

# **Moorpark College Discontinuance Process—COURSES**

## **Recommendation Group**

**Course Report to Executive Vice President Designee**

**October 26, 2011**

### **Program Discontinuance Review and Analysis Procedure**

#### **II. Recommendation Group Review and Analysis**

Each college will form a standing recommendation group to examine programs for possible remediation or discontinuance. In designating its recommendation group, each college may choose one of the following options:

##### **Option A:**

Colleges will form a recommendation group to examine programs for possible remediation or discontinuance. The recommendation group will have a minimum two-thirds faculty representation, as appointed by the Academic Senate.

##### **Option B:**

Alternatively, colleges may choose to assign this task to an existing standing committee with majority faculty representation.

The group makes recommendations to the Executive Vice President or EVP designee.

Based upon its analysis of the program metrics, the Recommendation Group has two options:

##### **Option A: Program Continuance and Revision**

The Recommending Group proposes program continuance with revision, accompanied by a written justification. A two-year monitoring period is established, including a mandated written first-year progress report.

##### **Option B: Program Discontinuance**

The Recommending Group proposes program discontinuance, accompanied by a written justification

### **Summary:**

#### **1. Sign Language**

Recommendation: Discontinuance of course offerings in the discipline

#### **2. General Work Experience**

Recommendation: Discontinuance of course offerings in the discipline

#### **3. Emergency Medical Technician**

Recommendation: Discontinuance of course offerings in the discipline

#### **4. Athletics: Men's Cross-Country, Men's Track and Baseball**

Recommendation: Suspension of course offerings in the discipline

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**Criteria:** The criteria used by the Recommendation Group are those listed in the President's email dated October 19, 2011, re. Recommendation Regarding Program Discontinuance Process (see attached).

**Justifications:** Almost all justifications that are listed underneath each program recommendation are taken verbatim from representative written statements made by members of the Recommendation Group. [Any exceptions are placed in square brackets.]

**Abbreviations Used:** PP: Program Plan (followed by year and, where appropriate, section)  
PPDR: Program Plan Date Report (followed by semester and year)  
IER: Institutional Effectiveness Report (followed by year)

## **1. Sign Language**

**Recommendation: Discontinuance of course offerings in the discipline**

### **Justification:**

#### **College mission:**

- Courses do not transfer to major in Deaf Studies [at CSUN]. (Counseling input)

#### **Duplication of courses:**

- Program is duplicated at Oxnard College, which has a vibrant program. (Counseling input)
- MC has multiple other languages for students to choose from, including Eastern languages as required by UC's. (Curriculum input)

## **2. General Work Experience**

**Recommendation: Discontinuance of course offerings in the discipline (M10 and M20)**

### **Justification:**

#### **College mission:**

- General work experience does not match the goals of the institution as closely as work experience conducted in a discipline. (PP2011-12)
- The courses transfer to the CSUs as elective credit only. (Counseling input)

#### **Duplication of courses:**

- Work experience opportunities are still available through discipline-specific M80 courses. (Curriculum input)

#### **Extent to which program addresses needs identified by scans:**

- These courses appear to be peripheral to the Career Transfer Center in that they are not mentioned directly in any of the program plans over the last three years. (PP2011-12)

### 3. **Emergency Medical Technician**

**Recommendation: Discontinuance of course offerings in the discipline**

**Justification:**

**Duplication of program:**

- Ventura College and Oxnard College both have EMT programs. Simi Valley Adult School also has an EMT certificate program. (Counseling input)

**Employer demand:**

- Environmental Scan reveals that job market is low in Ventura County due to limited ambulance services. (PP2011-12:ES5)

**Productivity:**

- Low. Lab classes WSCH/FTEF is 180-300. (PPDR Fall 2010 and Spring 2011)

#### **4. Athletics: Men's Cross-Country, Men's Track and Baseball**

**Recommendation: Suspend course offerings in the discipline**

**Justification:**

**College mission:**

- Student service program. (PP2011-12)

**Duplication of courses:**

- There is sufficient breadth in the Athletic Program to meet the student need. (PPDR Spring and Fall 2011)
- Team opportunities are still available in other sports and at the other colleges.  
[Baseball and Men's Cross Country offered at VC and OC  
Men's Track offered at VC  
(VCCCD College Sports Teams, 2011-12)]

