



## MOORPARK COLLEGE

### Facilities – Committee on Accreditation and Planning

*Plans, monitors, and evaluates facilities and project-specific issues, the Facilities Master Plan, the Accreditation Self-Study, and Monitors the implementation of agenda 3B of the Self-Study relative to Facilities.*

### MEETING NOTES

**Wednesday, April 17, 2013 | 1-2:30 p.m., A-138**

POSITION/DEPARTMENT	NAME	ATTEND	DIVISION	DEPARTMENT CHAIR OR DESIGNEE	ATTEND
Co-Chair: Vice President, Business Services	Iris Ingram	X	Education, Visual Arts, Math & Physical Sciences (2)	Erika Lizée* Gerry Zucca* Marcos Enriquez* Cindy Reed	X X X
Co-Chair: Academic Senate Appointee	VACANT		Enrollment Services, Behavioral and Applied Sciences (2)	Vance Manakas*	X
Associated Students' Representative (1)	Elijah Coyle		Health, Life and Natural Sciences (2)	Norm Marten Lupe Aldana	
Deans' Council Representatives (2)	Inajane Nicklas Kim Hoffmans* Julius Sokenu	X	Social Sciences, Languages and Learning Resources (2)	Jack Miller Hart Shulz	X
Director, Facilities , M&O	John Sinutko*		Student Life, Performing and Media Arts(2)	Robert Salas* Traci Allen	X
Student Services Council Representative (1)	VACANT		GUESTS	Darlene Melby	X
ACCESS Representative (1)	Sherry D'Attile				
Information Technology Representative (1)	Todd Hampton	X			

**Note:** \* = FRAWG Member

TOPIC	ACTION
1. <b>WELCOME &amp; INTRODUCTIONS</b> Co-Chair Ingram welcomed all those in attendance. A quorum was not established.	Call to order at 1:12 p.m.
2. <b>FACULTY CO-CHAIR ANNOUNCEMENTS</b>	

TOPIC	ACTION
<b>3. REVIEW &amp; APPROVE MEETING NOTES</b> <ul style="list-style-type: none"> <li>March 20, 2013 – No quorum, these will be brought to the May meeting for approval.</li> </ul>	
<b>4. INFORMATION/REPORTS</b> <ul style="list-style-type: none"> <li><b>PROJECTS – Mr. John Sinutko</b> – Mr. Sinutko is away at a conference so Co-Chair Ingram offered to give a brief update and send any questions to Mr. Sinutko. <ul style="list-style-type: none"> <li>Fountain Hall First Stop – moving along and no anticipated changes in schedule. Mr. Hampton asked if the student computer area is being relocated. Ms. Hoffmans replied that they are relocating Paul Mattson (evening attendant) to the Administration Building during construction. Co-Chair Ingram added that we need to have a plan for computer area for students and will address this with Mr. Sinutko.</li> <li>Parking Structure - still on schedule for February opening. Contractor is making good progress.</li> <li>Locally Funded Projects – Gas Line Project – all involved are working to cause the least amount of inconvenience on campus.</li> </ul> </li> <li><b>FRAWG – Dean Kim Hoffmans/Ms. Erika Lizee</b> <ul style="list-style-type: none"> <li>Update – facilities requests ranking – a lack of quorum makes it unable to approve the list of prioritizations. The tally sheet was handed out to the committee members to look over. Send any questions to Kim Hoffmans or Erika Lizee. Will bring this forward to May's meeting for approval.</li> <li>Facility requests ranking results – the committee agrees to continue with same process next year. Discussion followed. Darlene asked to have Ranking #18 included that the request will not be paid with general funds. Suggestion to have a funding source column put in next year on the sheet. Committee asked to have Co-Chair Ingram send out an email to group and ask them to come to the next and final meeting of this academic year to finalize priorities before the summer.</li> </ul> </li> </ul>	
<b>5. ACTION</b>	
<b>6. REVIEW/DISCUSSION</b> <ul style="list-style-type: none"> <li><b>FCAP/TCAP combo meeting</b> – set up for May 1<sup>st</sup> to prioritize classroom structure and start talking about facilities master plan.</li> </ul>	
<b>7. ADJOURNMENT</b>	<b>The meeting was adjourned at 1:43</b>

HANDOUTS	Meeting Calendar 12/13 3 <sup>rd</sup> Wednesday, 1 p.m., A-138
<b>AGENDA   03/20/13 – MCShare, Webpage</b>	<b>2012   09/19, 10/17, 11/20, 12/19 CANCELLED</b>
<b>MEETING NOTES   01/16/13 – MCShare, Webpage</b>	<b>2013   01/16, 02/20 CANCELLED, 03/20, 04/17, 05/15</b>

## Moorpark College FACILITIES - CAP

RECOMMENDING STRUCTURE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
FACILITIES – Committee on Accreditation and Planning (CAP)  <i>Committee of Academic Senate</i>	Plans, monitors, evaluates <ul style="list-style-type: none"> <li>facilities and project-specific issues</li> <li>The Facilities Master Plan</li> <li>The Accreditation Self-Study</li> </ul>	Co-Chairs: Vice President, Business Services Faculty appointed by ASEC  Members:

	<ul style="list-style-type: none"> <li>› Monitors the implementation of Agenda 3B of the self-study relative to facilities</li> </ul> <p>Ed Code 53200(c):</p> <ul style="list-style-type: none"> <li>› processes for institutional budget development</li> </ul>	<ul style="list-style-type: none"> <li>› Two faculty from each Division appointed by Academic Senate</li> <li>› Director of F, M&amp;O</li> <li>› Two Deans appointed by EVP</li> <li>› One IT representative</li> <li>› One Student Services Council rep</li> <li>› One student appointed by ASG</li> </ul>
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