



MOORPARK COLLEGE
CLASSIFIED SENATE

MOORPARK COLLEGE Classified Senate

The objective of this organization shall be to address the non-bargaining concerns of the classified employees and in the spirit of participatory governance work with college management in the development and implementation of college goals and objectives to promote campus community involvement, personal development, and collegiality.

MEETING NOTES

Thursday, May 6, 2010 | 12 – 1 p.m., PCR

POSITION	NAME	ATTEND	AREA REPRESENTATIVES	NAME	ATTEND
President	Kim Watters		Administration/ Fountain Hall	Giselle Aguilar	X
Vice President	Maureen Rauchfuss	X	LMC/ Physical Science	Felicia Torres	X
Treasurer	Marcela Hernandez	X	Health Center/ FA/ EOPS	Kim Korinke	X
Secretary	Katharine Boyd	X	Applied Arts/ Technology/ CDC	Mary Anne Beck	
Former President	Donna Santschi	X	CC/ ACCESS	Sharon Miller	X
GUESTS:	Allam Elhussini	X	LLR/HSS	Linda Sanders	X
			Trailers/ Gym/ M&O	Vance Manakas	X
			Music/ EATM/ PA/ COM	Janeene Nagaoka	X

TOPIC	ACTION
I. CALL TO ORDER/INTRODUCTIONS Maureen Rauchfuss welcomed everyone in attendance and called the meeting to order.	The meeting was called to order at 12 p.m.

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II. ACTION ITEMS A. Approval of Meeting Notes April 1, 2010	The April 1, 2010 Meeting Notes were approved as distributed.
III. PUBLIC FORUM	There were no speakers for the public forum at this meeting.
IV. REPORTS/ PRESENTATIONS A. Executive Board <ul style="list-style-type: none"> i. President – Kim Watters was not present for this meeting due to an illness in the family. ii. Vice President – Maureen Rauchfuss thanked the Senate for the get-well card she received during her recovery. She also announced that Mickey Aguilar and Allam Elhussini will be attending the Classified Senate Leadership Conference in June. They will be accepting the Model Senate award on the Senate’s behalf. The Constitution and Bylaws were supposed to have been reviewed for adoption today, but due to the need for a few additional corrections, this has been postponed until the next meeting. iii. Treasurer – Marcela Hernandez presented each Senate member with a current Classified Senate budget outline. County Health Inspectors have clarified that pre-packaged candy and food is safe to sell, so leftover See’s candy bars can be sold on campus once again. Funding has been provided for plaques and trophies for retirees, and Eva Conrad donated money for next week’s Faculty and Staff Brunch. iv. Secretary – Katharine Boyd had no news to report. B. Area Representatives <ul style="list-style-type: none"> i. Administration/Fountain Hall (Giselle Aguilar) Giselle Aguilar’s last day in her current position will be June 30, due to the fact that she has been “bumped” by a staff member facing a layoff in Santa Paula. However, she will still be a part-time counselor working with Karen DuBois. Linde Clark, who works at the switchboard, has also been “bumped” by someone facing a layoff at Ventura College. Her last work day will be June 30. However, Veronica Ramirez, who lost her position here at Moorpark, will be able to “bump” Bettyann Wilson at the District 	

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<p>Office.</p> <p>ii. LMC/Physical Science (Felicia Torres) Felicia Torres reported that the Academic Center is almost complete, and the Math Department is expected to move there during the summer. Lisa Miller, the Department Dean, may also take over as Dean of Chemistry, Physics, and Computer Sciences.</p> <p>iii. Health Science/Financial Aid/EOPS (Kim Korinke) Kim Korinke reported that her coworkers, Yvonne Ackerman and Gonzalo Oliveras, were unfortunately among the 24 classified staff members facing imminent layoffs.</p> <p>iv. Campus Center/ACCESS (Sharon Miller) Sharon Miller confirmed that employees in the Bookstore are now only working for 11 months each year, and those in Food Services have had their schedule reduced to 10 or 11 months. However, the Raiders' Cove remodeling project is off to a successful start, and Darren Wise and Crystal Wirth will be getting married on May 15. Employees are preparing for graduation day on May 19 as well.</p> <p>v. Applied Arts/Technology/CDC (Mary Anne Beck) The CD Center had an assessment visit this past Monday, May 3, for accreditation by the National Association for Education of Young Children (NAEYC). This was the culmination of two years of self-study and evidence gathering by our entire staff. We are now waiting to hear the accreditation decision from the Academy – it will take up to three months. New this year, the CD Center is offering a 5-week summer camp for preschool-age children to begin Monday, May 24th. Announcement coming soon to the portal.</p> <p>vi. LLR/HSS (Linda Sanders) Linda Sanders reported that shortly before today's meeting, Mickey Aguilar had a bad fall in which she hit her head and may have broken her wrist. She is being taken to Urgent Care and will hopefully make a quick recovery. Ashley Chelonis has been hired to replace Betsy Wagner. She will soon be sent a welcome basket. Dan Brown is retiring. His last work day is June 30, and Lori</p>	

