

Academic Senate Council Minutes

Tuesday, October 20, 2:30-4:00 p.m. in the Fountain Hall (FH 120)

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	Welcome! Please sign in.
ASC Pres	Jeff Baker	X	Film, Interior Design, Art	Riley Dwyer	X	
ASC V.P.	Rex Edwards	X	Health Sciences	Dalila Sankaran	X	
ASC Secretary	Lisa Putnam	X	History/Institutions	Susan Kinkella		
ASC Treasurer	Rex Edwards	X	Library	Mary LaBarge	X	
ACCESS	Melanie Masters	X	Life Sciences	Andrew Kinkella		
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Linda McDill	X	Modern Languages	Raquel Olivera		
Business	Stephanie Branca	X	Multi Media, Journalism, Photo	Svetlana Kasalovic	X	
Chemistry/ Earth Sciences	Omar Torres	X	Music/ Dance	James Song		
Counseling	Chuck Brinkman	X	Physical/ Health Education	Nancy Stewart	X	
Computer Info Systems	Mary Mills	X	Physics/ Astronomy	Clint Harper	X	
Computer Sci/ CNSE	Vish Viswanath	X	Student Health Center	Dena Stevens	X	
English/ ESL	Beth Gillis-Smith Alt. Kathryn Adams	X	Theater Arts/ Communications	John Loprieno	X	
EATM	Cindy Wilson		<i>Student Liaison</i>			

Quick Recap:

Action Item Topic	Discussion/Comments	Action
Election Procedures Ad Hoc Committee Report	<u>Recommendation:</u> Form an Independent Elections committee of five representatives who are not running for an ASC Officer position	Tabled
Committee Assignments	List of committee reps compiled	Passed Unanimously

I. Public Comments (Those wishing to make public comments should be in attendance by 2:30 p.m.)

II. Approval of Minutes: Minutes of October 6, 2009)

Moved to Approve: Clint H

Seconded: Phil A.

Unanimously passed

III. Reports

Treasurer (Rex Edwards)

- Checking : \$ 2041.82
- Savings: \$ 1197.01

Committee Reports

a. Curriculum (MLaBarge)

First Friday in November (11/6) Curriculum will be holding a session downstairs Library for faculty from each department to review CurricuNet courses that are in the database to confirm the accuracy. 9am to 3pm. Marie Panec will be available.

Paper-version of each COR will be available for proofing CurricuNet version. Please donate some time for review of CORs for your department.

b. EdCAP (JLoprieno) *Report given the first meeting of the month

c. Facilities CAP (PAbramoff)

AA renovations. Art requests that prioritization be revisited. Current facilities are not functional for Art classes, and current plan for AA renovation does not include any plan to include Art in the renovated area. The faculty would like the issue to be heard.

d. Faculty Development (MMills)

e. Fiscal (JBaker) *Report given the second meeting of the month

Still has not met.

f. TechCAP (KAdams)

Review of Iris' fiscal report. Report on the restructuring of IT at MC. One position was eliminated, however, the person holding this position is in line for a position at the district level. The three colleges will have the same structure and number of positions serving in IT department. Resource requests from program plans will be prioritized.

g. Senate Subcommittees & Liaisons

- Associated Students
- District Reports-DCHR, DCSL, DTRW, Consultation Council
DCAS:

IV. Unfinished Business

- a. Report: Election Procedures Ad Hoc committee (see attached draft)
Should we change the constitution about re-election? **TABLED**

Ad Hoc committee recognized potential problems of over-regulating. Our last election process was difficult.
Recommendation: Form an Independent Elections committee of five. See recommendation attached.

Discussion: (1) Language is vague in original version. The language is taken from standard Acad Senate constitution.
(2) If there is any difficulty in the voting process, the decisions fall back on the Exec team who could be actually running for the position. One request: add an appeal process. Second request: remove section regarding “further publicity...”, but add that faculty running for position should be reminded that they are to follow ethical standards for campaigning.

