

Academic Senate Council Minutes

Tuesday, January 29, 2013 – 2:30-4:00 p.m. in Admin-138

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Riley Dwyer	X	EATM	Gary Wilson	X	
ASC V.P.	Nenagh Brown	X	Health Education/Kinesiology	Jeff Kreil	X	
ASC Secretary	Lisa Putnam	X	Health Sciences	Carol Velas Alt: D.Sankaran	DS	
ASC Treasurer	Rex Edwards	X	History/Institutions	Hugo Hernandez		
ACCESS	Melanie Masters		Library	Mary LaBarge		
Athletics	Howard Davis	X	Life Sciences	Jazmir Hernandez	X	
Behavioral Sciences	Dan Vieira	X	Mathematics	Christine Aguilera	X	
Business	Stephanie Branca	X	Music/ Dance	Nathan Bowen Alt: James Song	NB	
Chemistry/ Earth Sciences	Rob Keil		Physics/ Astronomy	Ron Wallingford	X	
Child Development	Kristi Almeida	X	Student Health Center	Sharon Manakas		
Counseling	Chuck Brinkman	X	Theater Arts/ Communications	John Loprieno	X	
Computer Info Systems	Mary Mills		Visual & Applied Arts	Lydia Etman	X	
Computer Sci/ CNSE	Vish Viswanath	X	Modern Languages	Raquel Olivera	X	
Digital and Media Arts	Joanna Miller Alt. Svetlana Kasalovic	JM	Curriculum Chair (non-voting)	Mary Rees	X	
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>		X	

Quick Recap:

Topic	Discussion/Comments	Action
Dean as an optional committee member in the hiring of part time faculty	Motion: MC moves that the Dean's presence be mandatory in the hiring of part time faculty.	Motion carries (unanimous)
Faculty Development	Motion: The MC Senate is committed to faculty development for all faculty, regardless of full- or part-time employment. We request the administration's demonstrable support in the professional development of full- and part-time faculty.	Motion carries (unanimous)

2:30 pm—Call to Order

I. Public Comments

None

II. Approval of Minutes

- a. December 4, 2012 – Approved as presented
- b. January 15, 2013 – Approved as amended

III. New Business

- a. Letters of recommendation for full-time faculty (1st reading / re-reading)
DCHR has brought this topic back for discussion. Faculty had expressed an interest to again begin requiring letters of recommendation for full-time faculty applicants. Music/Dance Senator recommends that the requirement of the 1-year currency be removed; proposes 2-year currency. English/ESL Senator recommends that it was a maximum of 3 letters, allowing for fewer letters to be submitted. English/ESL Senator also expressed concern that requiring the letters could force applicant to notify current employer of application when they hadn't truly wanted to do so.

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b. District Educational Master Plan

The District Educational Master Plan is currently under development. Focus group types of meetings will be held so that people can provide feedback on the documents that guide the institution over a given period of time. Our district is in deep need of a functional master plan. VC, Dr. Robyn Calote is our master planner, working with campus-based facilitators to gather information that will be taken back to DCAP for the writing of the plan. Discussion groups are to be as broad as possible. Groups include groups such as each of the participatory governance committees. Lee Ballestero, Hugo Hernandez and Lori Bennett will be facilitators of the discussion groups. The college is being asked to provide information on what direction we would like to see the district go, in regards to educational planning. Which comes first – District or College Master Plan? District master plans are to help drive the college's master plan, with the college informing the district. English/ESL Senator requested that we insure to address the independence/uniqueness of each of the college campuses, and to address our concerns regarding MOOCs.

c. BP 2510: Participation in Local Decision Making

Technical Visit (of the State Academic Senate) occurred at the last VCCCD Board Meeting to talk about participatory governance should work. The State Academic Senate President mentioned the issue of collegial consultation. Collegial consultation is in regard to the administration's requirement to consult the Senate (faculty) on the 10+1. This can be done by "mutually agree" or "rely primarily" -- this district is exclusively "mutually agree".

"Rely primarily" means that the administration acknowledges the primacy of faculty in certain areas – faculty have primacy particularly in curriculum. We acknowledge the expertise of the discipline faculty, counselors and librarians. In regards to curriculum, rely primarily would be with the specific Senate of the college presenting the curriculum.

