



MOORPARK COLLEGE
CLASSIFIED SENATE

MOORPARK COLLEGE Classified Senate

The objective of this organization shall be to address the non-bargaining concerns of the classified employees and in the spirit of participatory governance work with college management in the development and implementation of college goals and objectives to promote campus community involvement, personal development, and collegiality.

MEETING NOTES

Thursday, August 11, 2011 | 12 – 1 p.m., Room A-138

POSITION	OFFICER NAME	ATTEND	AREA	SENATOR NAME	ATTEND
President	Kim Watters	X	Administration/ Fountain Hall	Kathy McDonald Rojas	X
Vice President	Maureen Rauchfuss		LMC/ Physical Science	Elena Lucin	
Treasurer	Marcela Hernandez	X*	Health Science/ Campus Center	Felicia Torres	X
Secretary	Katharine Boyd	X	Applied Arts/ Technology/ CDC	Allam Elhussini	
Former President	Donna Santschi	RETIRED	Performing Arts/ Communications	Janeene Nagaoka	X
GUESTS	DEPARTMENT	ATTEND	LLR/HSS	Micaela Aguilar	X
			Academic Center/ Gym/ M&O	Dianne Costabile	
			Music/ EATM	Gilbert Downs	

*- proxy

TOPIC	ACTION
I. CALL TO ORDER/INTRODUCTIONS Kim Watters welcomed everyone in attendance and called the meeting to order.	The meeting was called to order at 12 p.m.

TOPIC	ACTION
<p>II. ACTION ITEMS</p> <p>A. Approval of Meeting Notes March 10, 2011 and April 14, 2011 The Senate approved the minutes for both the March 10, 2011 and the April 14, 2011 meetings.</p>	
<p>III. PUBLIC FORUM – There were no speakers for the public forum.</p>	
<p>IV. REPORTS/ PRESENTATIONS</p> <p>A. Executive Board</p> <p>i. President – Kim Watters announced that the Sunshine Committee has requested \$1,000 for their general expenses for the 2011-2012 fiscal year. In light of this request, a meeting was held with Sunshine Committee members yesterday in order to determine how this and all future requests should be handled within the Senate. A standing rule was added to the Constitution and Bylaws stipulating that 1) subcommittees requesting funds must fill out a Subcommittee Funds Request Form; 2) the form is due to the Treasurer a minimum of four (4) business days prior to the monthly Senate meeting; and 3) once the funds are approved, they will be made available immediately. Kim also suggested an expense clarification to the standing rule which will state that subcommittees shouldn't have to purchase standard supplies, as this should be a Senate expense. Anything purchased with approved funds is also at the sole discretion of the subcommittee that requested said funds. For the Sunshine Committee's current request, Kim suggested approving a lesser amount than \$1,000 due to the fact that a significant amount of money may not come from Associated Students this year. If subcommittee funds run low over the course of the year, members may request a supplement at any time. Supplements should probably be requested before the spending cutoff each spring.</p> <p>ii. Vice President – Maureen Rauchfuss was not present.</p> <p>iii. Treasurer – Marcela Hernandez was not present, but her detailed budget report reflected the payments made so far toward this year's annual holiday luncheon, as well as the possible funding that may come from Associated Students. Senators approved the budget.</p>	<p>The Senate approved \$500 in funding for the Sunshine Committee, in addition to the suggested expense clarification in the new standing rule.</p>

