



MOORPARK COLLEGE  
CLASSIFIED SENATE

## MOORPARK COLLEGE Classified Senate

*The objective of this organization shall be to address the non-bargaining concerns of the classified employees and in the spirit of participatory governance work with college management in the development and implementation of college goals and objectives to promote campus community involvement, personal development, and collegiality.*

### MEETING NOTES

**Thursday, March 10, 2011 | 12 – 1 p.m., Campus Center Conference Rooms A & B**

POSITION	NAME	ATTEND	AREA REPRESENTATIVES	NAME	ATTEND
President	Kim Watters	X	Administration/ Fountain Hall	Kathy McDonald Rojas	X
Vice President	Maureen Rauchfuss	X	LMC/ Physical Science	Elena Lucin	X
Treasurer	Marcela Hernandez	X	Health Science/ Campus Center	Felicia Torres	
Secretary	Katharine Boyd	X	Applied Arts/ Technology/ CDC	Allam Elhussini	X
Former President	Donna Santschi	RETIRED	Performing Arts/ Communications	Janeene Nagaoka	X
GUESTS	DEPARTMENT	ATTEND	LLR/HSS	Micaela Aguilar	X
Peggy Spellman	Life Sciences	X	Academic Center/ Gym/ M&O	Dianne Costabile	
Bill Goodman	Communications	X	Music/ EATM	Gilbert Downs	
Myhanh Tu	Life Sciences	X			
Lori Jay	Life Sciences	X			
Leanne Colvin	Business Services	X			
Magda Tucker	Business Services	X			

Tricia Bergman	Academic Center	X			
Linda Sanders	Social Sciences	X			
Sharon Miller	Associated Students	X			

TOPIC	ACTION
<p><b>I. CALL TO ORDER/INTRODUCTIONS</b> Kim Watters welcomed everyone in attendance and called the meeting to order.</p>	<p><b>The meeting was called to order at 12 p.m.</b></p>
<p><b>II. ACTION ITEMS</b> <b>A. Approval of Meeting Notes   February 10, 2011</b> Senators approved the notes taken from the previous meeting.</p>	
<p><b>III. PUBLIC FORUM</b> – Sharon Miller, from Associated Students, announced that student representatives will soon be meeting with local politicians to discuss the future of Cal Grants, which unfortunately will face elimination this summer. Student elections are coming up soon as well, so senators were asked to encourage students to run for office.</p>	
<p><b>IV. REPORTS/ PRESENTATIONS</b> <b>A. Executive Board</b> <b>i. President</b> – Kim Watters announced that Maureen Rauchfuss has been nominated as a candidate for Classified Employee of the Year. The winner of this year’s award will receive official recognition and a \$500 cash prize from the Board of Governors. The deadline for this year’s Classified Senate Scholarship application is in April, for those who are interested in applying. Employees who wish to donate funds to a campus cause may do so by filling out a simple payroll deduction form. The Moorpark College Foundation may also reserve a slot in the Hands Across California event for community colleges, which is scheduled to take place on April 17, 2011. Next March, volunteers will also be needed for a campus “mud run” obstacle course along with assorted carnival games. This December, there will also be a campus holiday lighting ceremony. Faculty and staff can purchase a single light bulb, a string of lights, or even a tree for their own reasons, and all purchased items will be lit at the same time in a demonstration of campus unity. Classified Senate meeting dates may also be changed in the near future; everyone will be notified if the changes occur. Additionally, the Classified Senate donated \$500 to the Classified Senate Scholarship through the Moorpark College Foundation.</p>	

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<p>ii. <b>Vice President</b> – Maureen Rauchfuss attended the most recent District Consultation Council meeting, wherein the Chancellor officially praised Moorpark College as the only campus in the District to pass accreditation.</p> <p>iii. <b>Treasurer</b> – Marcela Hernandez's detailed budget report reflected the small purchases of mugs, refreshments, etc. for recent activities.</p> <p>iv. <b>Secretary</b> – Katharine Boyd announced that Jack Rager, the Maintenance Supervisor, is retiring as of March 31, 2011.</p> <p><b>B. Area Representatives</b></p> <p>i. <b>Administration/Fountain Hall (Kathy McDonald Rojas)</b> Kathy reported that the summer class schedule is now available online. Unfortunately, Marcela also announced that Marie Ramirez, who works in the Student Health Center, lost her mother this past Thursday. A rosary is being held for her this evening.</p> <p>ii. <b>LMC/Physical Science (Elena Lucin)</b> Elena announced that the air conditioning in the Physical Science Building may be repaired soon.</p> <p>iii. <b>Health Science/Campus Center (Felicia Torres)</b> No new updates from these areas.</p> <p>iv. <b>Applied Arts/Technology/CDC (Allam Elhussini)</b> Discovery Day will take place at the CDC in April this year.</p> <p>v. <b>LLR/HSS (Micaela Aguilar)</b> No new updates for these areas.</p> <p>vi. <b>Academic Center/Gym/M&amp;O (Diane Costabile)</b> No new updates from these areas.</p> <p>vii. <b>Music/EATM (Gilbert Downs)</b> Spring Spectacular will begin in late March this year.</p>	

