



## MOORPARK COLLEGE

### Facilities – Committee on Accreditation and Planning

*Plans, monitors, and evaluates facilities and project-specific issues, the Facilities Master Plan, the Accreditation Self-Study, and Monitors the implementation of agenda 3B of the Self-Study relative to Facilities.*

### MEETING NOTES

**Wednesday, October 20, 2010 | 1-2:30 p.m., PCR**

POSITION/DEPARTMENT	NAME	ATTEND	DIVISION	DEPARTMENT CHAIR OR DESIGNEE	ATTEND
Co-Chair: Vice President, Business Services	Iris Ingram		Applied & Social Sciences (2)	Howard Davis Vance Manakas	X X
Co-Chair: Academic Senate Appointee	Phil Abramoff	X	Art, Media, Education, & Enrollment Services (2)	Joanna Miller Gerry Zucca Erika Lizée (alt.)	X X X
Associated Students' Representative (1)	Ebony Taylor	X	Language & Learning Resources (2)	Hart Schulz	X
Deans' Council Representatives (2)	Kim Hoffmans Inajane Nicklas	X X	Mathematics & Physical Sciences (2)	Marcos Enriquez Lori Clark	X X
Director, Facilities , M&O	John Sinutko		Natural Sciences (2)	Norm Marten Staff Mary Swenson Lan Nguyen (alt.) Michlyn Hines (alt.)	X X X X
Student Services Council Representative (1)			Performing Arts and Student Life (2)	Robert Salas/ Traci Allen	
ACCESS Representative (1)	Sherry D'Attile		GUESTS	Lisa Miller	X
Information Technology Representative (1)	Dean Adams			Deanne Franke	X
Academic Senate President	Riley Dwyer	X		Katharine di Passero	X

TOPIC	ACTION
<b>1. WELCOME &amp; INTRODUCTIONS</b> Co-Chair Philip Abramoff welcomed everyone attendance. He noted that he would Chair the meeting in Co-Chair Iris Ingram's absence. Introductions were made around the room.	<b>Meeting began at 1:05pm.</b>

TOPIC	ACTION
<p><b>2. REVIEW &amp; APPROVE MEETING NOTES</b></p> <ul style="list-style-type: none"> <li>○ <b>September 15, 2010</b> Meeting notes stand as distributed.</li> </ul>	<p>Co-Chair Abramoff called for a motion to approve the September 15, 2010 FCAP Meeting Notes. Mr. Howard Davis motioned for approval. Mr. Gerry Zucca seconded the motion. Motion carries.</p>
<p><b>3. INFORMATION/REPORTS – Mr. John Sinutko (not present)</b></p> <ul style="list-style-type: none"> <li>○ <b>Academic Center Building</b> Co-Chair Abramoff noted that there are still issues with the Academic Center building; however, the building is still under warranty and the issues should be resolved. It was noted that AC-303 was having difficulties with the classroom shutting down in the evenings on Tuesdays and Thursdays. Co-Chair Abramoff mentioned that the parking lot still needs to be re-stripped to accommodate the need for additional staff parking.</li> <li>○ <b>Health Sciences</b> Ms. Kimberly Hoffmans mentioned that the Health Sciences building is coming along nicely. The “green” roof is exceptional and the furniture is currently getting ordered.</li> <li>○ <b>EATM</b> Ms. Michlyn Hines indicated that the new EATM building is still on schedule. Contractors are currently working on the second floor of the structure.</li> <li>○ <b>Fountain Hall Entrance</b> No Discussion</li> <li>○ <b>Parking Structure</b> No Discussion</li> <li>○ <b>Locally Funded Projects</b> Mr. Gerry Zucca stated that the Ceramics Studio in the Applied Arts building is approximately a month away from finishing.</li> </ul>	
<p><b>4. ACTION</b></p> <ul style="list-style-type: none"> <li>○</li> </ul>	

TOPIC	ACTION
<b>5. REVIEW/DISCUSSION</b> <ul style="list-style-type: none"> <li> <b>Environmental Science Program Plan (photovoltaic course lab location)</b>  Ms. Lori Clark indicated that the renewable energy industry has reported that they would like to see potential employees with hands-on experience. Currently, employees receive their training on-the-job. Ms. Clark noted that the opportunity in this field is rapidly increasing. Even with little time to advertise the new course at Moorpark College, the class was full. Ms. Clark stated that the Environmental Science Program would like to offer a hands-on lab for students to practice installing solar panels. This would include a mock roof scenario with a sloped incline. All they need is a 40'x50' location to place it in that has power. This would include a concrete pad for a storage container to house the tools and equipment needed to work on the lab. The area next to the police station, where the trailers were removed, was suggested. A fence would need to be installed around the perimeter of the project as well as guardrails on either side. This project would be partially funded through CTEA of approximately \$3K. The goal is to get students through the program in one semester. Ms. Clark indicated that Mr. John Sinutko was already aware of the request and that perhaps Redevelopment Funds could be use to supplement the CTEA funding. </li> <li> <b>Project Lists</b>  Mr. Gerry Zucca expressed his concerns about the prioritization of projects. Mr. Zucca stated that he would like to see a list of all of the facility requests extracted from the Program Plans to be prioritized by FCAP. Every project should be listed, so that at any given point, a department knows where their request happens to be in the prioritization. Perhaps the list could be broken up into cost categories. Brief discussion was held. Co-Chair Abramoff indicated that Co-Chair Ingram and Mr. Sinutko should a part of this discussion. Tabled until next month. </li> </ul>	<b>Co-Chair Abramoff asked the Committee if they would recommend this project for approval. FCAP members were all in favor.</b>
<b>6. ADJOURNMENT</b>	<b>Meeting adjourned at 1:57pm.</b>

HANDOUTS	Meeting Calendar 10-11 3 <sup>rd</sup> Wednesday, 1 p.m., PCR	
<b>AGENDA   10/20/10 – MCShare</b>	<b>2010</b>	08/18, 09/15, 10/20, 11/17, 12/15
<b>MEETING NOTES   09/15/10 – MCShare</b>	<b>2011</b>	01/19, 02/16, 03/16, 04/20
<b>FCAP 2010-11 GOALS – MCShare</b>		

## Moorpark College FACILITIES - CAP

RECOMMENDING STRUCTURE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
FACILITIES – Committee on Accreditation and Planning (CAP)  <i>Committee of Academic Senate</i>	Plans, monitors, evaluates <ul style="list-style-type: none"> <li>facilities and project-specific issues</li> <li>The Facilities Master Pan</li> <li>The Accreditation Self-Study</li> </ul>	Co-chairs: Vice President, Business Services Faculty appointed by ASEC

	<ul style="list-style-type: none"> <li>› Monitors the implementation of Agenda 3B of the self-study relative to facilities</li> </ul> <p>Ed Code 53200(c):</p> <ul style="list-style-type: none"> <li>› processes for institutional planning and budget development</li> </ul>	<p>Members:</p> <ul style="list-style-type: none"> <li>› Two faculty from each Division appointed by Academic Senate</li> <li>› Director of F, M&amp;O</li> <li>› Two Deans appointed by EVP</li> <li>› One IT representative</li> <li>› One Student Services Council rep</li> <li>› One student appointed by ASG</li> </ul>
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