



MOORPARK COLLEGE

Curriculum Committee

Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.

GOALS for 2011-2012

Implement course cycle of review (5-Year Review)

- Continue implementation of COR and program cycle of review
- Work towards compliance on repeatability issues
- Review prerequisite/corequisite establishment process
- Work towards compliance on degrees
- Work on development for additional 1440 degrees
- Develop program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Develop SLO component in CurricUNET
- Review DE procedures and standard policy

MINUTES

April 10 2012

1:00 – 4:00pm – A-138

Position	Name	Present	Position	Name	Present	Position	Name	Present
Co-Chair	Mary Rees	✓	Communication Studies/	Roland Petrello		Physics & Astronomy	Sean Fraser/Ron Wallingford	✓
Co-Chair	Lori Bennett	✓	Theatre Arts			World Languages	Helga Winkler	
AFT Rep	Rex Edwards	✓	Computer Science/Networking	Christine Aguilera	✓	Visual & Applied Arts	Candice Larson/Lydia Etman	
Articulation	Letrisha Mai	✓	Counseling	Edna Ingram	✓	Dean	Inajane Nicklas	✓
Library Resources	Mary LaBarge	✓	Digital Media	Steve Callis		Dean	Kim Hoffmans	✓
Curriculum Specialist (non-voting)	Glenela Rajpaul	✓	EATM	Cynthia Stringfield	✓	Dean	Julius Sokeno	
Instructional Data Specialist (non-voting)			English	Jerry Mansfield		Academic Senate President - (Ex-officio)	Riley Dwyer	✓
ACCESS	Sile Bassi		Health Science	Linda Loiselle		Student (non-voting)	Gabrielle Young	✓
Behavioral Science	Steve Pollock	✓	Kinesiology, Athletics & Health	Argie Clifford		Guests	Lisa Putnam	✓
Child Development	Cynthia Sheaks-McGowan		Education	Lee Ballesterio	✓		Kim Korinke	✓
Business	Janice Feingold	✓	Life Science					
Chemistry & Earth Science	Deanna Franke/Robert Keil	✓	Mathematics	Sandy Bryant				
			Music & Dance	Kathy Fink				
				Beth Megill	✓			

TOPICS	NOTES	ACTION
I. Welcome and approval of previous minutes	02/14/2012 & 03/06/2012 Meeting Minutes	Moved to next CC meeting on 05/01/2012.
II. Information items A. Updates & Technical revisions for courses taught in FA12 needed to be submitted to TR by 2/2/12 (L4 in CurricUNET). B. Substantial & Stand Alone New courses taught in FA12 needed to be submitted to TR (L4 in CurricUNET) by 2/2/12. C. CORs for September – ACT, Sociology D. CORs for October – Animal Science/EATM E. CORs for November – ID, College Strategies, MM F. CORs for December – CNSE G. CORs for January – Drafting, CS, Education, Library H. CORs for February – English I. CORs for March – Child Development	A. B. C. D. E. F. G. H. I.	A. B. C. D. E. F. G. H. I.
III. Discussion A. Pass/No Pass on AA-T and AS-T B. GE Committee Workgroup C. Gainful Employment D. Scheduling of CC during Multicultural Day E. Curriculum Reps for 2012/2013 F. Withdrawals G. TR and CC Scheduling for May H. TMCs I. Academic Senate	A. Discussed P/NP vs letter grade in major and AA-T. Committee in favor of requiring grade. B. Looking for GE members for 2012/2013. Members must be on CC. GE philosophy statement had minor changes. C. Lisa P gave an overview of gainful employment. Kim K was introduced and discussed role of financial aid and link with curriculum. Every certificate is considered gainful employment. Need update of new & deleted programs for state submission. State needs to be notified of new programs within 10 days for financial aid. D. Suggest changing start time to 2:00pm to accommodate Multicultural Day. E. Time to start looking for reps for next year. F. Questions about timeline for withdrawals. G. TR on 04/19/2012 will be CD courses, Math M15/M15H. CC on 05/03/2012 will be for help with TMCs. H. State goal: 80% TMC implementation by 2014. I. Academic Senate will elect CC co-chairs.	A. Take recommendation forward. B. Moved to next CC meeting on 05/01/2012. C. Spreadsheet will be given twice a year to Lisa P & Kim K with information on new, deleted, and inactivated programs. Will look into gainful employment data on certificates. See if sent to state and report back. D. E. F. Moved to next CC meeting on 05/01/2012. G. Attach schedule for TMC submission for Fall 2012. H. Timeline: TR – Sept 6 CC – Sept 11 DTRW – mid-Oct BOT – Nov State submission - Nov I. Mary R will submit letter of intent for co-chair position.

