Academic Senate Council Minutes
Tuesday, April 3, 2012 – 2:30-4:00 p.m. in **Admin-138**

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	Welcome! Please sign in.
ASC Pres	Riley Dwyer	X	EATM	Cindy Wilson		
ASC V.P.	Nenagh Brown	X	Health Education/Kinesiology	Jeff Kreil		
ASC Secretary	Lisa Putnam	X	Health Sciences	Dalila Sankaran	X	
ASC Treasurer	Kathryn Adams	X	History/Institutions	Rex Edwards	X	
ACCESS	Melanie Masters	X	Library	Mary LaBarge	X	
Athletics	Howard Davis		Life Sciences	Jazmir Hernandez	X	
Behavioral Sciences	Dan Vieira	X	Mathematics	Phil Abramoff	X	
Business	Stephanie Branca Reet Sumal	RS	Music/ Dance	James Song Nathan Bowen	NB	
Chemistry/ Earth Sciences	Deanna Franke	X	Physics/ Astronomy	Clint Harper	X	
Child Development	Kristi Almeida	X	Student Health Center	Sharon Manakas	X	
Counseling	Chuck Brinkman Alt. Corey Wendt	CB	Theater Arts/ Communications	John Loprieno		
Computer Info Systems	Mary Mills	X	Visual & Applied Arts	Cynthia Minet	X	
Computer Sci/ CNSE	Vish Viswanath	X	World Languages	Raquel Olivera		
Digital Media Arts	Svetlana Kasalovic Alt. Joanna Miller	JM	Curriculum Chair (non-voting)	Mary Rees	X	
English/ ESL	Sydney Sims	X	*Student Liaison*	JT Mendoza		

Quick Recap:

Topic	Discussion/Comments	Action
Faculty Co-Chair positions for Moorpark College 2012-13 Governance Committees	The Senate agreed to elect, by majority vote, all standing committee faculty co-chairs during the final ASC meeting of this school year. Unopposed candidates will be approved by the Senate Council by acclamation. Statements of interest should be submitted to the Senate by April 23 -- one-page limit.	Motion passed.

2:30 pm—Call to Order
I.   Public Comments: None

II.   Approval of Minutes:
March 20, 2012: Approved (1 abs)

III.   Officer Reports
a.   Treasurer:
-- Academic Senate's current Trust Account balance is $6502.62. Expected costs between now and the end of the year are $3,803 (approximately).
-- We have received 5 nominations for the Academic Senate Scholarship. Deadline for faculty nominations has been extended to Monday, April 9. Deadline for student application is April 19.

b.   Secretary: No Report

    c. Vice President: The sabbatical ad hoc group (formed in February) will have a report for the ASC at our next meeting. It is the Vice President's thought that the sabbatical process for next year be carried out as usual, regardless of current budget uncertainties.

    d. President:
See attached report of the Board of Trustees (BOT) Meeting of March 13, 2012

IV.   **Committee Reports**

    a. Curriculum: No Report

    b. EdCAP: No Report

    c. Facilities CAP
Prioritized the projects at last meeting. The list is available through Kim Watters. The prioritization will be included in our minutes.

    d. Faculty Development: No Report

    e. Fiscal Planning:
Prioritization for Classified positions will take place in this month's meeting.

    f. TechCAP: No Report

V.   **Unfinished Business**

    a. Accreditation & DCAP Triage
See Summary of DCAP Response to Accreditation Recommendations handout.
There will be a visit from the Accrediting Commission on April 16 to monitor our progress in meeting the recommendations. The colleges have agreed to have a forum (possibly May 2) to review the functional mapping.

    b. District Decision Making & Participatory Governance Manual (tabled)

    c. Budget Update and Assumptions (tabled)

    d. Goal Setting for 2011-12 with review of 10+1 (tabled)

VI.   **New Business**

    a. End of Year Luncheon – May 10 (11:30-1:30).
This event might need to be catered rather than purchased through the campus Cafeteria.

    b. Program Review and Evaluation Update
Meetings with programs are taking place now.

    c. Curriculum Standards and Practices
Mission of the community college is that we offer transfer, lower-division courses, CTE programs and basic skills. In determining whether or not a proposed course is indeed lower-division, we have a list of the top-ten CSUs and top-ten UC colleges that our students transfer into. These are the schools that we should be looking for comparable (parallel) courses as we update our curriculum (rather than comparing our courses to courses offered at other community colleges). The curriculum website has reference material posted that will assist faculty in updating their curriculum, including the list of these twenty colleges. If faculty need assistance, seek out a curriculum committee member.

    d. 2012-13 Governance Committees
Faculty co-chairs to be determined for next year – most co-chairs have chosen to stay on as co-chairs, except for on Faculty Development. According to our bylaws and constitution, the Senate appoints every individual

to governance committees, and <u>elects</u> co-chairs. We have several people interested in serving as the co-chair for faculty development. The committee has been asked to forward a list of names that they would like to recommend. Other people might come forward. Should the Senate send out an "all-call" for people who are interested in running for this position? We should request that a statement of qualification to be included. We need to make these appointments in collaboration with the College President. How can we do this if we hold an "election"? How do we want to proceed? As Senators, we represent specific areas and therefore our vote must represent the desire of our area.

Motion: The Senate motions that at the final meeting of this school year, that the Academic Senate Council elect, by majority vote, all standing committee faculty co-chairs. Unopposed candidates will be approved by the Senate Council by acclamation.

Yes: Unanimous

Statements of interest should be submitted to the Senate by April 23 -- One-page limit.

e.   Strategic Planning

VII.   Announcements
a.   None