

Academic Senate Council Minutes

Tuesday, October 18, 2011 -- 2:30-4:00 p.m. in **Admin 138**

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	Welcome! Please sign in. B.Woodhouse J.Miller M.Rees Attachments: -- AP 4021 from DCSL -- VCCCD Board Objectives.
ASC Pres	Riley Dwyer	X	Visual & Applied Arts	Cynthia Minet	X	
ASC V.P.	Nenagh Brown		Health Sciences	Dalila Sankaran		
ASC Secretary	Lisa Putnam	X	History/Institutions	Patty Colman Rex Edwards	RE	
ASC Treasurer	Kathryn Adams	X	Library	Mary LaBarge	X	
ACCESS	Melanie Masters		Life Sciences	Jazmir Hernandez		
Athletics	Howard Davis		Mathematics	Phil Abramoff	X	
Behavioral Sciences	Linda McDill	X	Modern Languages	Raquel Olivera		
Business	Stephanie Branca	X	Digital Media Arts	Svetlana Kasalovic	X	
Chemistry/ Earth Sciences	Deanna Franke	X	Music/ Dance	James Song Nathan Bowen	Abs	
Child Development	Kristi Almeida	X	Health Education/Kinesiology	Jeff Kreil	Abs	
Counseling	Chuck Brinkman	X	Physics/ Astronomy	Clint Harper	X	
Computer Info Systems	Mary Mills	X	Student Health Center	Sharon Manakas	X	
Computer Sci/ CNSE	Christine Aguilera	X	Theater Arts/ Communications	John Loprieno	X	
English/ ESL	Sydney Sims	X				
EATM	Cindy Wilson		<i>Student Liaison</i>	Jonathan Foote	X	

Quick Recap:

Topic	Discussion/Comments	Action
AP 4021 (MC recommended version) to be used in this semester's decision-making process regarding program discontinuance.	Motion: The Senate recommends the use of our fully amended document of the AP 4021 as our program discontinuance process with the proviso that, for this semester only, due to timeframe constraints, that our Recommending Group come from the Academic Senate Executive Council.	Motion carries (1 abstention)
Recommendation Group Membership	Motion: Approve membership as seen below.	Motion carries

2:30 pm—Call to Order

I. Public Comments :

Mary M. raised a concern that has come up with the discontinuance list. Our curriculum is being halted; new classes are not being allowed to be brought through Curriculum since the discipline is on the "list." Senate is being asked to investigate why courses are being halted in the Curriculum process – mixed messages are being sent.

Riley is hearing rumors regarding staff. If there are concerns we need to take these concerns through official channels rather than leaving them at rumors. If someone's ethics or professional judgment are being questioned, then bring them through the appropriate channels.

II. Approval of Minutes

- a. October 4, 2011 Minutes: Motion to table.

III. Unfinished Business

- a) Program Discontinuance and Consolidation: AP 4021
 - Recommendation
 - Committee Make-Up and Appointments

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DCSL received our version of the AP. The result of the meeting is the letter to Dr. Eddinger and the version of the AP. This DCSL version is very similar to what MC sent forward. DCSL will have one more meeting discussing this AP before finalizing. It has been MC's intent to use this version for this year's process of discontinuing programs. It has been realized that decisions regarding recommended discontinued programs need to be to the Chancellor by mid-November. This does not leave us enough time to fully follow the steps set forth in this AP. We have two Senate meetings prior to this deadline.

In looking at the calendar and the deadline date, we need to determine how we can complete this process in a way that is effective, that we ensure that faculty voice is heard, and that we make reasoned, rational decisions. Will we look at only the programs on the "list" or will we look at all programs that went through program review? The "list" is a product of the data that were looked at in the program review process.

Should we start at *Step II: Recommending Group Review* or at *Step III: Executive Vice President Review*? Do we have time to form a Recommending Group, a group of individuals that most likely have not been part of the AP discussions having to bring them up to speed on the process? Also, the list of programs has already been identified, and do we want to identify the Recommending Group members *after* knowing the programs that are on the "list." Could we have an RG of "trainees" working *with* the Academic Senate in this year's process? We do need to make sure that our process is transparent, clear and consistent. Would we include the same people in the Senate conversation next year, and why would we? It appears that our Senate *would* be a good RG – although, we are already in Step IV. How will we proceed without an EVP? Dr. Eddinger stated that she will appoint the one and only Dean that does not have a program on the "list." Do we need the language in the AP – "or the President's designee"? There has been no formal recommendation on the AP at the district level, so we may move forward with our process. We can recommend that we follow the MC draft of the AP in this year's process. We only need to be mindful of the timelines. We could use the Senate as the RG in this year's process, as the Senators are so familiar with this process and already interested to having the process go smoothly.

Amend the MC version of the Discontinuance Process to better word-smith Step III, and to include the "President's designee" in place of the EVP.

Move to that the Senate recommend the use of our fully amended document of the AP 4021 as our program discontinuance process with the proviso that for this semester only, due to timeframe constraints, that our RG come from the Academic Senate Executive Council.

Discussion: How does the RG differ from the Senate at this stage? Do we start the process at Step II or Step III? The RG needs to make sure that all relevant documents have been compiled for the discussion.

Motion carries. (1 abs)

We need to determine the membership of the RG, one rep from each Division.
1st meeting: Friday, October 21 – most likely morning.

Area/Division	Nominated Members	Div Dean
Math/Phys Sci	Clint Harper	Lisa Miller
Perf Arts	John Loprieno	Pat Ewins
SocSci/BehSci/Bus	Rex Edwards	Lori Bennett
Media/Visual Arts	Joanna Miller	Julius Sokenu
Life Sciences/NS	Cindi Wilson	Kim Hoffmans
Learning Resources	Sydney Sims	Inajane Nicklas
Counselor	Chuck Brinkman	
VP Senate/Co-Chair	Nenagh Brown	
Curriculum Chair	Mary Rees	
Inst Research	Lisa Putnam	

Move to approve the above group. Motion carries unanimously.

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Meeting extended to 4:15pm (1 opposed; 1 abstention)

- b) VCCCD Board Objectives and Task force**
 - The goals have been approved by the Board.
 - Goal 1.B now includes the TMCs which are more student friendly in terms of their assignment of unit values. This is a large win as the TMC determination process is a much more inclusive process that arises from faculty conversation.

In terms of curriculum/degrees, we are being asked to review our current degrees and certificates and justify why our unit values have been assigned as such by November 3rd.

- c) Faculty Prioritization**

Timeline for the process to be determined, with administration input. The conversation is important to do annually. Faculty input must be heard; plus, we never know, we might actually need to hire this next year. We need to be prepared. We meet Nov 1, Nov 15, and Nov 29. The actual prioritization is scheduled as a “special meeting.”
- d) VCCCD Accreditation: District Response**

ASC President was asked to sign the response; MC ASC President “declined” to sign the report being sent to ACCJC.
- e) Draft Recommendations of the Task Force on Student Success (Statewide)**

Feedback is being collected (for a short time longer) on the Task Force’s recommendations, which can be found on their website. It is also on our MC Senate website. It will also be discussed in the Senate Area C meeting, so please bring feedback to Riley.

IV. Committee Reports: NONE

V. Officer Reports

VI. Announcements

- a.** Dr. Barbara Beno, President of the ACCJC to attend a November 8, 2011 BOT meeting at 1pm