

Academic Senate Council Minutes

Tuesday, 5 May 2009, 2:30 p.m.

Campus Center Conference Room

STANDING MEMBERS						Guests
POSITION	NAME	PRES ENT	POSITION	NAME	PRES ENT	Welcome! Please sign in.
ASC Pres	Margaret Tennant	X	Health Sciences	Delila Sankaran	X	
ASC V.P.	Rolland Petrello	X	History/Institutions	Nenagh Brown		
ASC Secretary	Roberta Harma	X	Library	Mary LaBarge	X	
ASC Treasurer	Rex Edwards	X	Life Sciences	Sandy Bryant	X	
Athletics	Howard Davis		Mathematics	Phil Abramoff	X	
Behavioral Sciences	Kristi Almeida-Bowin		Modern Languages	Raquel Olivera	X	
Business/ CIS	Tim Weaver	X	Music/ Dance	James Song		
Chemistry/ Earth Sciences	Deanna Franke	X	Physical/ Health Education	Nancy Stewart	X	
Counseling	Chuck Brinkman	X	Physics/ Astronomy	Clint Harper	X	
Computer Sci/ CNSE	Vish Viswanath	X	Student Health Center	Dena Stevens		
English/ ESL	Beth Gillis-Smith	X	Theater Arts/ Communications	John Loprieno	X	
EATM	Cindy Wilson	X	Media/ Visual Arts	Riley Dwyer	X	
ACCESS	Melanie Masters	X	Associated Students	Lauren Lewow		

TODAY'S HANDOUTS and/or PROJECTIONS	Meeting Calendar 08-09 Tuesday 2:30-4 pm PCR		
Agenda	September 2, 2008	September 16, 2008	September 30, 2008
Minutes from 4/21/2009 meeting	October 7, 2008	October 21, 2008	
AP 4104,4105,4110	November 4, 2008	November 18, 2008	December 2, 2008
Curric. Comm. Faculty Co-chair Selection process	January 20, 2009	February 3, 2009	February 17, 2009
ASC Accomplishments 2008-2009	March 3, 2009	March 17, 2009	March 31, 2009
		April 21, 2009	
	May 5, 2009		Fac/Staff Brunch 5/14/09

Meeting Called to Order: 2:30 pm

Meeting at a Glance:

Issue	Main Participants	Action Taken (if applicable)
Faculty, Staff, Management awards	ASC	AS selection committee will meet on Monday
Curric. Comm. Faculty Co-chair nomination process – 2 nd reading	ASC	Recommended process was approved by vote of 18 for, 1 against, 1 abstention.
Copy Center contract information	Ray DiGuilio	
Release Time reallocation from Distance Ed.	ASC	Added to ASC goals for 2009-2010
Admin Procedures 4104.4105,4110- 2 nd reading	ASC	Tabled until Fall 2009

Detailed Dialogue:

I. Public Comments

- none

II. Approval of Minutes

- Minutes of April 21, 2009 – approved.

III. Treasurer's Report

- Rex Edwards reported:
 - Checking: \$ 3324.54
 - Savings: \$ 1221.30

IV. Committee Reports

- **District Report (M Tennant)**
ENG competency requirements for AP courses need to be resolved as a district-wide policy.
DCHR: The Board of Trustees thinks that the title Professor Emeritus should not be automatically granted based solely on retirement, it should be granted as an earned honor.
Faculty Hiring practices: presidential interview- how many should be present? ASC supports need for faculty to be present.

V. Unfinished Business

- **AP 4104, 4105, 4110 – 2nd reading**
Tabled until Fall, 2009.
- **Ad hoc Report on Curriculum Committee Co-Chair nomination process**
Sandy Bryant addressed questions raised during the 1st reading:
Two term limit rationale: to avoid taking advantage of an agreeable individual, spread the wealth- give others an opportunity to serve. Rolland Petrello disapproved of term limits. Riley Dwyer opposed the August start date in timeline.
Motion was made to approve the recommended process: motion was seconded, and the vote was 18 for, 1 opposed, 1 abstained.
- **Discussion: Release time allocation**
Distance Ed subcommittee release time of .1 needs to be reallocated.
Added to ASC Goals for 2009-2010.
- **ASC accomplishments and Planning**
Margaret Tennant distributed 2008-2009 summary to committee members.
Phil Abramoff suggested that ASC continue to evaluate the five year College Service requirement. This is an issue for AFT-VCCCD contract negotiation.
- **Information item: Class hours formula and computation**
ASC President Margaret Tennant explained the rationale for determining class meeting times in the schedule of classes.

VI. *New Business*

- **Guest: VP/BS Ray DiGiulio reported on the new Copy Center and budget issues**

Ventura College has contracted copy services with Canon for the past few years. VCCCD has awarded a three year copy center service contract to Canon.

Counter service in existing copy center area will be available for faculty from 7 am -10 pm and some hours on Saturdays. Copy jobs can either be dropped off at the counter or submitted electronically through a secure email connection and picked up within about 15 minutes. There will be only one walk-up copier available for faculty use. Canon will have four copiers for their staff to use. During renovation of the copy center, interim services will be available over the summer in Fountain Hall.

Ray addressed faculty concerns about the possibility of copy center closures due to staff illness, and adequate security of exams during the copy process.

Ray summarized budget issues discussed at the Town Hall meeting on Monday May 4.

- **Senate faculty, Staff, and Management Awards selection**

Deadline for submitting nominations was extended until Thursday May 7.

Tennant organized a selection committee to meet on Monday at 3:00 pm and invited all ASC members to participate.

VII. *New Concerns*

- **Distance Education discussion:** Committee discussed limitations to instruction delivery. Should there be a limit to the amount of faculty load that can be online or hybrid? Since this is not addressed in the AFT-VCCCD contract, ASC should develop a position on this issue.

- **Learning Communities Committee:**

Riley Dwyer led a discussion about where LCC should fit in the organizational scheme of MC.

Options discussed were as a subcommittee of EDCAP, or a subcommittee of the ASC.

Motion was made, seconded, and vote was unanimous to make Learning Communities Committee a subcommittee of the ASC.

VIII. *Announcements*

- **Faculty, Staff brunch Thursday May 14, 8:45 am**

Meeting Adjourned: 4:00 pm. **Next ASC meeting:** Fall semester: August ? 2009 at 2:30 pm.