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<p><b>viii. Performing Arts/Communications (Janeene Nagaoka)</b>  Bill Goodman's wife, Emilie, will be having surgery on Monday, March 14, 2011, and he asks everyone to keep her in their thoughts. Senators were also encouraged to see "One Flew Over The Cuckoo's Nest," which is being presented by the Drama Department and opens on Thursday, March 24, 2011.</p> <p><b>C. Participatory Representatives</b></p> <p><b>i. SEIU Updates (Felicia Torres)</b>  Felicia was not present. Kim Watters explained to the Senate that communications continue with SEIU for possible donations to the Classified Senate Scholarship.</p> <p><b>ii. Co-Curricular (Allam Elhussini)</b>  There was no new report from this committee.</p> <p><b>iii. Education CAP</b>  There was no new report from this committee.</p> <p><b>iv. Facilities CAP (Kim Watters)</b>  Kim reminded everyone that it is crucial to be detailed in all department program plans. These program plans are used to decide how to meet the staffing, project and financial needs of every department on campus.</p> <p><b>v. Fiscal Planning (Dominga Chavez, Maureen Rauchfuss)</b>  Tricia Bergman has been elected as the third classified representative for this committee. The Senate congratulated her accordingly.</p> <p><b>vi. Ethics</b>  There was no new report from this committee.</p> <p><b>vii. Safety (Diane Costabile)</b>  There was no new report from this committee.</p> <p><b>viii. Health and Benefits (Felicia Torres)</b>  There was no new report from this committee.</p> <p><b>ix. DCSL (Maureen Rauchfuss)</b></p>	

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<p>The committee is reviewing their most recent material from their last meeting on Thursday, February 24, 2011.</p> <p><b>D. Committees / Task Forces</b></p> <ul style="list-style-type: none"> <li><b>i. Holiday Luncheon (Kim Watters)</b> There was no new report from this committee.</li> <li><b>ii. Constitution and Bylaws (Kim Watters)</b> Kim explained to guests that over the past year, the Bylaws to the Senate Constitution have been reviewed, edited, and recently ratified through a majority vote.</li> <li><b>iii. Website Committee (Kim Watters)</b> Kim reported that the website continues to be updated daily.</li> <li><b>iv. Fundraising Committee (Allam Elhussini)</b> Allam requested \$300 for the committee's budget, and suggested the possibility of setting up a table for See's Candies sales on April 12 at this year's Multicultural Day. Candy needed for March sales will need to be ordered before the deadline next Friday, March 18, 2011.</li> <li><b>v. Scholarship Committee (Kim Watters)</b> The Classified Senate is now fully in charge of this committee. Kim has reworded the current scholarship policy to include the spouses and dependent children of qualified classified candidates. The deadline for this year's scholarship application is April 22, 2011.</li> <li><b>vi. Delineation of Duties (Kim Watters)</b> Kim is still waiting for an SEIU response from Dan Casey regarding this issue.</li> <li><b>vii. Sunshine Committee (Maureen Rauchfuss)</b> Maureen announced that the committee has held three successful meetings so far, and that their next card-making event has been scheduled for Wednesday, March 30 from 5:30 pm to 7:30 pm in the President's Conference Room. Materials and light refreshments will be provided to attendees.</li> </ul>	<p><b>The committee unanimously approved the Fundraising Committee's request for a \$300 budget.</b></p>

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<b>V. NEW BUSINESS</b> A raffle was held for a basket of prizes related to Saint Patrick's Day. Proceeds from the sale of raffle tickets go toward future Classified Senate activities.	<b>Tricia Bergman won the raffle!</b>
<b>VI. ADJOURNMENT</b>	<b>Meeting adjourned at 1:00 p.m.</b>

HANDOUTS	MEETING CALENDAR 10/11 2 <sup>nd</sup> or 3 <sup>rd</sup> Thursday, 12-1 p.m., A-138	
<b>AGENDA</b>   3/10/11 – Senate Website and Distributed	<b>2010</b>	9/16, 10/14, 11/11, 12/16
<b>MEETING NOTES</b>   2/10/11 – Senate Website and Distributed	<b>2011</b>	1/20, 2/10, 3/10, 4/14, 5/12, 6/16
<b>BUDGET OVERVIEW – Distributed</b>		
<b>FLYERS FOR SEE'S FUNDRAISER</b>   3/10/11 – Distributed		