

# Academic Senate Council Minutes

Tuesday, April 19, 2011 -- 2:30-4:00 p.m. in **Admin 138**

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	Welcome! Please sign in.
ASC Pres	Riley Dwyer	X	Visual & Applied Arts	Cynthia Minet	X	Mary Rees
ASC V.P.	Rex Edwards	X	Health Sciences	Dalila Sankaran		
ASC Secretary	Lisa Putnam	X	History/Institutions	Patty Colman	X	
ASC Treasurer	Nenagh Brown	X	Library	Mary LaBarge	X	<b>Handouts:</b> • Ethics AP
ACCESS	Melanie Masters	X	Life Sciences	Andrew Kinkella		
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Linda McDill		Modern Languages	Raquel Olivera	X	
Business	Stephanie Branca Alt: Reet Sumal	X	Digital Media Arts	Joanna Miller	X	
Chemistry/ Earth Sciences	Deanna Franke	X	Music/ Dance	James Song		
Counseling	Chuck Brinkman	X	Health Education/Kinesiology	Jeff Kreil	X	
Computer Info Systems	Mary Mills	X	Physics/ Astronomy	Clint Harper	X	
Computer Sci/ CNSE	Vish Viswanath		Student Health Center	Sharon Manakas	X	
English/ ESL	Kathryn Adams	X	Theater Arts/ Communications	John Loprieno	X	
EATM	Cindy Wilson		<i>Student Liaison</i>	Ebony Taylor Jeremy		

## Quick Recap:

Topic	Discussion/Comments	Action
Ethics AP	Replace the current Section 2B with: “Employees who model ethical behavior will abide by all Federal, State, and Local anti-harassment laws. [A quote of the Federal Law could then be added following this sentence].”	Motion passes
Ethics AP	Modify Section 1C to add the following: “... conduct of their work or in resolving organizational challenges, although in some circumstance it may be appropriate for employees to pursue alternate channels of communication.” AND move the last sentence to become its own paragraph.	Motion passes
Ethics AP	Accept AP 7205 as amended	Motion passes
Alternative Delivery / DE Guidelines	After much discussion, Academic Senate respectfully requests that the document return to AD Subcommittee for further work.	

## 2:30 pm—Call to Order

### I. Public Comments : None

### II. Approval of Minutes:

4/5 Approved as amended.

### III. Officers’ Reports

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- a. Treasurer
  - Academic Senate Scholarship: Two applications have been received so far. The scholarship ad hoc (Stephanie, Kathryn, Dalila, and Nenagh) will meet to review the application son Thursday (4/7) at noon.
  - Faculty/Staff Brunch: Information will be emailed by the end of this week.
- b. Secretary: No report.
- c. Vice President: Year-End Award Nominations are coming in.
- d. President
  - General Report: Plenary report will be provided at a later date
  - DCHR:*
  - DCAS:*
  - DCSL:*
  - DTRW:*
  - Consultation Council:.*

## **IV. Committee Reports**

- a. EdCAP:
- b. Facilities CAP:
- c. Faculty Development:
- d. Senate Subcommittees & Liaisons (Associated Students):
- e. Fiscal:
- f. Curriculum: (1) GE Outcomes will be coming forward on May 3<sup>rd</sup>. These will be used for assessing students and for determining if courses fit within the GE Area. (2) GE Pattern: Some serious changes are being proposed. This is an opportunity for faculty to openly discuss the college's GE Requirements. It is not a requirement to make any changes to the GE Pattern. The proposal includes suggestions such as: Math being broken out into its own category; Mutlicultural/Ethnicity being embedded within courses found in other categories.

Repeatability of courses was a discussion item at Plenary. Curriculum will be asking for faculty to volunteer for participating in the State Senate conversations on this topic.

The Curriculum Committee thanks the college faculty for their hard work this year in getting over 400 courses through the curriculum process in this first year of the 5-year cycle.

- g. TechCAP:

## **V. Unfinished Business**

- a. Year End Awards: See Treasurer report above.
- b. Accreditation Report: MC's input (gathered by survey) was sent to the District to help them in addressing the district-level recommendations (#2, #4 and #6)
- c. Decision-making/Governance Structure doc: A draft of this revised document is currently be worked on.

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- d. Ethics AP: This AP has been worked on for 2 to 3 years and has been considered controversial. Our suggestions will be forwarded to DCHR. After discussing the various sections, a motion was made:

**Motion: Replace the current Section 2B with: “Employees who model ethical behavior will abide by all Federal, State, and Local anti-harassment laws. [A quote of the Federal Law could then be added following this sentence].”** Motion unanimously passed

**Motion: Modify Section 1C to add the following: “... conduct of their work or in resolving organizational challenges, although in some circumstance it may be appropriate for employees to pursue alternate channels of communication.” AND move the last sentence to become its own paragraph.** Motion unanimously passed.

**Motion: Accept AP 7205 as amended.** Motion passed; One vote of No.

## VI. New Business

- a. Enrollment Management Draft (Placeholder)
- b. Gen Ed Outcomes (Placeholder)
- c. FT Faculty Hiring AP 7120:  
Concerns: (1) In regards to job announcements: once the college’s input has been sent to HR, the job announcements are created and currently NOT returned to the program to see if their input was taken into consideration, or accurately noted in the announcement. (2) Committee composition ought to be developed in consultation with Dean AND (rather than or) Department Chair. (3) Currently faculty are not involved in the process until the organization meeting – this is too late to start faculty involvement.
- d. Alternative Delivery/DE Guidelines: Discussion regarding the purpose, objectives and intended use of this document. The purpose is to provide guidelines and procedures rather than a prescription for teaching. Senators suggested basing this document on “best practice” rather than “guidelines” – the current title suggests that this could be used as evaluative or prescriptive use.

It was suggested that the Curriculum Committee and ACCESS program review this document. (a) Verification of the AD modality is not in the purview of Curriculum (as it is stated in this document). (b) Accessibility needs to be addressed in this document. (c) New laws are being discussed. We need a policy to define the last day of student attendance, and how to determine this for our students. It was also suggested that the college have a broader discussion on this, perhaps as a Y’All Come.

The intent of this document is fantastic, however, given the level of concern, Academic Senate respectfully requested that the Alternative Delivery subcommittee take these concerns into account and re-draw the guidelines, possibly taking the approach of answering “What is the best thing to do for the success of students completing courses via alternative delivery methods (distance education).”

## VII. New Concerns

## VIII. Announcements:

- a. Hands Across California, April 17, 2011

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- b. GEO: Y'All Come: 2:30 pm, April 6<sup>th</sup>. CCCR A&B