Clint/Chuck to table this until next meeting;
Yes: Most; No: 0; 1 abstention

- b. Committee Assignments
Move to Approve Committee List: Phil; Seconded: Clint
Corrections will be sent to Lisa P.
Approved Unanimously

V. New Business

- a. New Faculty Prioritization – DATE: ~~Thursday, Nov 12, 3:00 to 7:00pm~~ Thursday, Nov 5 @ 12:30 after all
- We do not expect to hire anyone next year, yet 30+ requests have been submitted for prioritization. We need to do this process just in case we DO get to hire. Plus we need to maintain a culture of people who know how to do this process. And we need to maintain the consistency of the process for accreditation purposes.
 - Nursing Position: We are out of compliance because we lost one full-time position at the end of spring (due to their Accreditation board) based on student/faculty ratio. Jeff has permission (from VP Council) to pull this position out of the prioritization process. When there is funding of any kind, the first priority will be to backfill all mandated categorical, second will be this nursing position.
 - Rollover 2008 position prioritization level for History, Graphics, and Nutrition? These positions were sent through process last year and had finalists chosen. These are valid through 5/15. However, due to financial climate, there might be a request from our Pres to request that these positions be placed back into the prioritization process. The senate will need to make this decision with the deans. There might be reasons that other positions might have stronger need, based on this past year’s program plan/reviews.
 - What about the Music, Theatre and Librarian positions? Weren’t these the three that were frozen from last year’s prioritization process? Music was the only one hired. The three (History, Graphics, Nutrition) actually had existing POOLS of people who were close to being hired, not just a position.
 - We will vote on this on ~~11/4~~ 11/5
 - Use an alternative assignment in your classes on this day so that you can attend this session.
 - Clint: Motion: Authorize the hiring of the nursing position giving funding. Motion ruled out of order.
 - Clint: Motion: Table the prioritization process for one year. Motion dies for lack of a second.

VI. New Concerns

- a. FYI – Brown Act (see attachment from Academic Senate for California Community College’s website)
- b. Fall Fling Feedback:
Phil reports. We are waiting on the administrators to summarize the feedback. It was a productive meeting. The underlying theme was to prepare ourselves for the coming financial storm. Iris projected that we will drop nearly 10million in the next couple years. Divisions were then broken out to discuss their 18 units of core courses, then another 12 units as important. This conversation is important. What is the core within our disciplines? Some schools are not including faculty in these decisions. It is important to realize that we are being included. MC is collaborative, and it is important to recognize the two new VPs who are continuing this collaboration. Our new management is looking to the faculty for input and direction.

UC/CSU are also cutting enrollment, so students will be coming to CCs. The fling was just the beginning of these conversations.

Note: MC2 committee discussed the definition of “core.” With demographics changing in 2012, keep in mind the career/vocation aspects of the programs (this wasn’t clearly stated at fling).

VII. Announcements

Next ASC meeting: *November 3, 2009 (FH 120)*

DRAFT DRAFT DRAFT DRAFT DRAFT DRAFT DRAFT DRAFT DRAFT DRAFT

Section D: Elections

Elections for the offices of President, Vice-President, Secretary and Treasurer shall be run by an Elections Committee. This committee shall be comprised of five members reporting to the Academic Senate Council. Its duties shall include receiving nominations, organizing and overseeing all publicity, running the election, declaring the results, and adjudicating any disputes that may arise. All decisions of the Committee shall be final.

Volunteers for the Elections Committee shall be called for and its membership confirmed during the first meeting of the Academic Senate in March during election years. Any voting member of the ASC may volunteer, unless running for election, and if necessary the ASC shall determine by vote the committee's final membership. Upon first meeting, the Committee shall appoint a chair and vice-chair. The ASC Faculty Statement of Ethics shall provide the guiding principles for the decisions and actions of the Elections Committee.

All nominations for the executive officers shall be submitted to the Elections Committee no later than the first meeting in April, when it will announce the list of candidates to the ASC.

The Committee shall collate and distribute the position statements of all candidates. Any further publicity, whether from the ASC, the candidates or any other parties, must go through the Committee for approval before being circulated.

