

# Academic Senate Council Minutes

Tuesday, January 15, 2013 – 2:30-4:00 p.m. in Admin-138

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Riley Dwyer	X	EATM	Gary Wilson	X	Michael Arnaldus
ASC V.P.	Nenagh Brown	X	Health Education/Kinesiology	Jeff Kreil	X	
ASC Secretary	Lisa Putnam	X	Health Sciences	Carol Velas	X	
ASC Treasurer	Rex Edwards	X	History/Institutions	Hugo Hernandez	X	
ACCESS	Melanie Masters	X	Library	Mary LaBarge	X	
Athletics	Howard Davis	X	Life Sciences	Jazmir Hernandez		
Behavioral Sciences	Dan Vieira	X	Mathematics	Christine Aguilera	X	
Business	Stephanie Branca	X	Music/ Dance	Nathan Bowen Alt: James Song	NB	
Chemistry/ Earth Sciences	Rob Keil	X	Physics/ Astronomy	Ron Wallingford		
Child Development	Kristi Almeida	X	Student Health Center	Sharon Manakas	X	
Counseling	Chuck Brinkman	X	Theater Arts/ Communications	John Loprieno	X	
Computer Info Systems	Mary Mills	X	Visual & Applied Arts	Lydia Etman	X	
Computer Sci/ CNSE	Vish Viswanath		Modern Languages	Raquel Olivera		
Digital and Media Arts	Joanna Miller Alt. Svetlana Kasalovic	JM	Curriculum Chair (non-voting)	Mary Rees	X	
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>		X	

## Quick Recap:

Topic	Discussion/Comments	Action

## 2:30 pm—Call to Order

### I. Public Comments

None

### II. Approval of Minutes

a. December 4, 2012 - Tabled

### III. New Business

a. Curriculum

i. Districtwide General Education

- Districtwide GE Committee Meeting to review our similarities across the three campuses, and then look at the reasons for any differences.
- We are also refining the AP so that it better defines GE for the district while allowing outcomes to be assessed differently (as we all have different outcomes structures).

ii. C-ID

- TMCs – if we have an AA/AS degree, we must have a AA/AS Transfer degree (to be in place by 2014) IF the State has a TMC approved. MC is in really great shape. (Although, AAT/ASTs do not require AA/ASs to be in place. If it is redundant, we don't need to have both.)
- If the program has a TMC, the courses must now match C-IDs 100% -- objectives, assessment, etc. must match. So courses being sent to the State are being sent back for refinement when necessary. This can hold up the TMC. The State Senate is looking to norm C-ID groups, training the group to be more carefully with the C-ID approval process. Our CurricUNET is a bit different format than the

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State CurricUNET, but the trainings will assist in how to place the necessary information into the necessary places.

- b. Districtwide Participatory Governance Handbook  
The review of the handbook is coming up in February. Structures have been in place and it is time to review how well they have been working.

Example: DCAA (previous DCSL): District Council Academic Affairs

-- DTRW-SS: District Technical Workgroup focused on Student Services

-- DTRW-I: District Technical Workgroup focused on Instruction, primarily reviewing technical compliance issues in curriculum.

DCHR District Council on Human Resources – there has been discussion on to what extent that these conversations relate to 10+1; there might be a push to split this council so that there is a participatory governance component to this group.

- c. AP 4100: Graduation Requirements for Degrees and Certificates (first reading)  
Please review the edits for content on this AP. This AP will be taken to the Curriculum Committee for their recommendation. This will also go to DTRW-I and then will go to Curriculum.
- d. Faculty Development Recommendations
  - (1) Opt-In/Opt-Out process is being discussed
  - (2) Faculty development is asking that Part Time Faculty be included in the distribution of funds for faculty development. The AFT/VCCCD Contract details that the funds assigned for faculty development are to be based upon \$100 per full time faculty each year; Moorpark has agreed to pool this money rather than distribute it out to each faculty member. VC and OC do not use their funds for part time faculty; OC has a *different* fund set up for part time faculty, and even another for staff.

MC Academic Senate will make a recommendation after our discussion at the next meeting. Senators are asked to discuss this with their faculty.
- e. Moorpark College Participatory Governance Committee membership (ongoing)  
Reminder, our department and participatory governance committee membership is in place through the end of this academic year.

## IV Unfinished Business

- a. Faculty Prioritization (update)  
Currently we are hiring two Counselors and a Business/Accounting Instructor.
- b. Code of Ethics (2<sup>nd</sup> reading)
- c. Academic Freedom (2<sup>nd</sup> reading)
- d. Goal Setting for 2012-13

## V Officer Reports

- a. Treasurer  
We are applying for funds from the Foundation (for the bricks) and from the Associated Students.
- b. Secretary: No report
- c. Vice President: Ad Hoc Formation  
Last year the Senate had requested a more formal process for awarding "... of the Year" awards. It is now time to form an ad hoc committee for this process. Ad hoc volunteers, Senator Representing English/ESL (Sydney Sims), Senator Representing Health Education/Kinesiology (Jeff Kreil), Senator Representing Student Health Center (Sharon Manakas), Senator Representing ACCESS (Melanie Masters). The group will report back to council.

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## d. President

- DCAS (District Council on Administrative Services) met December 13<sup>th</sup>. Discussed allocations model and increasing the district's allocation. Thus far there is no particular support for increasing the district's allocation. An increase to the District's allocation would come out of the three college's allocation; 48% of the funding would end up coming out of MCs allocation with the current allocations model's assumptions. It might be prudent for the district to re-look at this, possibly making it a bit more equally shared across the three campuses.
- DCHR (District Council on Human Resources) met last month. The BPs/APs that we reviewed went to DCHR. Cabinet then reviewed our recommendations in regards to representation on hiring committees and rejected many. They forwarded their recommendations to the Board. The Board will be reviewing the BPs/APs in the January meeting (next week). The Academic Senate Presidents have objected to the handling of the process in this matter.
- DCAA (District Council on Academic Affairs)
- Consultation Council
- DCAP (District Council on Accreditation and Planning): MC President, Dr. Eddinger remains the chair of this group. DCAP is spearheading the District's Educational Master Plan. The first draft is being handled in DCAP. VC President, Dr. Robyn Colote will be leading the efforts for developing this plan. MC Accreditation: The ACCJC met last week to review the recommendations from Fall 2012. Our Chancellor was able to address the group to plead our case. The Commission's Special Concern is the most concern at this time. The MC Midterm Report is currently being worked on.

## VI Committee Reports

- a. EdCAP
- b. Fiscal
- c. TechCAP
- d. FacilitiesCAP
- e. Curriculum
- f. Faculty Development

## VII Under Construction

- a. Senate By-Laws and Constitution (ongoing)

## VIII Announcements

None.