



MOORPARK COLLEGE

Curriculum Committee

Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.

GOALS for 2011-2012

Implement course cycle of review (5-Year Review)

- Continue implementation of COR and program cycle of review
- Work towards compliance on repeatability issues
- Review prerequisite/corequisite establishment process
- Work towards compliance on degrees
- Work on development for additional 1440 degrees
- Develop program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Develop SLO component in CurricUNET
- Review DE procedures and standard policy

MINUTES

October 11, 2011

1:00 – 4:00pm – A-138

Position	Name	Present	Position	Name	Present	Position	Name	Present
Co-Chair	Mary Rees	✓	Communication Studies/ Theatre Arts	Rolland Petrello	✓	Physics & Astronomy	Sean Fraser/Ron Wallingford	✓
Co-Chair	Lori Bennett	✓	Computer Science/Networking	Christine Aguilera	✓	World Languages	Helga Winkler	✓
AFT Rep	Rex Edwards	✓	Counseling	Edna Ingram	✓	Visual & Applied Arts	Candice Larson/Lydia Etman	✓
Articulation	Letrisha Mai		Digital Media	Steve Callis	✓	Dean	Inajane Nicklas	
Library Resources	Mary LaBarge	✓	EATM	Cynthia Stringfield	✓	Dean	Kim Hoffmans	✓
Curriculum Specialist (non-voting)	Glenela Rajpaul	✓	English	Jerry Mansfield	✓	Dean	Julius Sokeno	
	Linda Sanders	✓	Health Science	Linda Loiselle		Academic Senate President - Liaison (non-voting)	Riley Dwyer	
Instructional Data Specialist (non-voting)	LaDonna Righetti			Argie Clifford		Student (non-voting)	Hannah Coyle/Krysten Jones	
ACCESS	Sile Bassi		History/Institutions	Lee Ballestero	✓	Guests	JJ Mendoza	✓
	Sherry D'Attile		Kinesiology, Athletics & Health				Dan Vieira	✓
Behavioral Science	Steve Pollock	✓	Education					
Child Development	Cynthia Sheaks-McGowan	✓	Life Science	Sandy Bryant				
Business	Janice Feingold	✓	Mathematics	Kathy Fink	✓			
Chemistry & Earth Science	Deanna Franke	✓	Music & Dance	Beth Megill				

TOPICS	NOTES	ACTION
I. Welcome and approval of previous minutes	10/04/2011 Meeting Minutes	Passed unanimously.
II. Information items A. Updates and Technical revisions for courses to be taught in FA12 need to be submitted to Tech Review by 4/5/11 (Level 4 in CurricUNET). B. Substantial and Stand Alone New courses to be taught in FA12 need to be submitted to Tech Review (Level 4 in CurricUNET) by 2/2/11. C. CORs for September – ACT, Sociology D. CORs for October – Animal Science/EATM E. CORs for November – Interior Design, College Strategies, Multimedia F. CORs for December – Computer Network Sys Engineering G. CORs for January – Drafting, Computer Science, Education, Library H. Accessibility I. BOT Goals/Benchmarks	A. B. C. D. E. F. G. H. I. Meeting today to discuss goals/benchmarks. Meeting on Friday at Chancellor’s office to implement goals/benchmarks.	A. B. C. D. E. F. G. H. I.
III. Discussion A. DE Policy B. C-ID C. AP/IB/CLEP/External Exams (information on Curriculum Committee webpage) D. CurricUNET Programs E. Curriculum Co-Chair F. CurricUNET How-To Guide G. GEOs H. Program Discontinuance I. CORs	A. B. Submit transfer patterns & C-ID. By listing C-ID, stating that MC is accepting other colleges with same C-ID. C. D. Put into CurricUNET blocks to mirror state forms for substantial and new programs. E. Motion to keep Mary Rees as current chair as changes are being implemented within district. F. Mary LaBarge, Christine Aguilera, & Janice Feingold are working to improve document. Discussion on possible training for Department Chairs in the Spring. G. Question asked about what area to assess first. Committee was asked to inquire within departments. H. Process in-place. I. Are the courses mission appropriate?	A. B. C. Continue discussion at meeting on 11/08/11. D. E. Passed unanimously. F. Any suggestions to the document should be sent to Mary Rees. G. Committee asked to bring recommendations to next meeting (11/01/11). H. I. Put parallel courses information on How-To document.

TOPICS	NOTES	ACTION
<p>IV. CURRICULUM REVIEW</p> <p>A. Consent Agenda</p> <ol style="list-style-type: none"> 1. Technical: <ol style="list-style-type: none"> a. ART M11 b. CJ M05 c. GR M27 d. PHTC M31 e. PHTC M33 f. PHTC M35 2. Update: <ol style="list-style-type: none"> a. CJ M03 3. Course Inactivation: 4. Course Deletion/Historical: 	<ol style="list-style-type: none"> 1a. 1b. L. Mulville will send Scans to Nella for input. 1c. 1d. 1e. 1f. 2a. 3. 4. 	<p>20 voting members attended/18 ballots returned</p> <ol style="list-style-type: none"> 1a. Approved with 18 votes. 1b. Approved with 17 votes. 1c. Moved to next CC meeting. 1d. Approved with 17 votes. 1e. Moved to next CC meeting. 1f. Moved to next CC meeting (include JOUR M08) 2a. Approved with 16 votes. 3. 4.
<p>B. Action Agenda</p> <ol style="list-style-type: none"> 1. New Course Stand Alone (pending program update): 2. New Course (part of a program): <ol style="list-style-type: none"> a. RADT M52B 3. Substantial: 4. Technical: 5. Update (action item due to multiple GE in same area): <ol style="list-style-type: none"> a. SOC M12 (GE-B2) 6. Degrees/Programs: 		<ol style="list-style-type: none"> 1. 2a. Approved with 18 votes. 3. 4. 5a. Tabled until future meeting. 6.
<p>V. Adjournment. The meeting was adjourned at 2:45 pm.</p>		

Meeting Calendar 2011-2012

A-138

1st Tuesday 1:00 pm-2:30pm & 2nd Tuesday 1:00-4:00pm

9/6/2011	1/10/2012
9/13/2011	2/7/2012
10/4/2011	2/14/2012
10/11/2011	3/6/2012
11/1/2011	4/10/2012
11/8/2011	5/1/2012
12/6/2011	5/8/2012
12/13/2011	