



MOORPARK COLLEGE
CLASSIFIED SENATE

MOORPARK COLLEGE Classified Senate

The objective of this organization shall be to address the non-bargaining concerns of the classified employees and in the spirit of participatory governance work with college management in the development and implementation of college goals and objectives to promote campus community involvement, personal development, and collegiality.

MEETING NOTES

Thursday, September 16, 2010 | 12 – 1 p.m., A-138

POSITION	NAME	ATTEND		AREA REPRESENTATIVES	NAME	ATTEND
President	Kim Watters	X		Administration/ Fountain Hall	VACANT	
Vice President	Maureen Rauchfuss	X		LMC/ Physical Science	Felicia Torres	X
Treasurer	Marcela Hernandez	X		Health Center/ Financial Aid/ EOPS	Kim Korinke	
Secretary	Katharine Boyd	X		Applied Arts/ Technology/ CDC	VACANT	
Former President	Donna Santschi	X		Campus Center/ ACCESS	Sharon Miller	X
GUESTS:	Allam Elhussini	X		LLR/HSS	Linda Sanders	X
				Trailers/ Gym/ M&O	Vance Manakas	X
				Music/ EATM/ PA/ Communications	Janeene Nagaoka	X

TOPIC	ACTION
I. CALL TO ORDER/INTRODUCTIONS Kim Watters welcomed everyone in attendance and called the meeting to order, and the Senate wished Donna Santschi a very happy birthday.	The meeting was called to order at 12 p.m.

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<p>II. ACTION ITEMS</p> <p>A. Approval of Meeting Notes June 10, 2010</p> <p>B. Approval of Bylaws (have been online for over 90 days)</p> <p>C. Approval of Goals and Accomplishments from last year</p>	<p>The June 10, 2010 Meeting Notes were approved as distributed. The Senate Bylaws were also approved, having passed 90 days in public view without any suggestions for modification. Last year's goals and accomplishments were approved, pending the addition of proceeds earned from the annual holiday luncheon.</p>
<p>III. PUBLIC FORUM</p>	<p>Two student representatives from Associated Students introduced themselves at this meeting. They hope to work with the Senate to encourage campus spirit.</p>
<p>IV. REPORTS/ PRESENTATIONS</p> <p>A. Executive Board</p> <p>i. President – Kim Watters presented the Senate with a tentative list of goals for this year. Senate members agreed that the goal of increased staff participation and better area representation should be added to the list. The next California Community College Classified Senate's (4CS) Classified Leadership Institute will take place in Ventura, so that more people in the area have an opportunity to attend. The Classified Senate also has an office in the Campus Center Conference Rooms, which shares a common area with the Academic Senate. The office may make a good location for future meetings. Senate members were also asked to encourage campus spirit this fall with possible department contests, such as pumpkin carving or costumes for Halloween.</p> <p>ii. Vice President – Maureen Rauchfuss announced that the week of October 14 is Campus Accreditation Week. The Classified Senate Self-Study can be found online in the annual accreditation report. The third week of May is also recognized by the state as Classified Recognition Week. Senate members were encouraged to come up with ideas for spreading awareness among staff and management.</p> <p>iii. Treasurer – Marcela Hernandez reviewed the detailed budget report for this year. Senate members were reminded that the price of admission for the upcoming holiday luncheon remains the same: \$10 per person in advance, and \$12 per person at the door.</p>	<p>Maureen Rauchfuss will speak with senators regarding area representation before the November elections this year.</p>

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<p>iv. Secretary – Katharine Boyd reported that Frank Figueroa, a custodian, and Michael Mariscal, a grounds worker, are both new to the M&O department. A preliminary meeting regarding a future parking structure also took place earlier this week. Kim Watters added that she would have more information to report about the structure from the recent Facilities CAP meeting.</p> <p>B. Area Representatives</p> <p>i. Administration/Fountain Hall (Vacant) Donna Santschi announced that she will be retiring this December.</p> <p>ii. LMC/Physical Science (Felicia Torres) Felicia Torres announced that although her department has moved into the new Academic Center, she will still be making reports on behalf of the LMC area until a new representative is elected to the post. She took the liberty of sending out an update email on behalf of the Senate, and the email has received positive responses so far. Parking in the Academic Center area is poor, and a few problems with the building interior are being addressed. Mara Rodriguez, an EATM assistant, is also getting married.</p> <p>iii. Health Science/Financial Aid/EOPS (Kim Korinke) Kim was not present, but reported via email that Financial Aid will soon be relocated to the second floor of Fountain Hall. Kathy Marcus was also announced as a new staff member. The Financial Aid department has been very busy this year; there have been more applications for aid in the first two months than there have been in any previous years. Unfortunately, the Financial Aid updates in Banner will not be completed for quite some time.</p> <p>iv. Campus Center/ACCESS (Sharon Miller) Sharon reported that the Campus Center lobby was recently updated with new paint and floor tile. Civic Center funds were used for this remodeling. The Raiders' Cove project is on hold while other campus departments are being relocated. Associated Students have cleaned the future cove location (a student lounge) in the meantime. Associated Students also co-sponsored the Health Services Fair this Tuesday, and</p>	

