

Academic Senate Council Minutes

Tuesday, November 01, 2011 -- 2:30-4:00 p.m. in **Admin 138**

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Riley Dwyer	X	EATM	Cindy Wilson	X	Welcome! Please sign in.
ASC V.P.	Nenagh Brown	X	Health Education/Kinesiology	Jeff Kreil	X	Mary Rees: Curriculum Chair
ASC Secretary	Lisa Putnam	X	Health Sciences	Dalila Sankaran	X	
ASC Treasurer	Kathryn Adams	X	History/Institutions	Rex Edwards	X	
ACCESS	Melanie Masters	X	Library	Mary LaBarge	X	Handouts: -- AP 7120
Athletics	Howard Davis	X	Life Sciences	Jazmir Hernandez	X	
Behavioral Sciences	Linda McDill	X	Mathematics	Phil Abramoff	X	
Business	Stephanie Branca	X	Music/ Dance	James Song Nathan Bowen	NB	
Chemistry/ Earth Sciences	Deanna Franke	X	Physics/ Astronomy	Clint Harper	X	
Child Development	Kristi Almeida	X	Student Health Center	Sharon Manakas	X	
Counseling	Chuck Brinkman Alt. Corey Wendt	C.Wendt	Theater Arts/ Communications	John Loprieno	X	
Computer Info Systems	Mary Mills	X	Visual & Applied Arts	Cynthia Minet	X	
Computer Sci/ CNSE	Christine Aguilera	X	World Languages	Raquel Olivera	X	
Digital Media Arts	Svetlana Kasalovic Alt. Joanna Miller	SK/JM				
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>	Jonathan Foote	X	

Quick Recap:

Topic	Discussion/Comments	Action
AP 7120-A Management Hiring Process	Moorpark College would like to request the scheduling of an Open Forum for the EVP Finalists.	Motion carried.

2:30 pm—Call to Order

I. Public Comments :

Trust Accounts being usurped to the General Funds by the VP of Business when the account was inactive for some time. Can we please investigate; Geography and Geology (Field Trip) funds have disappeared.

II. Approval of Minutes

- a. October 4, 2011 Minutes: Approved.
- b. October 18, 2011 Minutes: Approved as amended.

III. New Business

a. AP 7120-A

We hired one EVP under this AP, and we are currently undergoing a hiring process to hire another EVP under this AP. Do we need to request a change to this AP to allow for an open forum? Is this precluded in the current AP as you read it? If so, do we need to get this allowance in the AP?

Motion to begin the campaign to request a scheduling of an open forum for the EVP Finalists.
Motion carries unanimously.

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IV. Unfinished Business

a) Program Discontinuance and Consolidation: AP 4021

Handouts: (1) MC Discontinuous Process – Programs; (2) MC Discontinuous Process – Courses

Moorpark College decided to use the proposed AP 4021 for this 2011 proposed program discontinuance process. We had an RP group meeting, made a recommendation to the EVP designee, and we now have the EVP designee's recommendations. We are to either agree or disagree with these recommendations, and we are to offer a justification and recommendation.

We have a legal obligation to spend 50% of our budget on instruction. We are looking at the possibility of a reduced budget of 4.5 million for our campus. Approximately 400 sections must come out of our 2012-13 schedules (fall semesters tend to have 1300 to 1350 sections, and spring semesters tend to have about 1200 to 1250 sections) – as we know, not all sections have the same enrollment caps. These “sections” are an approximation. If we choose to keep one of the proposed programs, it will equal approximately the dollar value of 80 sections. One option, to propose cuts “across the board,” would hurt programs, large and small, in different ways. This proposed “across the board” cut appears to not be feasible or wise, based upon consensus of conversation in the room.

We began the process at Step II (The Recommending Group). There were 12 voting members in the RG, plus one non-voting member (IR). Packets were created, including 3-years of PPDRs, Program Plans, Degree/Certificate completion data, and employment outlook data for CTE programs. The RG meeting was held on Friday, 10/21. Each program was discussed, data were reviewed, and relevant information regarding each program was shared. After the discussion, each of the voting members of the RG submitted their recommendations and justifications via SurveyMonkey (due by midnight, Sunday, 10/23). On Monday, the co-chairs reviewed and combined the data. A recommendation and summary were created for each program/course area (see handouts for today's meeting). This summary reflects the exact words from the RG's submitted justifications. These reports were then submitted to the EVP designee. The EVP designee then met with discipline faculty. The EVP designee then compiled a report (also provided in the handouts for this meeting).

The ASC recognizes the hard work of the RG. It was clearly a lot of work and extremely difficult work to do. The ASC thanks the RG members.

In the recommendation for courses, a recommendation for Athletics came in as a “suspension,” which didn't align with the language that was used in the others. Remember, the AP, and its language, is for “Program” discontinuance, rather than for course discontinuation, athletic team suspension, or for service area discontinuation.

Review of Program Recommendations (Step IV of AP 4021):

Clarification: The recommendation to provide a service discipline approach vs. a degree or certificate awarding discipline would mean a reduction in the number of courses, and/or the types of courses offered. The discipline would no longer have the obligation to offer courses that are listed in a degree or certificate. “Suspension” of course offerings means that a course is inactivated temporarily, however they will be in the curriculum inventory for 5 years. If they are inactive for longer than 5 years, the faculty will need to resubmit them through the Curriculum process.

Discussion regarding the Computer Science recommendation took place.

Discussion regarding the Computer Information Systems recommendation took place.

Motion to extend meeting to 4:15. (1 opp) Motion Carries

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V. Committee Reports: NONE

VI. Officer Reports

VII. Announcements

- a. Dr. Barbara Beno, President of the ACCJC to attend a November 8, 2011 BOT meeting at 1pm
- b. Accreditation Team visiting October 31 and November 1 regarding District Recommendations