The Committee shall ensure that elections are held before the first meeting in May. Voting shall be by secret ballot. A simple majority of those Academic Senate members voting shall be sufficient for election. If no candidate receives a majority on the first ballot, a run-off election shall be held between the two candidates receiving the most votes on the first ballot. Any disputes before or during the election shall be resolved by the Elections Committee.

The Elections Committee shall announce the results of the election at the first meeting in May, upon acceptance of which by the ASC, the Committee shall disband.

Representatives from the college departments shall be elected as specified in the By-Laws.

Committee: Curriculum

Dean	Position	Person	ASC Confirmed
	Co-Chair: Faculty appointed by ASEC	Marie Panec	
	Co-Chair: EVP	Ed Knudson	
	President of the Academic Senate	Jeff Baker	
	Faculty – Library rep	Mary LaBarge	
	Articulation Officer	Letrisha Mai	
	Faculty appointed by AFT		
I Nicklas	Div Faculty Rep– Language and Learning Resources (1)	Jerry Mansfield	13-Oct-09
I Nicklas	Div Faculty Rep – Language and Learning Resources (2)		
L Miller	Div Faculty Rep – Mathematics (1)	Christine Aguilera	13-Oct-09
L Miller	Div Faculty Rep – Mathematics (2)		
KHoffmans	Div Faculty Rep – Natural Sciences (1)	Mary Rees	
KHoffmans	Div Faculty Rep – Natural Sciences (2)	Omar Torres	
L Bennett	Div Faculty Rep – Applied Sci/Computer Studies/Business (1)	Janice Feingold	13-Oct-09
L Bennett	Div Faculty Rep – Applied Sci/Computer Studies/Business (2)	Sherry Ruter	13-Oct-09
D Brown	Div Faculty Rep - Social Sciences (1)	Julie Campbell	13-Oct-09
D Brown	Div Faculty Rep - Social Sciences (2)		
J Sokenu	Div Faculty Rep – Media and Visual Arts, and Enrollment Services (1)	Candice Larson	
J Sokenu	Div Faculty Rep – Media and Visual Arts, and Enrollment Services (2)		
P Ewins	Div Faculty Rep – Performing Arts and Student Life (1)	Amy Corin	
P Ewins	Div Faculty Rep – Performing Arts and Student Life (2)		

Committee: EdCAP

Dean	Position	Person	ASC Confirmed
	Co-Chair: Dean appointed by EVP	Lisa Miller	13-Oct-09
	Co-Chair: Faculty appointed by ASEC	Corey Wendt	13-Oct-09
	VP of Academic Senate	Jeff Baker	13-Oct-09
	Institutional Researcher	Lisa Putnam	13-Oct-09
D Brown	Coordinator: Child Dev Center	Cynthia Sheaks-McGowan	13-Oct-09
D Brown	Department Chair: Behavioral Sciences	Cynthia Barnett	13-Oct-09
D Brown	Department Chair: History/Institutions	Ranford Hopkins	13-Oct-09
I Nicklas	Department Chair: CIS	To be elected	13-Oct-09
I Nicklas	Department Chair: English/ESL	Sydney Sims	13-Oct-09
I Nicklas	Department Chair: Library	Faten Habib	13-Oct-09
I Nicklas	Department Chair: World Languages	Perry Bennett	13-Oct-09
J Sokenu	Coordinator: EOP&S	Paul Pagson	13-Oct-09
J Sokenu	Department Chair: Digital & Media Arts	Stephen Callis	13-Oct-09
J Sokenu	Department Chair: Visual& Applied Arts	Tim Stewart	13-Oct-09
KHoffmans	Coordinator: Health Sciences	Carol Higashida	13-Oct-09
KHoffmans	Department Chair: Chemistry/Earth Sci	Omar Torres	13-Oct-09
KHoffmans	Department Chair: Life Sciences	John Baker	13-Oct-09
KHoffmans	Department Chair: Physics/Astronomy	Clint Harper	13-Oct-09
L Bennett	Athletic Director	Howard Davis	13-Oct-09
L Bennett	Department Chair: Business	Tim Weaver	13-Oct-09
L Bennett	Department: Computer Science/CNSE	Martin Chetlen	13-Oct-09
L Bennett	Department Chair: EATM	Brenda Woodhouse	13-Oct-09
L Bennett	Department Chair: PE/Health Educ	Del Parker	13-Oct-09
L Miller	Department Chair: Mathematics	Chris Cole	13-Oct-09
P Ewins	Coordinator: Student Health Services	Sharon Manakas	13-Oct-09
P Ewins	Department Chair: ACCESS	Norma Letinsky/Sherry D'Attile	13-Oct-09
P Ewins	Department Chair: Counseling	Tracy Franks	13-Oct-09
P Ewins	Department Chair: Music/Dance	Robert Salas	13-Oct-09
P Ewins	Department Chair: Theatre Arts/Communications	Rolland Petrello/John Loprieno	13-Oct-09