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<p>representatives are trying to start a cheer club in order to help promote the campus football games.</p> <p>v. Applied Arts/Technology/CDC (Vacant) No new update from these areas.</p> <p>vi. LLR/HSS (Linda Sanders) Peggy Spellman's office is still downstairs in the HSS building. Sydney Sims is also leading weekly yoga classes from 12 pm to 1 pm, for anyone who is interested in joining her.</p> <p>vii. Trailers/Gym/M&O (Vance Manakas) Vance reported that Traci Franks and Cherise Sherman both got married this July. The trailers near the Gym are also being removed, and all future health classes will be held in the new Academic Center.</p> <p>viii. Music/EATM/PA/COM (Janeene Nagaoka) Janeene Nagaoka reported that she hopes to begin working 40 hours per week in the near future, but at the moment she works 32 hours per week. She is currently on duty from Mondays to Thursdays, but spends her Wednesdays on the Ventura campus. Her Moorpark office will soon be relocated to the air conditioned print shop.</p> <p>C. Participatory Representatives</p> <p>i. SEIU Updates (Felicia Torres) Felicia reported that two weeks ago, SEIU representatives began discussing classified health benefits with the District Board. Recently, the Board reached an agreement with faculty members in which they would have no raises for the next three years, but they also would have no cap to their benefits. Handouts were distributed to illustrate what would change if classified staff voted in favor of a benefit cap, but union representatives decided in the end to work with the Board for no cap and no raises for three years – just as the faculty have done. Negotiations are for a retroactive contract for this fiscal year, rather than for next year's contract. For those who would like to change their insurance packages, Felicia will ask if there are plans for another open enrollment date in the near future.</p>	

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<p>ii. Co-Curricular (Allam Elhussini) There was no new report from this committee.</p> <p>iii. Education CAP (Donna Santschi) There was no new report from this committee, except for the fact that due to Donna's impending retirement, she will need to be replaced as a committee representative.</p> <p>iv. Facilities CAP (Kim Watters) The new campus parking structure will probably be located in the grass area near the Gym, and will house 600 parking spaces. Campus Police will be housed on the first floor of this structure upon completion. Trailers currently in the Communications parking lot will also be removed. The lot will then be divided into new staff parking spaces.</p> <p>v. Fiscal Planning (Dominga Chavez, Maureen Rauchfuss, Mark Clements) Not present.</p> <p>vi. Ethics There was no new report from this committee.</p> <p>vii. Safety (Allam Elhussini, Candy Lidstrom) There was no new report from this committee.</p> <p>viii. Wellness – An updated roster is needed for this committee.</p> <p>ix. DCSL (Maureen Rauchfuss) This committee's last meeting took place on August 26. Board objectives for DCSL have subsequently been posted online. Senate members were encouraged to review them.</p> <p>D. Committees / Task Forces</p> <p>i. Annual Staff Holiday Luncheon Committee (Kim Watters) The luncheon is expected to take place on December 9, 2010. A planning meeting is scheduled for next Wednesday, September 22, from 12 pm to 1 pm.</p>	

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<p>ii. Sunshine Committee (Donna Santschi) A flower basket was sent to Maureen Solheim to express sympathy for the loss of her father. Kim suggested that all committees might want to come up with a budget each year that allows for many occasions such as this.</p> <p>iii. Bylaws Task Force (Kim Watters) As stated previously in today's notes, the Senate Bylaws were unanimously passed after 90 days in the public domain.</p>	
<p>V. NEW BUSINESS</p> <p>A. Future of Senate Next month's meeting location remains to be determined. Kim will keep members posted.</p>	
A. ADJOURNMENT	Meeting adjourned at 1:00 p.m.

HANDOUTS	MEETING CALENDAR 10/11 2 nd or 3 rd Thursday, 12-1 p.m., A-138
AGENDA 9/16/10 – MCShare & Distributed	2010 9/16 , 10/14, 11/18, 12/16
MEETING NOTES 6/10/10 – MCShare & Distributed CLASSIFIED SENATE BYLAWS – MCShare & Distributed	2011 1/20, 2/17, 3/17, 4/21, 5/19, 6/16
BUDGET OVERVIEW – Distributed GOALS AND ACCOMPLISHMENTS FOR 2009-2010 – Distributed DRAFT OF GOALS FOR 2010-2011 – Distributed	