



MOORPARK COLLEGE  
CLASSIFIED SENATE

## MOORPARK COLLEGE Classified Senate

*The objective of this organization shall be to address the non-bargaining concerns of the classified employees and in the spirit of participatory governance work with college management in the development and implementation of college goals and objectives to promote campus community involvement, personal development, and collegiality.*

### MEETING NOTES

Thursday, April 1, 2010 | 12 – 1 p.m., PCR

POSITION	NAME	ATTEND		AREA REPRESENTATIVES	NAME	ATTEND
President	Kim Watters	X		Administration/ Fountain Hall	Giselle Aguilar	
Vice President	Maureen Rauchfuss			LMC/ Physical Science	Felicia Torres	
Treasurer	Marcela Hernandez	X		Health Center/ FA/ EOPS	Kim Korinke	
Secretary	Katharine Boyd	X		Applied Arts/ Technology/ CDC	VACANT	
Former President	Donna Santschi	X		CC/ ACCESS	Sharon Miller	X
GUESTS:	Linda Sanders			LLR/HSS	Betsy Wagner	
	Allam Elhussini	X		Trailers/ Gym/ M&O	Vance Manakas	
	Sharon Manakas	X		Music/ EATM/ PA/ COM	Janeene Nagaoka	

TOPIC	ACTION
I. <b>CALL TO ORDER/INTRODUCTIONS</b> Kim Watters welcomed everyone in attendance and called the meeting to order.	The meeting was called to order at 12 p.m.

TOPIC	ACTION
<p><b>II. ACTION ITEMS</b></p> <p><b>A. Approval of Meeting Notes   March 4, 2010</b></p>	<p>The March 4, 2010 Meeting Notes were approved as distributed.</p>
<p><b>III. PUBLIC FORUM</b></p> <p>Sharon Manakas, on behalf of the Wellness Committee, announced the recent recommendation that Moorpark College should become a completely smoke-free campus. This would mean that smokers would be permitted to smoking only in their cars, and it would hopefully discourage smoking as a social activity – which could lead to a number of smokers cutting down or even quitting the habit altogether.</p>	<p><b>Announcements regarding the recommendation, enforcement, current designated smoking areas, and resources for assistance in quitting the habit should be placed on the District portal and on the campus website.</b></p>
<p><b>IV. REPORTS/ PRESENTATIONS</b></p> <p><b>A. Executive Board</b></p> <p><b>i. President</b> – Kim Watters reported that the District Consultation Council will meet tomorrow, April 2. Due to this, as well as the fact that monthly Board meetings do not take place until after the Classified Senate meets, Kim suggested the possibility of moving Classified Senate meeting dates until later in the month. If the Senate meets after the Board meetings, then members can be kept up to date with District events and decisions. Kim also announced that the Ethics Policy has been reduced from five pages to one or two paragraphs, and is unsure of the changes that this implies. In the wake of several recent layoff announcements, members were encouraged to begin thinking of ways to best acknowledge the service of departing employees. Those who have worked for a certain number of years and the various retirees could perhaps be given a plaque and be honored with a potluck or reception. Twenty-four employees are being let go District-wide. The Union has submitted a proposal to the District to save six of the 24 positions if fellow employees took 3 ½ hours of furlough time next year, but the furlough hours would only be assigned to classified staff and so far, the District Office has not agreed to the possibility of furloughs at all. Unfortunately, there have been staff injuries and illnesses recently as well. Guy Campbell recovering from spinal meningitis, and Greg Watters fell and broke his jaw in two places.</p> <p><b>ii. Vice President</b> – Not present.</p>	