Committee: Facilities CAP

Dean	Position	Person	ASC Confirmed
	Co-Chair: Faculty appointed by ASEC	Jeff Baker	
	Co-Chair: VP of Business Services	Iris Ingram	
I Nicklas	Div Faculty Rep – Language and Learning Resources (1)	Hart Schulz	
I Nicklas	Div Faculty Rep – Language and Learning Resources (2)		
L Miller	Div Faculty Rep – Mathematics (1)	Philip Abramoff	
L Miller	Div Faculty Rep – Mathematics (2)		
KHoffmans	Div Faculty Rep – Natural Sciences (1)		
KHoffmans	Div Faculty Rep – Natural Sciences (1)		
L Bennett	Div Faculty Rep – Applied Sci/Computer Studies/ Business (1)	Michlyn Hines/ Gary Wilson	13-Oct
L Bennett	Div Faculty Rep – Applied Sci/Computer Studies/ Business (1)	Tom Spraggins	13-Oct
D Brown	Div Faculty Rep - Social Sciences (1)	Dan Viera	13-Oct
D Brown	Div Faculty Rep - Social Sciences (1)		
J Sokenu	Div Faculty Rep – Media and Visual Arts, and Enrollment Services (1)	Joanna Miller	
J Sokenu	Div Faculty Rep – Media and Visual Arts, and Enrollment Services (2)	Jerry Zucca	
P Ewins	Div Faculty Rep – Performing Arts and Student Life (1)		
P Ewins	Div Faculty Rep – Performing Arts and Student Life (2)		
	One Student Services Council rep		

Committee: Tech CAP

Dean	Position	Person	ASC Confirmed
	Co-Chair: Faculty appointed by ASEC	Martin Chetlen	
	Co-Chair: VP of Business Services	Iris Ingram	
I Nicklas	Div Faculty Rep – Language and Learning Resources (1)	David Birchman	
I Nicklas	Div Faculty Rep – Language and Learning Resources (2)	Faten Habib	13-Oct-09
L Miller	Div Faculty Rep – Mathematics (1)	Kathy Fink	
L Miller	Div Faculty Rep – Mathematics (2)	Rena Petrello	
KHoffmans	Div Faculty Rep – Natural Sciences (1)		
KHoffmans	Div Faculty Rep – Natural Sciences (1)		
L Bennett	Div Faculty Rep – Applied Sci/Computer Studies/ Business (1)		13-Oct
L Bennett	Div Faculty Rep – Applied Sci/Computer Studies/ Business (1)	Ed Garcia/ Nancy Stewart (Alt)	13-Oct
D Brown	Div Faculty Rep - Social Sciences (1)	Stacy Gran	13-Oct
D Brown	Div Faculty Rep - Social Sciences (1)	Ray Zhang	13-Oct
J Sokenu	Div Faculty Rep – Media and Visual Arts, and Enrollment Services (1)	Stephen Callis	
J Sokenu	Div Faculty Rep – Media and Visual Arts, and Enrollment Services (2)	Erika Lizée (SP10)	
P Ewins	Div Faculty Rep – Performing Arts and Student Life (1)		
P Ewins	Div Faculty Rep – Performing Arts and Student Life (2)		
I Nicklas	Learning Resources Supervisor		
P Ewins	ACCESS rep		