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<p data-bbox="422 172 1125 199">iv. Secretary – Katharine Boyd had no news to report.</p> <p data-bbox="331 237 655 264">B. Area Representatives</p> <p data-bbox="436 269 1157 297">i. Administration/Fountain Hall (Kathy McDonald Rojas) Kathy warned the Senate that there may be an influx of angry students and parents at the start of the fall semester, due to the fact that if they do not pay for their registered classes immediately, they will be dropped from those classes.</p> <p data-bbox="432 464 936 492">ii. LMC/Physical Science (Elena Lucin) No new updates from these areas.</p> <p data-bbox="426 561 1079 589">iii. Health Science/Campus Center (Felicia Torres) No new updates from these areas.</p> <p data-bbox="422 659 1083 686">iv. Applied Arts/Technology/CDC (Allam Elhussini) No new updates from these areas.</p> <p data-bbox="428 756 806 784">v. LLR/HSS (Micaela Aguilar) No new updates from these areas.</p> <p data-bbox="422 854 1094 881">vi. Academic Center/Gym/M&O (Diane Costabile) No new updates from these areas.</p> <p data-bbox="417 951 842 979">vii. Music/EATM (Gilbert Downs) No new updates from these areas.</p> <p data-bbox="411 1049 1171 1076">viii. Performing Arts/Communications (Janeene Nagaoka) No new updates from these areas.</p> <p data-bbox="331 1146 756 1174">C. Participatory Representatives</p> <p data-bbox="436 1179 835 1206">i. SEIU Updates (Felicia Torres) A meeting will be held on August 16 from 11 am to 1 pm in order to provide union members with training regarding the language of this year's service contract. Those who wish to attend should be allowed release time to do so. If anyone has an issue being granted this release time, they should contact their union representatives.</p>	

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<p>ii. Co-Curricular (Allam Elhussini) There was no new report from this committee.</p> <p>iii. Education CAP There was no new report from this committee.</p> <p>iv. Facilities CAP (Kim Watters) There was no new report from this committee.</p> <p>v. Fiscal Planning (Dominga Chavez, Maureen Rauchfuss) There was no new report from this committee.</p> <p>vi. Ethics There was no new report from this committee.</p> <p>vii. Safety (Diane Costabile) There was no new report from this committee.</p> <p>viii. Health and Benefits (Felicia Torres) There was no new report from this committee.</p> <p>ix. DCSL (Maureen Rauchfuss) There was no new report from this committee.</p> <p>D. Committees / Task Forces</p> <p>i. Holiday Luncheon (Kim Watters) Three possible suggestions for this year's theme are Candy Canes, a Hawaiian Luau, or 1950s. Additional theme suggestions were encouraged, and a meeting should be held in the near future to determine the chosen theme.</p> <p>ii. Website Committee (Kim Watters) There was no new report from this committee.</p> <p>iii. Fundraising Committee (Allam Elhussini) There was no new report from this committee.</p> <p>iv. Scholarship Committee (Kim Watters) There was no new report from this committee.</p>	

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<p>v. Delineation of Duties (Kim Watters) Kim is still waiting for an SEIU response from Dan Casey regarding this issue.</p> <p>vi. Sunshine Committee (Maureen Rauchfuss) There was no new report from this committee.</p>	
<p>V. NEW BUSINESS – goals and accomplishments from last year, as well as goals for this year, should be discussed during September's meeting. Kim also suggested the possibility of printing a Classified Senate desk calendar, similar to the one used by Ventura College's Classified Senate.</p>	<p>The Senate approved the idea of printing a Classified Senate desk calendar.</p>
<p>VI. ADJOURNMENT</p>	<p>Meeting adjourned at 12:30 p.m.</p>

HANDOUTS	MEETING CALENDAR 11/12 2 nd or 3 rd Thursday, 12-1 p.m., A-138
<p>AGENDA 8/11/11 – Senate Website and Distributed</p>	<p>2011 8/11, 9/15, 10/13, 11/10, 12/15</p>
<p>MEETING NOTES 3/10/11 and 4/14/11 – Senate Website and Distributed</p>	<p>2012 1/19, 2/9, 3/8, 4/12, 5/10, 6/14 (all 2012 dates are tentative)</p>
<p>BUDGET OVERVIEW – Distributed</p>	
<p>SUBCOMMITTEE FUNDS REQUEST FORM - Distributed</p>	