

Academic Senate Council Minutes

Tuesday, March 1, 2011 -- 2:30-4:00 p.m. in **Admin 138**

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	Welcome! Please sign in.
ASC Pres	Riley Dwyer	X	Visual & Applied Arts	Cynthia Minet	X	
ASC V.P.	Rex Edwards	X	Health Sciences	Dalila Sankaran	X	
ASC Secretary	Lisa Putnam	X	History/Institutions	Patty Colman	X	
ASC Treasurer	Nenagh Brown	X	Library	Mary LaBarge	X	
ACCESS	Melanie Masters	X	Life Sciences	Andrew Kinkella		
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Linda McDill		Modern Languages	Raquel Olivera	X	Handouts: <ul style="list-style-type: none"> • AP 5040 Student Records • Great Teachers Seminar Announcement • SM Enrollment Priority Policy
Business	Stephanie Branca Alt: Reet Sumal	SB	Digital Media Arts	Joanna Miller	X	
Chemistry/ Earth Sciences	Deanna Franke	X	Music/ Dance	James Song		
Counseling	Chuck Brinkman		Health Education/Kinesiology	Jeff Kreil	X	
Computer Info Systems	Mary Mills	X	Physics/ Astronomy	Clint Harper	X	
Computer Sci/ CNSE	Vish Viswanath		Student Health Center	Sharon Manakas		
English/ ESL	Kathryn Adams	X	Theater Arts/ Communications	John Loprieno	X	
EATM	Cindy Wilson	X	<i>Student Liaison</i>	Ebony Taylor Jeremy		

Quick Recap:

Topic	Discussion/Comments	Action
DFC nomination deadline extended.		Motion approved.
Ed Knudson addressed Academic Senate's questions and concerns regarding Waitlist process		None
3 Academic Scholarships (\$600 each) will be given this year.	Forms to be emailed to all faculty before Spring Break.	Motion approved.
Registration Priorities for students based on units earned	MC Counseling is proposing that students be given registration priority based on their cumulative units – students with 30 to 45 units would receive first priority.	None
Review of Vision and Values Statement	Motion to support the Vision and Values as amended.	Motion approved

2:30 pm—Call to Order

I. Public Comments

None.

II. Approval of Minutes:

2/15 Approved as amended.

III. Officers' Reports

- Treasurer (Current Balance: \$8568.72): Bricks are ordered.
- Secretary: No report
- Vice President:

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DFC nomination process is in progress – Motion made that we extend the deadline by three weeks (3/22).
Motion passes.

d. President

General Report:

DCHR: No report.

DCAS:

DCSL: See below.

DTRW: Reviewed 4 SB1440 degrees from MC and two each from the other colleges.

Consultation Council: Discussed Accreditation Report Results. The Chancellor expressed the Board's recognition of the affirmation of Moorpark College's accreditation.

IV. Committee Reports

a. EdCAP¹:

- Accreditation Report: District Recommendations must be addressed by 10/15/11; the district is forming teams.
- Alternative Delivery: Proposed guidelines and procedures will be brought to ASC once EdCAP reviews.
- Program Peer Review: Much discussion, no decisions have been made at this point. A small task group is currently examining other colleges' rubrics. Timelines, deadlines and other logistics are being discussed and drafted.

b. Facilities CAP¹:

EATM has had weather set-backs. Original plans for the parking structure have been submitted to the state architect. Scheduled maintenance will be "hit" due to budget cuts.

A temporary placement of faculty bricks may be provided in campus entryway.

FRAWG = Facilities Resource Allocation Work Group. Chairs of this workgroup will compile lists of Facility requests from the submitted program plans. Requests can be sorted by High, Medium and Low priority, however Facilities CAP will actually prioritize the requests, assigning specific #s.

c. Faculty Development¹:

Kudos program is going strong. There are 6 recipients as of Feb 16: Mary Rees, Janeene Nagaoka, Sydney Sims, Argie Clifford, Christine Aguilera, Ernie Castro. Distance Education Coffee Breaks continue. Magic in Teaching is scheduled for Wednesday (3/2) at 1pm. FAQs for part time faculty being developed. See Faculty Development Web site for updates.

d. Senate Subcommittees & Liaisons (Associated Students):

e. Fiscal²:

f. Curriculum²:

Things are going along. Another Tech Review is being scheduled this month in order to get the courses through this year.

g. TechCAP²: Currently prioritizing technology requests.

V. Unfinished Business

¹ These reports will be given the first meeting of the month

² These reports will be given the second meeting of the month

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- a. Elections committee (Chuck, Raquel, Patty, John, Joanna)
Nominations have been received and nominees have been contacted by email to confirm that they would like to run.
- b. Waitlists (placeholder)
Ed Knudson addressed remaining concerns from Senate.
 - It could be possible to adjust the waitlist somewhat proportional to the seat capacity – “5 or 10% of seat capacity” was recommended. This is a Banner issue and therefore we need the other two colleges in agreement. Ed will take this forward. (Can we review typical attrition rates to make this decision? ... drops during registration as well as drops prior to census.)
 - It is not possible to customize the waitlist based on faculty-preference – programmatically it is not possible; the Registrar might be able to override the programming.
 - On the first day of class, it is possible to only allow registration into the class to occur from the waitlist.
 - Short-term classes were having difficulty moving students from the waitlist when instructor dropped registered students for no-show. Ed will investigate this glitch.
- c. Ad Hoc on Scholarship Applications
3 scholarships at \$600 each. Forms will be emailed to AllFacultyUsers prior to Spring Break.
Motion to Approve Scholarship Application Form. Motion passes.
- d. SB 1440 Degrees
- e. Repeat Policy
See below (Registration Priorities)
- f. Accreditation Report
- g. Board Objectives
- h. Registration Priorities
MC Counseling recommends that we use the following priority for CONTINUING students:
 - A. 30 to < 45 Units Completed, plus in progress
 - B. 45 to < 60 Units Completed, plus in progress
 - C. 1 to < 30 Units Completed, plus in progress
 - D. 60+ Units Completed, plus in progress

ASC would like to recommend that students must have a completed EdPlan in order to receive any of the above priority.

DCSL is also reviewing the option of limiting registration to 16 units.

Another related topic is the Repeat Policy – DCSL is currently reviewing the option to only allow students to repeat a course 2 times due to “fail” or “withdrawal” (rather than the current 3 times).

We need to advise Ed and Riley at our next ASC Meeting (3/29) on how we would like this to go forward at DCSL, which meets 3/30.
- i. Value Statement

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Deans Council has reviewed this statement and suggested that we add “learning” in front of experiences in the statement. Suggestion was made to change “Care” to “Compassion.” **Motion to support the Vision and Values as amended. Motion passes.**

- j. Great Teachers Seminar
Announcement will be sent to AllFacultyUsers.
- k. Year End Awards

VI. New Business

- a. Gen Ed Outcomes (placeholder)
- b. Early Alert Letter
- c. FERPA

VII. New Concerns

- a. Hands Across California, April 17, 2011

VIII. Announcements:

Next meeting: March 29, 2011 – Have a Happy Spring Break!