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<p>Bennett will take over many of his responsibilities as the Department Dean.</p> <p>vii. Trailers/Gym/M&O (Vance Manakas) Vance Manakas reported that the gym remodeling project is still on track, and that Mary Ruiz is retiring. Her vacant position will not be filled.</p> <p>viii. Music/EATM/PA/COM (Janeene Nagaoka) Janeene Nagaoka reported that Vail Keck, the choir director, has had to cancel recent performances because her father is gravely ill.</p> <p>C. Participatory Representatives</p> <p>i. SEIU Updates (Felicia Torres) As one of Moorpark College's three union stewards, Felicia suggested that SEIU updates should be added to the agenda of all future meetings so that she would have the chance to share important information. She explained that Oxnard College and Ventura College have two union stewards each. All stewards devote many hours to negotiating fair contract terms with the District. Both contract negotiations and impact bargaining are still being finalized for the next fiscal year. The next meeting between SEIU representatives and District officials is scheduled for May 20.</p> <p>ii. Co-Curricular (Allam Elhussini) Allam Elhussini stated that the Co-Curricular Committee will have a very difficult time next fiscal year, because they have very little funding remaining.</p> <p>iii. Education CAP (Donna Santschi) Paperwork is being finalized for accreditation, and copies are being made in preparation for October 12, 13 and 14 (when the accreditation report will be written).</p> <p>iv. Facilities CAP There was no new report from this committee.</p> <p>v. Fiscal Planning (Dominga Chavez, Maureen Rauchfuss, Mark Clements)</p>	<p>With a motion from Donna Santschi, the Senate unanimously decided to make SEIU updates a permanent addition to the meeting agenda.</p>

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<p>Maureen reported that the Fiscal Team determined a priority hiring list for classified positions for next year, based on each department's written program plan. However, it is likely that no new staff members will be hired, given the current budget constraints.</p> <ul style="list-style-type: none"> vi. Safety (Allam Elhussini, Candy Lidstrom) There is no new report from this committee. vii. Wellness – An updated roster is needed for this committee. viii. DCSL (Maureen Rauchfuss) The task of reviewing district-wide Administrative Policies is mostly completed, with the exception of about five that will roll over into next fiscal year after an Academic Senate review. <p>D. Committees / Task Forces</p> <ul style="list-style-type: none"> i. Annual Staff Holiday Luncheon Committee (Kim Watters) There is no new report from this committee. ii. Sunshine Committee (Donna Santschi) Steve Righetti was sent a get-well basket for his recent surgery. May birthday cards will be sent out next week. iii. Bylaws Task Force (Kim Watters) As stated in the Vice President's report, review of the Bylaws has been postponed until the next meeting. 	
<p>V. NEW BUSINESS</p> <ul style="list-style-type: none"> A. Delineation of Duties (Senate vs. SEIU) This topic has been postponed until the next meeting because the Senate is awaiting more information from Dan Casey, our local SEIU representative. B. Committee/Task Force Establishment with Chairs <ul style="list-style-type: none"> i. <i>Fundraising Committee</i> Many raffle tickets were sold for the Mother's Day basket; the drawing for the winner will take place after today's meeting. 	<p>The winner was drawn by Donna Santschi immediately before adjournment – Jay Hutchins (Sharon Miller's husband) won! Congrats!</p>

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<p><i>ii. Scholarship Committee (Maureen Rauchfuss)</i> The scholarship winners this year were Amanda Strangeland and Charlotte Velez, who will be awarded \$250 each. Maureen will be meeting with Lisa Putnam and Margaret Ramos on May 24 to begin the process of establishing the Classified Senate Scholarship for next fiscal year. The Moorpark College Classified Senate donated \$550 to the Moorpark College Foundation in support of the Classified Scholarship.</p> <p><i>iii. Website Committee</i> There was no new update from this committee.</p> <p>C. Future of Senate Beginning in the fall, meeting dates may be moved from the first Thursday of each month to the second Thursday, and in some cases, the third Thursday of the month (in order to meet the same week of the Board of Trustees), so that senate members can be fully updated.</p>	
A. ADJOURNMENT	Meeting adjourned at 1:00 p.m.

HANDOUTS	MEETING CALENDAR 09/10 1 st Thursday, 12-1 p.m., PCR
AGENDA 5/06/10 – MShare & Distributed	2009 11/5, 12/3
MEETING NOTES 4/01/10 – MShare & Distributed	2010 1/7, 2/11 (cancelled), 3/4, 4/1, 5/6, 6/3
BUDGET OVERVIEW – Distributed	