

POLICY AND PROCEDURES: DISTRICT LEVEL WORK

Action Item Topic	Discussion/Comments	Action
AP 4021 Program Discontinuance Policy	Motion to reaffirm the standard practice administrative procedure AP 4021 as submitted last year, and modified this year. (See attached)	Approved
AP 72 XX Minimum qualifications and Equivalencies	Timing of equivalency approval still a concern. Recommendations/suggestions for allowing for emergency processing will be forwarded to HR	Proposed edits (attached) Approved
BP 7205 – Code of Ethics	Motion to send the DCSL suggested document forward as the BP 7205 Code of Ethics	Approved
BP 7205 Employee Code of Ethics	Reviewed and edited proposed code of ethics	Proposed edits forwarded to HR
BP72XX Minimum Qualifications and Equivalencies	Request the word “formal” to be added: These local qualifications are to be determined by the Dean after FORMAL consultation with faculty in the discipline and in collaboration with the Human Resources Department.	Approved as amended
District-wide Equivalency	New process in place, however, June 09 audit identified one faculty member out of compliance. District-wide review taking place.	
Part-time Hiring/Resignations ad hoc report	Reviewed by department chairs (3 responded favorably). The recommendations will be forwarded to the district.	Approved

COMMITTEE ISSUES		
Action Item Topic	Discussion/Comments	Action
Committee Assignments	List of committee reps compiled	Approved
Curriculum Chair 2010-11	Approve the Curriculum Committee Selection of Mary Rees as Co-Chair	Approved
Curriculum Committee Representation	Adopt the recommended change to allow for each division to have two representatives on Curriculum Committee	Approved
Sabbatical Leave Document (see attached)	Subcommittee drafted a process; will be forwarded to AFT for consideration	Draft will be forwarded.
Honors		

SENATE ISSUES (INTERNAL)		
Action Item Topic	Discussion/Comments	Action
Reaffirm 2009-10 Goals for Academic Senate	Removed completed items and added two new goals.	Approved as amended
Bricks	The cost of the plaques in 2007 (last order) \$200 each, and we are responsible for ½ the cost (the Foundation pays for the other ½). We are in need of purchasing at least 11 plaques.	None taken.
ASC Reassign Time Reduction	Reductions will take place in Spring 2010. Letter of concern drafted and attached	Approved
ASC Spring Reassign Time = 1.4	Concerns were discussed on how to divide the reassign time: 0.4 Curriculum Chair 0.8 ASC President 0.2 assigned to ASC Secretary for Sp '10, then ASC Treasurer in F'10, then ASC VP in Sp '11 with hopes that all reassign time will be reinstated by F '11	Approved
Elections Committee Referendum	Amendment to Constitution	Approved
President's Resignation	Motion to solicit nominations immediately and to hold the vote on 3/14.	Approved
Interim President Elections	Riley Dwyer elected.	

CAMPUS ISSUES		
Action Item Topic	Discussion/Comments	Action
Courtesy Sub Issue	ASC will forward the suggested Courtesy Sub Form to the administration as a recommended form and ask them to consider using it as a courtesy sub procedure.	Approved
CTE Equivalency	Recommending that Riley Dwyer support the resolution being presented at Plenary next week.	
DCAS "Productivity" Survey Report.	Report will be forwarded to Dr. Eddinger.	Approved
Making Decisions Document Input	Edits to be forwarded to Jeff Baker by 9/30	None
Potential Changes to Petition to Audit Form	Dean's Council is requested that DCSL add a Dean's signature onto the audit form	ASC opposed having a dean approve petitions for audit.
Division Re-Organization		
Faculty Awards		
Scholarships		
Faculty Hiring Prioritization	Prioritized faculty hiring requests with Deans' Council for 2010-2011.	