TOPICS	NOTES	ACTION
IV. CURRICULUM REVIEW		16 voting members/15 ballots returned.
A. Consent Agenda		
1. Technical:		1a. Approved with 14 votes.
a. HIST M01A (GE: C2)		1b. Approved with 14 votes.
b. HIST M01B (GE: B2/C2)		1c. Approved with 14 votes.
c. HIST M09 (GE: B2/F)		
2. Update:		2a. Approved with 14 votes.
a. ACCT M01A		2b. Approved with 14 votes.
b. ACCT M01B		2c. Approved with 14 votes.
c. ACCT M02A		2d. Approved with 14 votes.
d. ACCT M02B		2e. Approved with 14 votes.
e. ACCT M02C		2f. Approved with 14 votes.
f. HIST M15 (GE: B2/C2)		2g. Approved with 14 votes.
g. HIST M16 (GE: B2/C2)		2h. Approved with 14 votes.
h. HIST M20B (GE: B2/C2)		
3. Course Inactivation:		3.
a. ACCT M08	r. ITAL M31A	<div>Approved with 14 votes.</div>
b. ARBC M01	s. ITAL M31B	
c. ARBC M01	t. ITAL M31C	
d. CD M19	u. JAPN M03	
e. COUN M02B	v. JAPN M31A	
f. FREN M31A	w. JAPN M31B	
g. FREN M31B	x. LAT M02	
h. FREN M41	y. SL M01	
i. GERM M03	z. SL M02	
j. GERM M04	aa. SPAN M12	
k. GERM M31A	bb. SPAN M14	
l. HEB M01	cc. SPAN M31A	
m. HEB M02	dd. SPAN M31B	
n. HEB M03	ee. SPAN M41	
o. HEB M31A	ff. WEXP M20	
p. HEB M80A	gg. WEXP M32	
q. ITAL M03	hh. WEXP M33	

TOPICS	NOTES	ACTION
<p>4. Course Deletion:</p> <p>5. Program Inactivation:</p> <ul style="list-style-type: none"> a. Accounting Procedures – Cert of Achievement b. Accounting Procedures – Proficiency c. Business – Cert of Achievement d. Business: Accounting – AS e. Business: Management – AS f. Business: Sales and Marketing – AS g. Business Communications – Proficiency h. Communication - AA i. Marketing – Proficiency j. Philosophy - AA k. Sales – Proficiency l. Small Business – Proficiency <p>6. Removed from Catalog:</p> <ul style="list-style-type: none"> a. Business – AA b. Environmental Science – Cert of Achievement 		<p>4.</p> <p>5a. Approved with 14 votes. 5b. Approved with 14 votes. 5c. Approved with 14 votes. 5d. Approved with 14 votes. 5e. Approved with 14 votes. 5f. Approved with 14 votes. 5g. Approved with 14 votes. 5h. Approved with 14 votes. 5i. Approved with 14 votes. 5j. Approved with 14 votes. 5k. Approved with 14 votes. 5l. Approved with 14 votes.</p> <p>6a. Approved with 14 votes. 6b. Approved with 14 votes.</p>
<p>B. Action Agenda</p> <ul style="list-style-type: none"> 1. New Course Stand Alone (pending program update): 2. New Course (part of a program): 3. Substantial: 4. Technical: 5. Update (action item due to multiple GE in same area): 6. Degrees/Programs: 		<p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p> <p>5.</p> <p>6.</p>
<p>V. Adjournment. The meeting was adjourned at 4:00 pm.</p>		

Meeting Calendar 2011-2012	
A-138	
1 st Tuesday 1:00 pm-2:30pm&2 nd Tuesday 1:00-4:00pm	
9/6/2011	1/10/2012
9/13/2011	2/7/2012
10/4/2011	2/14/2012
10/11/2011	3/6/2012
11/1/2011	4/10/2012
11/8/2011	5/1/2012
12/6/2011	5/8/2012
12/13/2011	