"Mutually agree" invites the board to ask very specific questions and in-depth discussion about curriculum. If we are rely primarily, the board asks more general questions but does not go into detail. When we disagree (faculty vs. administration), we keep "status quo" if the Board "rejects" the faculty's recommendations.

In regards to BP2510, ASC President (and VC and OC ASC Presidents are also taking this forward to their campus senates) recommends that we propose a change to the BP to break out which of the 10+1 items that we "rely primarily" and which are "mutually agree." ASC President would like for the Senators to review the "rely primarily" structure in place within the LACCD (handout) as an example. ASC Vice President will draft the language for our proposal; the Senate will review at next meeting.

d. AP 7120E: Recruitment and Hiring – Part Time Faculty

It is proposed that the hiring committee for part time faculty to only include the Dean as an optional position.

Motion: MC moves that the Dean's presence be mandatory in the hiring of part time faculty.

Discussion: None -- it is self evident that the dean be on the hiring committee.

The Dean is necessary:

- Necessary for someone to represent the district making sure that everyone is on a level playing field. There already is NOT a hiring facilitator on these committees.
- A Dean will approach the hiring process with a slightly different perspective (collaboration, campus involvement, etc.) in addition to content expertise.
- It makes a statement about the importance of part time faculty.
- Only Deans can check references of applicants. Deans provide consistency across time.

In favor: Unanimous; Opposed: 0; Abstentions: 0. Motion carries unanimously.

Another Concern:

Section J: Reads as though the "exception" can be actually hired as a permanent position, where in the past, emergency hires had to go through a second hiring process if they were to become "permanent" part time faculty.

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- e. AP 3900: Speech – Time, Manner and Place
Senators are asked to review for discussion at next meeting. This came to us through Vice Chancellor of Business Services, as they are the group that schedules outside groups to come onto campus. It is designed to be protective, but with protection comes restriction.
- f. BP/AP 5010: Concurrent Enrollment
This has been updated to be in compliance with State regulations.

IV Unfinished Business

- a. Districtwide Participatory Governance Handbook (discussion)
AP2510 would have to be reflected in this handbook.
- b. AP 4100: Graduation Requirements for Degrees and Certificates (pending review at Curriculum)
Going to DTRW-I and then Curriculum (AAT/AST inclusion)
- c. Faculty Development Committee recommendations
Motion: The MC Senate is committed to faculty development for all faculty, regardless of full- or part-time employment. We request the administration's demonstrable support in the professional development of full- and part-time faculty.

In favor: unanimous; Opposed: 0; Abstentions: 0. Motion carries unanimously.

- d. MC Participatory Governance Committee Membership (ongoing)
- e. Code of Ethics (2nd reading)
An ad hoc committee will be formed to review the Code of Ethics. English/ESL Senator Sydney Sims will lead this group in developing a recommendation on how to improve upon the clarity of our statement. Dan Vieira and Gary Wilson will assist.
- f. Academic Freedom (2nd reading)
Tabled until next meeting.

V Officer Reports

- a. Treasurer: \$4400 in the accounts, not including annual contributions
- b. Secretary: No report
- c. Vice President
 - Sabbatical Leaves Approved: Chuck Brinkman (Sp 2014), Rex Edwards (Sp 2014), Diane Scrofano (Sp 2014), Joanna Miller (Fall 2013). Alternate: Kathryn Adams (1 year).
The Senate thanks the *incredible* work that has been done (in support of sabbaticals and the improvement of the process) by the ASC Vice President, Nenagh Brown as the co-chair of the Sabbatical Committee and all those who helped in this year's process.
- d. President
 - DCAS (District Council on Administrative Services)
 - DCHR (District Council on Human Resources)
 - DCAA (District Council on Academic Affairs)
 - Consultation Council
 - DCAP (District Council on Accreditation and Planning)

VI Committee Reports

- a. EdCAP

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- b. Fiscal
- c. TechCAP
- d. FacilitiesCAP
- e. Curriculum
- f. Faculty Development

VII Under Construction

- a. Senate By-Laws and Constitution (ongoing)

VIII Announcements

None.