**Cost of program delivery relative to performance:**

- All team sports [are] high-cost program[s] compared to the number of students [they] serve. (PP2011-12:P/L)
- Intercollegiate sports are expensive. Rather than complying with Title IX through adding a women's sport, men's sports should be reduced during the current fiscal climate. (PP2011-12:L2)

## Moorpark College Discontinuance Process—COURSES

### Executive Vice President Designee

#### **Course Recommendations**

**October 31, 2011**

#### Program Discontinuance Review and Analysis Procedure

##### **III. Executive Vice President Review, Analysis and Recommendation**

Upon receiving and analyzing the formal written report of the Recommendation Group, and following consultation with discipline faculty the Executive Vice President, or designee, formally informs the area dean, department chair, discipline faculty and the Academic Senate President of programs that have been identified for possible discontinuance, accompanied by a written rationale for the recommendation.

The district and college are anticipating deep budget shortfalls and courses have been reviewed for possible discontinuance, consolidation, or suspension. In accordance with the agreed upon procedure, the course report received on October 26, 2011 from the Moorpark College Recommendation Group was reviewed and analyzed. On October 26 and October 27, 2011, discipline faculty, department chairs, and deans for each set of courses were consulted. The input from these consultation sessions and the analysis of the report from the Recommendation Group form the basis for the following recommendations:

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#### Summary:

##### **5. Sign Language Courses**

Recommendation: Temporary suspension of course offerings

##### **6. Occupational Work Experience Courses**

Recommendation: Suspend offering WEXP 20 courses

***NOTE:** this was incorrectly labeled as "**General** Work Experience" (WEXP 10) which was suspended several semesters ago. The course intended to be reviewed for possible suspension or discontinuance is "**Occupational** Work Experience" (WEXP 20)*

##### **7. Emergency Medical Technician Courses**

Recommendation: Discontinue offering courses in the discipline

##### **8. Athletics: Men's Cross-Country, Men's Track and Baseball Courses and Teams**

Recommendation: Reduce the number of teams and related course offerings

# 1. Sign Language Courses within World Language Discipline

## **Recommendation Summary: Temporary suspension of course offerings**

On October 26, 2011 at 9:00 AM a consultation session for these classes was held with the Executive Vice President Designee. The following World Language and Sign Language faculty and administrator were present:

- Perry Bennett, World Languages Faculty and Department Chair
- Helga Winkler, World Languages Faculty
- Marilyn Carpenter, Sign Language Faculty
- Peter Wechsberg, Sign Language Faculty
- Margaret Sych, Sign Language Interpreter
- Inajane Nicklas, Dean

### **Discipline faculty indicates:**

- courses articulate to CSUCI and CS Bakersfield
- students have traditionally been accepted at CSUN and Cal LU
- both part-time faculty currently teach at local universities as well as MC
- the only Deaf instructor in the district currently teaches at Moorpark. This is important to the deaf community
- professionals in nursing and law enforcement need and depend on SL classes
- SL instructors feel the curriculum and quality of instruction at MC is superior to the instruction at OC
- SL usage is growing; it is the third most studied language in United States
- WL faculty feel if required to reduce language offerings it would be preferable to cut SL rather than Spanish
- WL faculty feel SL is primarily a CTE program and not as academically rigorous as other World Languages
- there are no full-time faculty at MC with this language specialty to provide leadership, evaluation, and effective curriculum and program development
- if courses are offered at MC by OC we do not retain control over the quality of instruction

### **Concerns:**

- there is confusion about the difference between SL courses articulating and courses transferring as electives or in fulfillment of the "Language Other Than English" requirement for the UCs.
- **CLARIFICATION:** referring to the Moorpark College Catalog, MC's SL classes transfer to CSU and UC as electives and, most importantly, fulfill Area 6 "Language Other Than English" requirement within the IGETC pattern for transfer to UCs. Neither MC nor OC courses appear to articulate into the Deaf Studies Program at CSUN (the only public Deaf Studies program in California) as indicated by ASSIST.
- There are currently four Western and two Asian languages offered at MC. Following the discontinuation of Latin, SL is the only nonverbal language currently available at MC. SL, as a nonverbal language, is the recommendation for students with Learning Disabilities affecting auditory processing who need to complete a foreign language requirement for transfer. SL serves this unique need of one of our diverse populations.
- SL is the second-highest attended/in demand class in the World Language department
- SL is not addressed in the World Language department's program plans
- no SLOs appear to have been developed for SL
- SL demonstrates high productivity and excellent retention
- the World Language department recently supported hiring full-time faculty to develop a more comprehensive program indicating acknowledgment of the need for this language

