



MOORPARK COLLEGE
CLASSIFIED SENATE

MOORPARK COLLEGE Classified Senate

The objective of this organization shall be to address the non-bargaining concerns of the classified employees and in the spirit of participatory governance work with college management in the development and implementation of college goals and objectives to promote campus community involvement, personal development, and collegiality.

MEETING NOTES

Thursday, June 10, 2010 | 12 – 1 p.m., PCR

POSITION	NAME	ATTEND	AREA REPRESENTATIVES	NAME	ATTEND
President	Kim Watters	X	Administration/ Fountain Hall	Giselle Aguilar	
Vice President	Maureen Rauchfuss		LMC/ Physical Science	Felicia Torres	X
Treasurer	Marcela Hernandez		Health Center/ FA/ EOPS	Kim Korinke	X
Secretary	Katharine Boyd	X	Applied Arts/ Technology/ CDC	Mary Anne Beck	
Former President	Donna Santschi	X	CC/ ACCESS	Sharon Miller	X
GUESTS:	Allam Elhussini		LLR/HSS	Linda Sanders	
			Trailers/ Gym/ M&O	Vance Manakas	
			Music/ EATM/ PA/ COM	Janeene Nagaoka	X

TOPIC	ACTION
I. CALL TO ORDER/INTRODUCTIONS Kim Watters welcomed everyone in attendance and called the meeting to order.	The meeting was called to order at 12 p.m.

TOPIC	ACTION
<p>II. ACTION ITEMS</p> <p>A. Approval of Meeting Notes April 1, 2010</p>	<p>The May 6, 2010 Meeting Notes were approved as distributed.</p>
<p>III. PUBLIC FORUM</p>	<p>There were no speakers for the public forum at this meeting.</p>
<p>IV. REPORTS/ PRESENTATIONS</p> <p>A. Executive Board</p> <p>i. President – Kim Watters presented Senate members with coffee mugs to thank everyone for their hard work this year. She then announced that Mickey Aguilar and Allam Elhussini are currently attending the Classified Leadership Conference, where they will accept the Model Senate Award on behalf of the rest of the Senate. Kim read aloud the acceptance speech that she had prepared for Allam and Mickey. In preparation for next Thursday's Farewell Potluck, she also reviewed the list of employees who are leaving their current positions. Additions to this list include Gerardo Gonzalez (who is being "bumped" by an employee laid off from Ventura), Christina Woo (who was laid off from her staff position but will be re-hired as a full-time Nursing faculty member), Perry Thwing and Joe Sabedra (both of whom retired earlier but were not acknowledged at the time of their departure). Scott Reeder, a custodian, may also be "bumped" from his position.</p> <p>ii. Vice President – Maureen Rauchfuss was not present.</p> <p>iii. Treasurer – Marcela Hernandez was not present, but left a detailed budget report with Kim. Thanks to a combination of the raffle ticket sales and See's candy sales, the budget is significantly higher this year than it was last year. Money has also been allotted for a fixed number of plaques and certificates for upcoming retirees.</p> <p>iv. Secretary – Katharine Boyd had no news to report.</p> <p>B. Area Representatives</p> <p>i. Administration/Fountain Hall (Giselle Aguilar) Not present.</p>	

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<p>ii. LMC/Physical Science (Felicia Torres) Felicia Torres reported that the LMC's Math department is preparing to move into the Academic Center. Walls have also been built in the LMC in preparation for the ACCESS move. She credited the M&O building crews for their hard work during this process.</p> <p>iii. Health Science/Financial Aid/EOPS (Kim Korinke) Kim Korinke reported that Christina Woo recently asked her about the status of the Moorpark College Cookbook. Kim Watters stated that the cookbook is still in progress, but will hopefully be ready to sell outside the Performing Arts building at the Welcome Back festivities this fall.</p> <p>iv. Campus Center/ACCESS (Sharon Miller) Sharon assisted Kim Watters in editing drafts of both the Senate Constitution and the Bylaws. On the Bylaws document, she suggested that the terms of all officers and representatives should be dated clearly (from November 1 to October 31), and that the phrase "ratified by the Senate" should be removed from the end of Statement A in <i>Standing Committees of the Senate</i> (page 4, section 5). A note regarding legality issues should be added to the end of the document, just as a similar note has been added to the end of the Constitution. Regarding duties of respective officers, it should be noted that the President prepares meeting agenda while the Secretary distributes the agenda. The President, Vice President, Treasurer and Secretary should be referred to as the Executive Board consistently in both the Bylaws and the Constitution. For Article VI, Sharon suggested that "may" should be used in place of "shall" where appropriate. Article X should become Article VIII in order to move the legality statement to the very end of the document. Finally, she suggested that a note be written explaining that constitutional amendments can only be made during a general election.</p> <p>v. Applied Arts/Technology/CDC (Mary Anne Beck) Mary Anne Beck was not present, but the Senate learned, unofficially, that she may soon be moved to the Health Sciences department.</p>	<p>The Senate unanimously voted to approve both the Constitution and its Bylaws with the corrections suggested by Sharon Miller.</p>