Committee: Faculty Development

Dean	Position	Person	ASC Confirmed
	Co-Chair: Faculty appointed by ASEC	Leeann Mulville	13-Oct
	Co-Chair: Dean appointed by EVP	Julius Sokenu	13-Oct
I Nicklas	Div Faculty Rep – Language and Learning Resources	Faten Habib/ Susan DeSantis/ Mary Mills	13-Oct
L Miller	Div Faculty Rep – Mathematics	Brendan Purdy	13-Oct
K Hoffmans	Div Faculty Rep – Natural Sciences	Andreas Kyriacou	13-Oct
L Bennett	Div Faculty Rep – Applied Sci/Computer Science/Business	Stephanie Branca	13-Oct
D Brown	Div Faculty Rep - Social Sciences	Patty Colman	13-Oct
J Sokenu	Div Faculty Rep – Media and Visual Arts, and Enrollment Services	Svetlana Kasalovic/ Jerry Vicich	13-Oct
P Ewins	Div Faculty Rep – Performing Arts and Student Life	Tony Wardzinski/ Judi Gould	13-Oct
	Faculty appointed by AFT		
	NFO Facilitator (1)	Helga Winkler	13-Oct
	NFO Facilitator (2)	Tim Stewart	13-Oct

Committee: Fiscal Planning

Dean	Position	Person	ASC Confirmed
	Co-Chair: VP of Business	Iris Ingram	
	Co-Chair: President of Acad Senate	Jeff Baker	
P Ewins	Department Chair: ACCESS		
L. Bennett	Athletic Director: Athletics	Howard Davis	
D Brown	Department Chair: Behavioral Sciences	Cynthia Barnett/ Dan Viera	13-Oct
L. Bennett	Department Chair: Business	Tim Weaver	31-Oct
KHoffmans	Department Chair: Chemistry/Earth Sci	Omar Torres	
L. Bennett	Department Chair: Computer Sci/CNSE		13-Oct
P Ewins	Department Chair: Counseling	Corey Wendt	
I Nicklas	Department Chair: English/ESL	Sydney Sims	
L. Bennett	Department Chair: EATM	Brenda Woodhouse	13-Oct
J Sokenu	Coordinator: EOP&S	Paul Pagson	
KHoffmans	Coordinator: Health Sciences	Carol Higashida	
D Brown	Department Chair: History/Institutions		13-Oct
I Nicklas	Department Chair: Library/CIS	Mary LaBarge/ Mary Mills	
KHoffmans	Department Chair: Life Sciences	John Baker	
L Miller	Department Chair: Mathematics	Chris Cole/ David Weinstein	
J Sokenu	Department Chair: Media/Visual Arts	John Gray	
P Ewins	Department Chair: Music/Dance	James Song	
L Bennett	Department Chair: PE/Health Educ	Del Parker	13-Oct
KHoffmans	Department Chair: Physics/Astronomy	Clint Harper	
P Ewins	Coordinator: Student Health Services	Sharon Manakas	
P Ewins	Department Chair: Theatre Arts/Comm	Rolland Petrello	
I Nicklas	Department Chair: World Languages	Perry Bennett	
	Faculty appointed by AFT		
	EVP – advisory	Ed Knudson	

Brown Act Coverage

The Brown Act applies to the meetings of all legislative bodies (GC 54952) which includes:

1. The Board of Trustees
2. Any subcommittee or task force created by the Board with a majority of Board members
3. Any subcommittee or task force created by the Board which has a definite, ongoing charge (either decision-making or advisory) OR has a regular meeting schedule set by the Board, regardless of Board membership.

THIS MEANS THAT THE BROWN ACT APPLIES TO THE ACADEMIC SENATE AND ALL COLLEGE COMMITTEES RECOGNIZED BY THE BOARD AS ADVISORY OR DECISION MAKING IN ITS BOARD POLICIES.