

Academic Senate Council Minutes
 Tuesday, April 3, 2012 – 2:30-4:00 p.m. in **Admin-138**

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Riley Dwyer	X	EATM	Cindy Wilson	X	Welcome! Please sign in.
ASC V.P.	Nenagh Brown	X	Health Education/Kinesiology	Jeff Kreil		Chris Cole
ASC Secretary	Lisa Putnam	X	Health Sciences	Dalila Sankaran		
ASC Treasurer	Kathryn Adams	X	History/Institutions	Rex Edwards	X	
ACCESS	Melanie Masters	X	Library	Mary LaBarge	X	
Athletics	Howard Davis	X	Life Sciences	Jazmir Hernandez	X	
Behavioral Sciences	Dan Vieira	X	Mathematics	Phil Abramoff	X	
Business	Stephanie Branca Reet Sumal	RS	Music/ Dance	James Song Nathan Bowen	NB	
Chemistry/ Earth Sciences	Deanna Franke	X	Physics/ Astronomy	Clint Harper	X	
Child Development	Kristi Almeida	X	Student Health Center	Sharon Manakas		
Counseling	Chuck Brinkman Alt. Corey Wendt		Theater Arts/ Communications	John Loprieno	X	
Computer Info Systems	Mary Mills	X	Visual & Applied Arts	Cynthia Minet	X	
Computer Sci/ CNSE	Vish Viswanath		World Languages	Raquel Olivera	X	
Digital Media Arts	Svetlana Kasalovic Alt. Joanna Miller	X	Curriculum Chair (non-voting)	Mary Rees	X	
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>	JT Mendoza		

Quick Recap:

Topic	Discussion/Comments	Action
Study Session	Review of Workload Reduction from the State of California	None

2:30 pm—Call to Order

I. Public Comments:

BIT procedure update: Letter is sent to student under the instructor’s name (but written by BIT). Sharon Manakas and Pat Ewins will be invited to speak to this (agenda item for a future meeting)

II. Approval of Minutes:

March 6, 2012: Approved as amended.

III. Officer Reports

- a. Treasurer: Corrected budget total: \$6502.62
- b. Secretary: No Report
- c. Vice President: Sabbaticals: A policy and procedure document will be brought forward to ASC for review.
- d. President: See handouts posted online.
 Over spring break, well over 100 classified positions have been eliminated or reduced. Although the perceptions appear to be that full time faculty have not been affected; however, in fact, we have been. Our Interior Design faculty member is finishing his last semester; part time faculty have been cut dramatically. Reserves are diminishing.

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Workload Reduction (State of California):

[See New Basic Allocation Thresholds for 2011-12 handout]

The State has adjusted the FTES thresholds for small, medium, and large colleges. Oxnard is funded at the small college rate; Ventura and Moorpark are funded as medium colleges. Since our colleges are “paid” as a district, we must work together to keep our balance in meeting these thresholds. Ventura is nearing the small college threshold and if they drop below the medium college threshold, the district would be funded even less.

Moorpark College is currently not funded for 1700 FTES (full time equivalent students) in FY2012; the goal is to reduce this number to 500 over the next fiscal year, FY2013. Moorpark is responsible for about 1200 FTES; and our goal is to cut about 700 FTES for FY2013 by reducing the number of sections. Moorpark opted to make dramatic cuts to the summer session, in hopes to maintain fuller fall and spring semesters.

Santa Monica College’s Fee-Based Courses:

Santa Monica College is attempting to charge \$200 per unit for classes that are offered *beyond* their allocation of sections have been filled. These additional courses offered will be offered as “fee based” courses, which could jeopardize the transferability of these courses. They are advertising these fee-based courses as a way to offer more courses to students that need the courses; if they can pay additional tuition, they can take the course. Legislators have indicated that this is illegal and SMC will be contacted by the State Chancellor. Fee-based courses cannot transfer as “SMC” coursework. This is *not* an option for our District.

(DCHR, DCSL, DTRW, Consultation Council)

IV. Committee Reports

- a. Curriculum:
- b. EdCAP
- c. Facilities CAP
- d. Faculty Development
- e. Fiscal
- f. TechCAP

V. Unfinished Business

- a. Accreditation
 - District Council on Accreditation and Planning (DCAP) has been formed.
 - Chancellor’s Update (March 16) is an attempt to keep the district informed. These reports will continue to be disseminated.
 - *Commission Concern Special Report* has been sent to ACCJC. This report addresses the critical areas of concern. This will *not* get the colleges off probation; ACCJC is looking for sustainability. The work reported in the special report demonstrates the first steps of a long road of recovery for our district.
- b. District Decision Making & Participatory Governance Manual
This document is being reviewed in Consultation Council.
- c. Budget Update and Assumptions (tabled)
- d. Goal Setting for 2011-12 with review of 10+1 (tabled)

VI. New Business

- a. Math Competency
Some language has been changed in this policy. This will be discussed at our next meeting. Math classes

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that are offered in other disciplines (e.g., Statistics for Psychology or Statistics for Sociology courses) were in question as to whether these could meet the “math competency” for the college. The intent is that students would meet math competency by completing a course in the Math department.

b. Curriculum Practices and Standards

c. Scholarships

Last year we offered 3 scholarships at \$600 each. Our current budget would allow for us to offer 3 scholarships at \$750 each. Motion: we offer these at \$750. Motion approved unanimously

d. End of the Year Luncheon

VII. Announcements

a. A “thank you” was given to Riley Dwyer for her endless work in representing our college. The work that she is doing is very much appreciated.

President's Report

Board of Trustees (BOT) Meeting of March 13, 2012

- Vice Chancellor Sue Johnson presented a budget update (attached). Assuming tax initiatives do not likely pass in November our district-wide shortfall be projected at \$8 million for FY13. With these assumptions, the total use of reserves by June 30, 2012 will be approximately \$14.4 million. For FY14 the approximate shortfall will be an additional \$7.2-8.2 million. This means that MC will have to cut about as much next year as it has this year, which was \$3.2 million.
- The BOT discussed, reviewed and adopted and/or reaffirmed the following related to Accreditation:
 - Best Practices Agreement
 - Board Policy (BP) 2200: Board Duties and Responsibilities
 - BP 2210: Officers (explains duties of the officers of the BOT)
 - BP 2215: Role of the Board Chair
 - BP 2430: Delegation of Authority
 - BP 2434: Chancellor's Relationship with the Board
 - BP 2710: Conflict of Interest
 - BP 2715: Board Code of Ethics/Standards of Practice
 - Administrative Procedure (AP) 2715-A Code of Ethics was revised
 - BP 2720: Board Member Communication
 - BP 2740: Trustee Professional Development
 - BP 2745: Board Self-Evaluation
 - AP 2745 received very minor revision
 - The self-evaluation itself has not been revised
 - Adopted a Professional Development Plan in Response of Accreditation Concern
 - Adopted March 15, 2012 Special Report to the ACCJC
 - Requested ACCJC to provide VCCCD BOT with Technical Assistance
 - Apparently the BOT has received a response. Presumably this response will be disclosed at the BOT meeting.
- Other Policies and Procedures reaffirmed or revision accepted:
 - BP/AP 5055: Enrollment Priorities