TOPIC	ACTION
<p>vi. LLR/HSS (Linda Sanders) Linda Sanders was not present, but the Senate was reminded that Ashley Chelonis has officially begun working in Betsy Wagner's former position. A welcome package will be sent to her.</p> <p>vii. Trailers/Gym/M&O (Vance Manakas) Not present.</p> <p>viii. Music/EATM/PA/COM (Janeene Nagaoka) Janeene Nagaoka reported that the Copy Center is available in the Communications building if anyone needs it. Weight Watchers meetings will also begin this coming week for anyone who is interested. Sessions will be held every Thursday from 11 am to 1 pm for 17 weeks. Employees must attend at least 10 of them in order to recoup their payment. The District has offered to pay for half the total cost. Unfortunately, the Senate was also informed that Vail Keck's father recently passed away.</p> <p>C. Participatory Representatives</p> <p>i. SEIU Updates (Felicia Torres) Felicia reported that SEIU representatives have been discussing impact bargaining with the District Office. They are still negotiating the terms of possible furlough dates in the coming year. Union representatives would like to keep Greg Watters' current position as close to full-time as possible (at least 11 months), and would like to arrange the same for the career counselor at Oxnard College. (The Oxnard employee in question has been seriously ill, and would lose his medical benefits if his position were decreased to 10 months or less.) So far, however, District officials seem reluctant to agree to this. This means that employees currently scheduled to be laid off may not have jobs between their "last" day of work and the day the furloughs go to the District Board for a vote. Laid off employees are also not expected to be compensated for this time. Felicia will discuss the Senate's concerns about this at the next Union meeting with the District.</p> <p>ii. Co-Curricular (Allam Elhussini) Not present.</p>	

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<p>iii. Education CAP (Donna Santschi) There was no new report from this committee.</p> <p>iv. Facilities CAP There was no new report from this committee.</p> <p>v. Fiscal Planning (Dominga Chavez, Maureen Rauchfuss, Mark Clements) Not present.</p> <p>vi. Safety (Allam Elhussini, Candy Lidstrom) Not present.</p> <p>vii. Wellness – An updated roster is needed for this committee.</p> <p>viii. DCSL (Maureen Rauchfuss) Not present.</p> <p>D. Committees / Task Forces</p> <p>i. Annual Staff Holiday Luncheon Committee (Kim Watters) The luncheon is expected to take place on December 9, 2010. Famous Dave's will provide the catering again this year. Kim handed out photos of possible balloon décor from one recommended vendor, and explained that this year's color scheme will involve red, green and gold. Senate members were encouraged to find volunteers to help with donations, vendor contributions, chance drawings, and the silent auction.</p> <p>ii. Sunshine Committee (Donna Santschi) Donna Santschi reported that yesterday, she was informed that Nikki Reedy's husband had passed away in November. In light of the news, Kim suggested that all committees might want to come up with a budget each year that allows for many occasions such as this.</p> <p>iii. Bylaws Task Force (Kim Watters) As stated previously in today's notes, the Senate Constitution and its Bylaws were both unanimously approved with the changes suggested by Sharon Miller.</p>	

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<p>V. NEW BUSINESS</p> <p>A. Delineation of Duties (Senate vs. SEIU) A draft of Delineation of Duties has been given to Dan Casey for review. Kim Watters is awaiting his response.</p> <p>B. Committee/Task Force Establishment with Chairs</p> <p><i>i. Fundraising Committee</i> Several raffle tickets were sold for the Father's Day basket; the drawing for the winner will take place after today's meeting.</p> <p><i>ii. Scholarship Committee (Maureen Rauchfuss)</i> Maureen was not present, but Kim announced that the Senate had donated \$550 to the Classified Employee Scholarship.</p> <p><i>iii. Website Committee</i> There was no new update from this committee.</p> <p>C. Future of Senate</p>	<p>The winner was drawn by Donna Santschi immediately before adjournment – Dan Brown won! Congrats!</p>
<p>A. ADJOURNMENT</p>	<p>Meeting adjourned at 1:00 p.m.</p>

HANDOUTS	MEETING CALENDAR 09/10 1 st Thursday, 12-1 p.m., PCR
<p>AGENDA 6/10/10 – MCShare & Distributed</p>	<p>2009 11/5, 12/3</p>
<p>MEETING NOTES 5/6/10 – MCShare & Distributed CONSTITUTION AND BYLAWS DRAFTS – Distributed</p>	<p>2010 1/7, 2/11 (cancelled), 3/4, 4/1, 5/6, 6/3 (rescheduled for 6-10-10)</p>
<p>BUDGET OVERVIEW – Distributed HOLIDAY LUNCHEON DÉCOR PHOTO – Distributed DELINEATION OF DUTIES DRAFT – Distributed</p>	