

Academic Senate Council Minutes

Tuesday, January 18, 2011 -- 2:30-4:00 p.m. in **Admin 138**

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	Welcome! Please sign in.
ASC Pres	Riley Dwyer	X	Visual & Applied Arts	Cynthia Minet	X	
ASC V.P.	Rex Edwards	X	Health Sciences	Dalila Sankaran	X	
ASC Secretary	Lisa Putnam	X	History/Institutions	Patty Colman	X	
ASC Treasurer	Nenagh Brown	X	Library	Mary LaBarge	X	
ACCESS	Melanie Masters	X	Life Sciences	Andrew Kinkella		
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Linda McDill	X	Modern Languages	Raquel Olivera	X	Appendices: •
Business	Stephanie Branca Alt: Reet Sumal	SB	Digital Media Arts	Svetlana Kasalovic		
Chemistry/ Earth Sciences	Deanna Franke	X	Music/ Dance	James Song	X	
Counseling	Chuck Brinkman	X	Health Education/Kinesiology	Jeff Kreil	X	
Computer Info Systems	Mary Mills	X	Physics/ Astronomy	Clint Harper	X	
Computer Sci/ CNSE	Vish Viswanath	X	Student Health Center	Sharon Manakas	X	
English/ ESL	Kathryn Adams	X	Theater Arts/ Communications	John Loprieno	X	
EATM	Cindy Wilson	X	<i>Student Liaison</i>	Ebony Taylor Jeremy	ET	

Quick Recap:

Topic	Discussion/Comments	Action
Election Committee	5 Volunteers sought to serve on Election Committee to begin election process (election to be held in early March)	Election committee established.
Waitlist Process	Concerns and possible solutions discussed	None

2:30 pm—Call to Order

I. Public Comments

Y'all come regarding Outcomes/Assessment Updates and Developing Institutional Level Outcomes announcement

Email was sent to divisions regarding Behavioral Intervention – please contact Sharon Manakas if you would like the team to come talk to the faculty.

II. Approval of Minutes:

12/7 Accepted as written.

III. Officers' Reports

- Treasurer (Current Balance: \$ 8,163.72)
The Senate Dues were deposited – there are 107 deductees
- Plaques are beginning to be completed. The MC Foundation agreed to pay for ½ the bricks. They are going to allocate \$500 every year for the purchase of additional bricks.

In Spring: Scholarships (Kathryn, Stephanie and Phil will be on AdHoc)

End-of-Spring Brunch will begin being organized – date to be set

Faculty chair should be ordered by Senate

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- c. Secretary:
ASC Minutes are being stored on McShare as well as on the Web site, as a back-up
- d. Vice President:
Sabbatical committee has finished its work.
- e. President :
General Report: No report
DCHR: No report
DCAS: Discussions on funds that gap structural deficits deficit taking place.
DCSL: No report
DTRW: No report
Consultation Council: No report

IV. Committee Reports

- a. EdCAP¹: Meeting next week
- b. Facilities CAP¹: Requesting the creation of a list of major projects for prioritization as well as presentation to the faculty, keeping the list transparent and in plain view (rather than just on McShare). Administration would like all requests for projects to be submitted only through program plans, and then prioritization would take place in Facilities CAP. How would emergency needs for facilities be handled – the administration wants all requests to go on program plans, however, apparently want to remain reasonable. Meeting is Wednesday, 1/19 at 1pm in A-138.
- c. Faculty Development¹: Meeting was cancelled in December. January 28th is the Magic in Teaching. Also look at the Faculty Development Website, and look for Distance Ed Coffee Break schedule.
- d. Senate Subcommittees & Liaisons (Associated Students): Jeremy was recalled into military service in December.
- e. Fiscal²: Meeting in 2 weeks.
- f. Curriculum²: Still going through the course review process, trying to speed it up to stay on the 5-year plan.
- g. TechCAP²: No report.

V. Unfinished Business

- a. AdHoc on Scholarship Applications
The AdHoc will meet next week. Recommendations will hopefully be reported at our next meeting.

¹ These reports will be given the first meeting of the month

² These reports will be given the second meeting of the month

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VI. New Business

a. Elections

Schedules are being developed in 2-year increments; fall 2011 schedule is being built now. All officers elected for 2011-12/2012-13 term will need to adjust their teaching schedules. Elections being conducted late in spring cause difficulty. Recommended that we move the election forward in the semester.

Motion: Develop an election committee. Passed unanimously.

Election committee could convene and be set to have the election by March. Election committee will be: Raquel Olivera, Kathryn Adams, Chuck Brinkman, Patty Colman, John Loprieno.

The 5 members shall:

- Gather nominations
- Collate candidates' statements
- Assure that the ballot box and sign in sheet is in place (PCR)
- Assure that the election occurs (by May)
- Will solve any disputes that might arise during the process

b. Waitlist Procedures

Kathy Colborn will address our concerns at our next meeting. Some concerns have been raised – there is a feeling that faculty are losing control over their rosters with the implementation of waitlist process. Students that come to class that are not on the waitlist might not be able to be added to the course because someone added themselves to the waitlist first (even though they haven't attended the course). One measure that has been implemented that has helped is that faculty can drop students from the waitlist if they did not show up to the class session. There is a timing issue – students add themselves to the waitlist before those who actually came to class are able to add themselves. Discussion of issues and possible solutions took place.

VII. New Concerns

a. CLEP/IB

The Board Policy and Administrative Procedure distributed. The AP adopted December 2010 (a minor modification), it was actually adopted in early 2009.

b. Update on Sabbaticals – see VP Report above.

VIII. Announcements:

Next meeting: February 1, 2011