TOPIC	ACTION
<p>iii. <b>Treasurer</b> – Marcela Hernandez presented each Senate member with a current Classified Senate budget outline. She reported that See’s candy bar sales have made over \$800 so far. Unfortunately, the new health inspector has decided that no one on campus can give out or sell food without a health permit, and anyone dealing with food must be a licensed professional food handler. This means that the See’s fundraiser is essentially over. The campus cookbook, however, is still being typed.</p> <p>iv. <b>Secretary</b> – Katharine Boyd announced that all See’s candy bars for the M&amp;O area had been sold, and gave Marcela the profits.</p> <p><b>B. Area Representatives</b></p> <p>i. <b>Administration/Fountain Hall (Giselle Aguilar)</b> Not present.</p> <p>ii. <b>LMC/Physical Science (Felicia Torres)</b> Not present.</p> <p>iii. <b>Health Science/Financial Aid/EOPS (Kim Korinke)</b> Kim Korinke was not present, but submitted her report via email, which read: Cynthia Sanchez, from CSU Fullerton, will become the new supervisor for Financial Aid. Maria Urenda has returned from her maternity leave and celebrated her birthday on Monday, March 22. Finally, Geri Cantu has reported that there are many ASB students with staff parking permits in the bookstore parking lot.</p> <p>iv. <b>Campus Center/ACCESS (Sharon Miller)</b> Nothing new.</p> <p>v. <b>Applied Arts/Technology/CDC (Vacant)</b> There was no new report from this area.</p> <p>vi. <b>LLR/HSS (Vacant)</b> Linda Sanders will soon be replacing Betsy Wagner as the representative for this area.</p> <p>vii. <b>Trailers/Gym/M&amp;O (Vance Manakas)</b> Not present.</p>	

TOPIC	ACTION
<p>viii. <b>Music/EATM/PA/COM (Janeene Nagaoka)</b> Not present.</p> <p><b>C. Participatory Representatives</b></p> <p>i. <b>Co-Curricular (Allam Elhussini)</b> None reported.</p> <p>ii. <b>Education CAP (Donna Santschi)</b> None reported.</p> <p>iii. <b>Facilities CAP</b> None reported.</p> <p>iv. <b>Fiscal Planning (Dominga Chavez)</b> There was brief discussion during the Fiscal Planning Meeting regarding the various Classified positions up for prioritization. One position in particular, conflicted with the recent layoff in that department, for the reason of "lack of work."</p> <p>v. <b>Safety (Allam Elhussini, Candy Lidstrom)</b> None reported.</p> <p>vi. <b>Wellness</b> – An updated roster is needed for this committee.</p> <p>vii. <b>DCSL (Maureen Rauchfuss)</b> Not present.</p> <p><b>D. Committees/ Task Forces</b></p> <p>i. <b>Annual Staff Holiday Luncheon Committee</b> None reported.</p> <p>ii. <b>Sunshine Committee</b> The Sunshine Committee may utilize available funds for the purposes of acknowledging the services of departing employees. April 29 may be a possible goodbye luncheon date, and hopefully another event can be held before the end of the year as well. Senate members should approach Donna Santschi with their suggestions.</p>	

TOPIC	ACTION
<p>iii. <b>Bylaws Task Force</b>  Kim handed out copies of the Classified Senate Constitution and Bylaws. Senate members were asked to read the documents carefully and let her know about any possible errors, so that they can hopefully be adopted during the next meeting.</p>	
<p>V. <b>NEW BUSINESS</b></p> <p>A. <b>Delineation of Duties (Senate vs. SEIU)</b></p> <p>B. <b>Committee/Task Force Establishment with Chairs</b></p> <p>i. <i>Fundraising Committee</i>  Nothing new.</p> <p>ii. <i>Scholarship Committee</i>  Not present.</p> <p>iii. <i>Website Committee</i>  Not present.</p> <p>C. <b>Future of Senate</b>  Nothing new.</p>	
A. <b>ADJOURNMENT</b>	Meeting adjourned at 1:00 p.m.

HANDOUTS	MEETING CALENDAR 09/10 1 <sup>st</sup> Thursday, 12-1 p.m., PCR	
AGENDA   4/01/10 – MCShare & Distributed	2009	11/5, 12/3
MEETING NOTES   3/04/10 – MCShare & Distributed	2010	1/7, 2/11 (cancelled), 3/4, 4/1, 5/6, 6/3
BUDGET OVERVIEW – Distributed		