Equivalency Process and Procedures developed by the Academic Senate Council of Ventura College in 2008.
Section III specifically describes the criteria for granting equivalency based on eminence.
- **District Hiring Policy AP 7120-B –Faculty recruitment, selection, and hiring procedures 2nd reading**
Invited guest: Hiring facilitator Ranford Hopkins was invited to share his comments on AP 7120-B.
Hopkins noted that the District has taken a greater role in reviewing prescreening procedures, screening criteria, interview questions, and criteria for evaluating candidates.

Nenagh Brown presented three Proposals to amend AP 7120-B. The three proposals are

- 1) All screening committee facilitators for full-time faculty hiring committees must be faculty members.
- 2) Make the pre-organizational meeting an official meeting that includes a faculty member from the discipline.
- 3) The discipline faculty is to be consulted about any additional places to advertise the position through their department chair.

It was moved, seconded and the vote was unanimous to approve Ms. Brown's proposals.

- **Discussion (continuing): Enforcing prerequisites**

DCSL gave approval for Math and Science to enforce prerequisites at Moorpark College. A district wide policy on prerequisite enforcement will be developed next year.

ASC discussed how to determine if students from other states have completed prerequisites.

VI. New Business

- **Discussion: Senate processes**

How and when to communicate with department – ASC representatives can communicate with faculty in their department through Luminous, MCSHare, or by email to department faculty.

How to handle Senate dues refund requests – refer requests to ASC Treasurer, Rex Edwards.

- **VCCCD Academic Titles proposal – Review for comments**

These are the same titles as those ASC developed two years ago.

It was moved, seconded and the vote was unanimous to approve honorific titles for VCCCD.

- **Discussion: Budget Prioritization ranking (worksheet to be submitted next meeting)**

Worksheet will be distributed at next meeting.

M. Tennant will compile results for ASC.

VII. New Concerns

- **Nominations** for faculty/staff awards will be going out in April.

AGENDA ITEMS proposed for April 21 meeting:

- **College Service Form** – Some faculty are still being asked to complete an “official form”. There is no form specified in the AFT-VCCCD Contract. ASC should address this issue at the next meeting and seek a resolution.
- **Request** Brenda Shubert to provide details and confirm official times classes should be held.
- **Add Copy Center** to agenda- ask Ray DiGuilio or Darlene Melby to address ASC.
- **Proposal from John Baker** to name the Ethnobotanical Garden for past Geography Professor Gary Rees and the Earth Dome for past Political Science Professor Gerald Bridgeman.

VIII. Announcements

None

Meeting Adjourned: 4:15 pm.

Next ASC meeting: April 21, 2009 at 2:30 pm.