**Rationale for Recommendation:**

- Sign Language is a needed discipline and an essential part of a community college language program as a transfer requirement, a vocational program, and support to career technical education
- although current courses meets the "Language Other Than English "requirement for transfer and (per ASSIST) articulates with many CSU and UCs, they do not articulate into the specific degree requirements of the Deaf Studies Program at CSUN
- even when the program offered up to 7 sections it was consistently well enrolled, and highly productive with excellent retention, demonstrating high productivity and success rates
- SL pedagogy is significantly different from other World Languages and there is no full-time faculty leadership for evaluation and curriculum and program development
- SLOs have not been developed for this discipline
- OC currently offers a more comprehensive transfer and vocational program that include SL levels 3 and 4. It should be noted this program is also not articulated with the Deaf Studies degree program at CSUN

**Recommendation-- Temporary Suspension of Sign Language Courses**

Following this discussion and the review and analysis of the reports submitted by the Recommendation Group, it is recommended that Sign Language Courses, as they currently exist, be temporarily suspended from active course offerings pending a revision of curriculum that will (1) effectively articulate these courses with Deaf Studies Programs at CSUN, as well as (2) continue to meet the "Language Other Than English" requirements for transfer. At the time of curriculum revision will be essential to establish a workable procedure for ongoing instructor and program quality evaluation. Until such time as the curriculum and evaluation procedures can be updated to meet these needs, it is suggested that the program consider possible consolidation with Oxnard College, and, in service to our students, explore the possibility of temporarily offering OC ASL classes on the Moorpark College campus.



## **2. Occupational Work Experience Courses**

**Recommendation Summary:**                      **Suspend offering WEXP 20 courses**

### **CLARIFICATION:**

*At the time of discussion, this was incorrectly called "General" Work Experience. The course under consideration is "Occupational" Work Experience. Review of the discussion indicates only the course title was incorrect. The criteria reviewed by the RG was correct.*

- **WEXP 10--General Work Experience** --any work situation could count towards college credit. This course was discontinued several semesters ago.
- **WEXP 20-Occupational Work Experience** --work situation must be minimally related to an occupational goal to count toward college credit.
- **Discipline M80--** each college discipline is eligible to offer an M80 course in their discipline for students to use as discipline related internships. A prerequisite/corequisite of any M80 course is another course in that same discipline.

On October 26, 2011 at 1:00 PM a consultation session for this course was held with the Executive Vice President Designee. The following Work Experience faculty and administrator were present:

- Judi Gould, Faculty
- Corey Wendt, Faculty and Department Chair
- Patricia Ewins, Dean

### **Discipline faculty indicate:**

- internships are vitally important to students entering the job market and this opportunity must be retained
- students who have not taken courses in the discipline might miss internship opportunities
- while it is possible for students to be redirected from Occupational Work Experience (WEXP 20) into Discipline M80s students may need to experiment in many areas before they develop a career path
- in exceptional situations discipline faculty could approve related courses for prerequisite/corequisite clearance
- the college has more confidence supporting students internships if they have specific education in the related discipline
- many non-native students register for WEXP 20 in order to be eligible for internships
- Discipline M80 are more indicative of the activity and look significantly better on transcripts

### **Rationale for Recommendation:**

- M80 courses are more available and apparent to our native students
- eliminating WEXP 20 and redirecting students to Discipline M80 assures employers of students with knowledge of the field
- M80 course are better for student transcripts

### **Recommendation-- Suspend Course Series**

Following this discussion and the review and analysis of the reports submitted by the Recommendation Group, it is recommended that the Occupational Work Experience course, WEXP 20, be suspended beginning spring 2012. Students seeking internships will be directed to discipline specific M80 courses and faculty. In exceptional situations students will be referred to discipline faculty for possible prerequisite/corequisite clearance.

