

Academic Senate Council Minutes

Tuesday, September 7, 2:30-4:00 p.m. in ~~Admin 138~~ moved to CCCR-A

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	Welcome! Please sign in.
ASC Pres	Riley Dwyer	X	Visual & Applied Arts	Cynthia Minet	X	
ASC V.P.	Rex Edwards	X	Health Sciences	Dalila Sankaran		
ASC Secretary	Lisa Putnam	X	History/Institutions	Patty Colman	X	
ASC Treasurer	Nenagh Brown	X	Library	Mary LaBarge	X	
ACCESS	Melanie Masters	X	Life Sciences	Andrew Kinkella		
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Linda McDill		Modern Languages	Raquel Olivera	X	Handouts: <ul style="list-style-type: none"> • White Paper from EVP • EdCAP Group Discussions • AP 4021 Program Discontinuance (2 versions) • Sabbatical Leave (needs Toolkit piece)
Business	Stephanie Branca Alt: Reet Sumal	X	Digital Media Arts	Svetlana Kasalovic		
Chemistry/ Earth Sciences	Deanna Franke	X	Music/ Dance	James Song	X	
Counseling	Anitra Evans		Health Education/Kinesiology	Jeff Kreil	X	
Computer Info Systems	Mary Mills	X	Physics/ Astronomy	Clint Harper	X	
Computer Sci/ CNSE	Vish Viswanath		Student Health Center	Sharon Manakas	X	
English/ ESL	Kathryn Adams	X	Theater Arts/ Communications	John Loprieno	X	
EATM	Cindy Wilson	X	<i>Student Liaison</i>	Ebony Taylor		

2:30 pm—Call to Order

I. Public Comments

None.

II. Approval of Minutes: Minutes of August 31, 2010

Approved as amended.

III. Officers' Reports

- a. Treasurer (Current Balance: \$4,789.57). Both Savings and Checking Accounts have been moved to the college trust account – we still need to close the banking accounts. Discussion regarding bricks; request that we document the agreement of when a faculty member “earns” a brick (25 years of service, full/part time as well as districtwide service).
- b. Secretary
Secretary (in her role as EdCAP member and Editor of Self-Study) met with ACCJC Site Visit Team Leader and Assistant on Friday, September 4 for a “pre-visit.” The actual team visit will be the week of October 11th (Monday through Thursday).
- c. Vice President
Sabbatical: We should send out a letter announcing the sabbaticals soon – and request sabbatical applications prior to Nov 1st deadline. The letter is to come from the Vice President four weeks before applications are due. Last year’s letter can be updated for this year’s process. A suggestion was made that we give a “recommended” due date that is two-weeks prior to the contractual due date of November 1st.
- d. President
DCHR:
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DCSL:
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DTRW:

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Consultation Council

- The Treasurer attended Consultation Council for the AS President. The Board of Trustees must do a self-assessment in regards to what they have achieved (a two-year cycle). This self-assessment will be presented at the next Board Meeting.

Our district has not received monies from the state due to the State budget not being in place. The State budget will hopefully be in place in time for the December payroll. The District is currently solvent.

General Campus Report

- Reports from the faculty co-chairs need to go to the Academic Senate. This will help strengthen the communication and the connections between the Senate and its standing committees.

IV. Committee Reports

- a. EdCAP¹: See Secretary's report above.

Handouts: The White Paper from Ed Knudson (handout) and given to EdCAP (the document that EdCAP is using to investigate the Program Plan Peer Review). The EdCAP Group Discussions on Program Plan Peer Review White Paper (a summary of the responses from EdCAP during the August EdCAP meeting).

Discussion included some clarification of the proposal.

Concerns:

- Will resource requests be delayed two years?
- Will student representatives be included in the peer review process? (As an EdCAP rep, there would be student input, however this is meant to be a peer review. It will depend on how the final process is determined.)
- Who will determine how programs could/would be grouped? (It does appear that the faculty would be the ones to make this decision.)
- Discussion must extend EdCAP to include wider campus discussions.

- b. Facilities CAP¹: Nothing new to report.

- c. Faculty Development¹: Has not met. Meetings September 15th.

- d. Senate Subcommittees & Liaisons (Associated Students):

Club Rush (10/12) will take place during the week of the Accreditation Site Visit.

Civics Day (10/14): Assembly People will be invited to campus for debates/talks. Prop 19 debate.

Associated Students are gathering information on resources that students could find useful (homeless) that will be distributed to faculty. The Student Health Services already has a resource that can be used (see the Student Health Services Web site).

- e. Fiscal²: No report.

¹ These reports will be given the first meeting of the month

² These reports will be given the second meeting of the month

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f. Curriculum²:

Our Catalog states that 1.5 units of PE are required for graduation; however, the VCCCD Board had approved a 1-course requirement. Curriculum may soon recommend to Academic Senate to change our Catalog language.

g. TechCAP²:

Currently rolling-out of Windows 2007. Campus IT is incredibly busy and therefore computer repairs may not be able to be done in a quick manner; although IT is moving as fast as they can and doing a great job.

Course Studio vs. Desire2Learn options. Course Studio could be more widely used if it had a grade book available. Desire2Learn charges the College per course/per student.

V. Unfinished Business

- a. Program Discontinuance (Handouts: AP 4021 MC Spring 10 version and AP 4021 DCSL version).
ASC is requested to review these two documents. Please make edits/recommendations on the DCSL version for the AS President to take forward to DCSL. ASC will be asked to vote on the AP 4021 (DCSL version).
- b. Sabbatical (Handout)
Toolkit is missing, and it should be sent out with the letter calling for applications. Toolkit will be forwarded to AS Secretary and will be distributed to AS Senators for reference.
- c. Goals for 2010-11
This will remain as a placeholder.
- d. Appointments to Standing Committees
This will remain as a placeholder
- e. Faculty Prioritization
Program Plans are due September 28. The faculty prioritization process will not be able to take place until later in October. We need a couple of weeks to review the program plans.

VI. New Business

- a. Academic Senate Expenditures and Dues Strategies
(Not discussed at this meeting)
- b. Concerns Regarding Commencement Date/Time
This will be discussed at the next meeting. It is recognized that this is a concern that needs to be addressed.
- c. Committee Representation
The decreased number of divisions has changed the faculty-to-administer ratio on some of the governance committees. The AS President has approached the MC President to discuss the need to correct the faculty ratio on some of the committees. The AS President is proposing that we increase faculty membership.

VII. New Concerns

- a. None

VIII. Announcements:

- a. Ventura County Aids walk: Raquel will be walking. All donations welcomed.

Next ASC meeting: September 21, 2010