



MOORPARK COLLEGE Fiscal Planning Committee

The Fiscal Planning Committee makes recommendation on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development

MEETING NOTES Tuesday, April 23, 2013 1:00 – 2:20 p.m. Campus Center Conference Rooms

POSITION/DEPARTMENT	DESIGNEE	ATTEND	DEPARTMENT	CHAIR OR DESIGNEE	ATTEND	DEPARTMENT	CHAIR OR DESIGNEE	ATTEND
Co-Chair: Vice President, Business Services	Iris Ingram	X	ACCESS	Sherry D'Attile		History/ Institutions	Ranford Hopkins	
Co-Chair: Academic Senate President	Riley Dwyer	X	Athletics/PE/HED	Howard Davis	X	Library	Mary LaBarge	X
AFT Faculty Appointee (1)	Rachel Messinger	X	Behavioral Sciences	Dan Vieira	X	Life Sciences	Norm Marten	X
Associated Students Representative (1)	Kimberly Eder Bradley Krebs (alt)		Business	Bill Sgro	X	Mathematics	Chris Cole	X
Classified Supervisors' Representative (1)	VACANT		Chemistry/ Earth Sciences	Rob Keil	X	Music/ Dance	James Song	
Classified Representatives (3)	Dominga Chavez Valerie Nicoll Linda Sanders	X	CIS	Mary Mills	X	Physics/ Astronomy	Clint Harper	
		X	Computer Science/ CNSE	Martin Chetlen				
Dean Appointees (3)	Pat Ewins Inajane Nicklas Kim Hoffmans	X	Counseling	Corey Wendt Lydia Basmajian	X X	Student Health Services	Sharon Manakas	
Director, Facilities, Maint. & Ops.	John Sinutko	X	Digital Media Arts	Joanna Miller		Theater Arts/ Communications	Rolland Petrello	
Executive Vice President (Ex-officio)	Jane Harmon (Interim)		EATM	Brenda Woodhouse		Visual & Applied Arts	Lydia Etman	
GUESTS	Darlene Melby		English/ ESL	Sydney Sims	X	World Languages	Raquel Olivera	
	Lori Bennett	X	EOP&S	Cesar Flores	X			
			Health Sciences	Carol Higashida	X			

AGENDA TOPIC	ACTION
1. WELCOME, COME TO ORDER, INTRODUCTIONS	The meeting was called to order at 1:05 p.m. and a quorum was established.
2. MEETING NOTES <ul style="list-style-type: none"> o Approval of Meeting Notes February 26, 2013 	The meeting notes were approved with changes made to motion and discussion area.

AGENDA TOPIC	ACTION
<p>3. REPORTS</p> <ul style="list-style-type: none"> ○ <u>Co-Curricular Committee – Ms. Darlene Melby</u> No updates ○ <u>Campus Environment Committee – Mr. John Sinutko</u> No facilities updates. The Committee discussed the no smoking policy in regards to the signage and stenciling around campus. They have seen little to no affect on the smoking around campus. 	
<p>4. DISCUSSION</p> <ul style="list-style-type: none"> ○ <u>Classified Request Prioritization</u> Discussion regarding the prioritization list: items that should be moved to a separate list. Items that should be removed due to redundancy, or positions that have been filled, or positions not hired at the campus level. 	<ul style="list-style-type: none"> ○ Items moved to ILT Restoration list are ID #'s 3 & 4. Requests are to restore the ILT's to 100% ○ ID #7 deleted since this position has been filled ○ ID #8 has been added to #21 in order to make the position 60% ○ ID's #10 & 11 have been deleted since IT staff are hired at the District level ○ ID #15 #23 have been deleted because it was a duplicate and this position has been filled ○ ID #20 deleted because it is a duplicate of ID #21 ○ ID #26 has been deleted because it is a duplicate of #25
<p>5. ACTION</p> <ul style="list-style-type: none"> ○ Items being voted on today by the committee are ID #'s: 1,2,5,6,9,12,13,14,16,17,18,19,21,22,24,25 Sixteen items remain on the list, so it is asked that the committee vote 6 High, 5 Medium and 5 Low. ○ Items read out of the vote to be moved to the ILT Restoration list are ID #'s 3, 4 ○ This priorities list will be updated and sent out to those that were not in attendance today and have until April 30th to submit their vote to Co-Chair Ingram's office. ○ The ILT Restoration Priorities List will be sent out to the entire committee for vote and will have until April 30th to submit their vote to Co-Chair Ingram's office. 	<ul style="list-style-type: none"> ○ The ILT Restoration Priorities list will be a recommendation from this committee to restore the ILT's to 100%. ○ It is a request from the committee to no longer call the minutes from this meeting "notes" but rather call them "minutes" from here on.
<p>6. ADJOURNMENT</p>	<p>The meeting was adjourned at 1:48 p.m.</p>

HANDOUTS	FPC 2012-13 MEETING CALENDAR, 4 th Tuesday at 1:00 p.m., CCCR
FPC Agenda 04/23/13 – MCShare & Website	2012 09/25, 10/23, 11/27
FPC Meeting Notes 02/26/13 – MCShare & Website	2013 1/22, 2/26, 3/26 (Canceled), 4/23
FPC Charge/Membership – Included on Agenda, Website	

FISCAL PLANNING COMMITTEE		
COLLEGE-WIDE COMMITTEE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
Fiscal Planning <u>Reports:</u> 1. Campus Environment 2. Co-Curricular	Plans, monitors, and evaluates college-wide fiscal operations <i>The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development</i> The specific tasks of this committee are: <ul style="list-style-type: none"> • Annually review the District Budget Allocation Model and make recommendations for changes as necessary • Receives reports on the development of the college General Fund budget in alignment with District processes • Review emergent budget needs and constraints, and • Implement the annual Classified Hiring Prioritization process. 	Co-Chairs: Vice President, Business Services Academic Senate President Members: <ul style="list-style-type: none"> ▸ Faculty Appointed by AFT (1) ▸ Associated Students Representative (1) ▸ Classified Supervisors' Representative (1) ▸ Classified Representatives (3) ▸ Dean Appointees (3) ▸ Director of Facilities, Maintenance & Operations ▸ All Department Chairs and Coordinators or Designees ▸ Executive Vice President (Ex-officio)