### **3. Emergency Medical Technician**

#### **Recommendation Summary:                    Discontinue offering courses in the discipline**

On October 26, 2011 at 5:00 PM a consultation session for this course was held with the Executive Vice President Designee. The following Emergency Medical Technician faculty and administrator were present:

- Mark Komins, Faculty
- Carol Higashida, Faculty and Department Chair
- Kim Hoffmans, Dean

#### **Discipline faculty indicate:**

- EMT has been offered for 11 years at Moorpark College
- there are currently about 80 enrolled students per semester
- outside agencies indicate the superior training and professionalism of MC students
- this program serves East Ventura County and the West Valley; Pierce has no program
- there are currently six programs in the county and all are fully enrolled
- San Fernando Valley has only two programs
- other programs are cost prohibitive for students
- performance of students at Moorpark exceeds the national standards/exceeds national certification pass rates
- this is a program that gets students job ready in one semester
- if the program is discontinued it would require reapplication and renegotiating contracts in order to reinstate a later time

#### **Rationale for Recommendation:**

- there is an EMT program at OC
- there are other local programs providers available for students
- the EMT program at VC includes a paramedic level allowing for student advancement
- environmental scans indicate the job market is currently low in this area

#### **Recommendation-- Discontinue all Course Offerings**

Following this discussion and the review and analysis of the reports submitted by the Recommendation Group, it is recommended that the Emergency Medical Technology be discontinued beginning fall 2012. Students will be referred to programs at OC or VC or other programs within the county or San Fernando Valley.

#### **4. Athletics: Specifically Men's Cross-Country, Men's Track and Baseball**

**Recommendation Summary:**                      **Reduce the number of teams and related course offerings**

On October 26, 2011 at 6:00 PM a consultation session for these athletic activities was held with the Executive Vice President Designee. The following Athletics Department faculty, staff, and administrator were present:

- Mario Porto, Baseball, Head Coach
- Curtis Scott, Baseball, Assistant Coach
- Sean Roche, Soccer, Head Coach
- Nicole Rietveld, Student
- Dennis Flood, Track, Volunteer
- Lindsay Goldblatt, Basketball, Head Coach
- Cherisse Sherman, Asst. Athletic Trainer
- Dave Fox, Softball, Head Coach
- Eleazar Hernandez, Softball, Head Coach
- Vance Manakas, Athletic Trainer
- Remy McCarthy, Basketball, Head Coach/Faculty
- Howard Davis, Athletic Director(via phone conference)
- Traci Allen, Counselor (via phone conference)
- Traycie Kephart, Cross-Country/Track, Head Coach/Faculty
- Will Thurston, Asst. Coach/Faculty
- Del Parker, Faculty and Department Chair
- Lori Bennett, Dean

**Discipline faculty indicate:**

- athletics are essential to the college for prestige, bringing the community on campus, attracting student athletes
- student athletes typically complete degrees within two years-getting in and out of college quicker than average
- many of our famous alumni come from athletics
- athletics and the success of our past athletes publicizes Moorpark College
- our student-athletes have a high scholastic reputation
- data supports that athletes complete degrees at a higher rate than other students
- there are many anecdotal stories of athletics being a positive turning point for students
- students learn to set goals as part of an athletic team
- there's high rate of transfer for student athletes
- student athletes take full academic programs
- Moorpark College is a particularly fine job of attracting local athletes
- athletics is responsible for increasing the ethnic diversity of the college
- athletics should be increased, not cut
- athletics could be considered vocational department because they move students into professional sports
- coaches actively recruit students to the school

**Rationale for Recommendation:**

- athletics courses and teams are valued as part of Moorpark College program
- many student athletes are highly focused and degree and transfer oriented
- having athletics teams can provide academic entryways for underrepresented populations
- we have many athletic team opportunities for students at Moorpark College

- as a college within a multi-college district we can refer students to athletic team opportunities on sister campuses

**Recommendation-- Reduce the Number of Athletic Teams and Related Course Offerings**

Following this discussion with program faculty and the review and analysis of the reports submitted by the Recommendation Group, it is recommended that several athletic courses and related teams be suspend. It is recommended that the Athletics Department would be the most appropriate to recommend which teams should be suspend this time. It is suggested that current and future students interested in these teams be referred to other programs within the district.

## **Academic Senate**

### **Course Comments to the President**

**November , 2011**

#### **IV. Academic Senate Review and Recommendation**

After reviewing the recommendations and the supporting documentation of the Executive Vice President concerning possible program discontinuance, the Academic Senate shall review the recommendations and supporting documentation and take one of the following actions:

- 1) Concur with the recommendations of the Executive Vice President; or
- 2) Demur with the recommendations of the Executive Vice President and propose an alternative course of action to address the issues set forth in the Vice President's justification for program discontinuance.

The Academic Senate's formal written recommendation shall be transmitted to the College President no later than two regularly scheduled meetings after receiving said written rationale for the program discontinuance recommendation.