



MOORPARK COLLEGE

Curriculum Committee

Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.

GOALS for 2011-2012

Implement course cycle of review (5-Year Review)

- Continue implementation of COR and program cycle of review
- Work towards compliance on repeatability issues
- Review prerequisite/corequisite establishment process
- Work towards compliance on degrees
- Work on development for additional 1440 degrees
- Develop program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Develop SLO component in CurricUNET
- Review DE procedures and standard policy

MINUTES

November 8, 2011

1:00 – 4:00pm – A-138

Position	Name	Present	Position	Name	Present	Position	Name	Present
Co-Chair	Mary Rees	✓	Communication Studies/Theatre Arts	Roland Petrello		Physics & Astronomy	Sean Fraser/Ron Wallingford	✓
Co-Chair	Lori Bennett	✓	Computer Science/Networking	Christine Aguilera	✓	World Languages	Helga Winkler	✓
AFT Rep	Rex Edwards	✓	Counseling	Edna Ingram	✓	Visual & Applied Arts	Candice Larson/Lydia Etman	
Articulation	Letrisha Mai	✓	Digital Media	Steve Callis	✓	Dean	Inajane Nicklas	
Library Resources	Mary LaBarge	✓	EATM	Cynthia Stringfield	✓	Dean	Kim Hoffmans	
Curriculum Specialist (non-voting)	Glenela Rajpaul	✓	English	Jerry Mansfield	✓	Dean	Julius Sokeno	
Instructional Data Specialist (non-voting)	LaDonna Righetti	✓	Health Science	Linda Loiselle	✓	Academic Senate President - Liaison (non-voting)	Riley Dwyer	
ACCESS	Sile Bassi		History/Institutions	Argie Clifford		Student (non-voting)	Hannah Coyle/Krysten Jones	
	Sherry D'Attile		Kinesiology, Athletics & Health Education	Lee Ballestero	✓	Guests	JT Mendoza (AS)	✓
Behavioral Science	Steve Pollock	✓	Life Science				Ranford Hopkins	✓
Child Development	Cynthia Sheaks-McGowan		Mathematics	Sandy Bryant	✓			
Business	Janice Feingold	✓	Music & Dance	Kathy Fink	✓			
Chemistry & Earth Science	Deanna Franke	✓		Beth Megill	✓			

TOPICS	NOTES	ACTION
I. Welcome and approval of previous minutes	11/01/2011 Meeting Minutes	Minutes approved
II. Information items <ul style="list-style-type: none"> A. Updates and Technical revisions for courses to be taught in FA12 need to be submitted to Tech Review by 4/5/11 (Level 4 in CurricUNET). B. Substantial and Stand Alone New courses to be taught in FA12 need to be submitted to Tech Review (Level 4 in CurricUNET) by 2/2/11. C. CORs for September – ACT, Sociology D. CORs for October – Animal Science/EATM E. CORs for November – Interior Design, College Strategies, Multimedia F. CORs for December – Computer Network Sys Engineering G. CORs for January – Drafting, Computer Science, Education, Library 		<ul style="list-style-type: none"> A. B. C. D. E. F. G.
III. Discussion <ul style="list-style-type: none"> A. Two-Year Cycle Review for CTEs B. State Plenary C. AP/IB/CLEP/External Exams (information on Curriculum Committee webpage) D. GE Determination Criteria E. Honors F. Updating Programs G. Co-listed courses 	<ul style="list-style-type: none"> A. Propose to put in 5-year cycle to review every 2 years. Discussed ways to encourage faculty to submit CORs in a timely manner. Several Depts falling way behind in submission on the 5 year schedule. Reminded Curriculum Reps about the importance of reviewing CORs. Currently takes a great deal of time for Tech Review to make all the required changes. Reviewed the process of COR submission regarding co-contributors vs. approvals. B. Repeatability Student Success Task Force C. Move to next meeting D. Encouraged to accept patterns from different schools. E. adding Honors to COR if inadvertently omitted from prereq/recommended prep list... F. When a COR has a unit change which impacts programs, the Curriculum Committee will be informed and State submissions will be made for the Departments effected G. Inactivated courses that are co-listed need to temporarily un-co-listed for Banner. If activated will again be co-listed. 	<ul style="list-style-type: none"> A. Make list of CTE programs Continue discussion on timely submission at next meeting. Provide training for Curriculum Reps regarding technical issues for CORs. B. Will investigate impact on work study and independent study CORs C. Move to next meeting D. E. Approved F. Approved G. Approved
IV. CURRICULUM REVIEW <ul style="list-style-type: none"> A. Consent Agenda <ul style="list-style-type: none"> 1. Technical: <ul style="list-style-type: none"> a. CIS M27 		20 voting members, 15 ballots returned 1a.Approved with 15 votes.

2. Update:		2.																		
3. Course Inactivation:		3. All approved with 15 votes																		
<table><tr><td>CNSE M12</td><td>ENGL M11</td></tr><tr><td>CNSE M14</td><td>ENGL M18</td></tr><tr><td>CNSE M37</td><td>ENGL M19</td></tr><tr><td>CNSE M38</td><td>ENGL M33</td></tr><tr><td>CNSE M50</td><td>ENGL M44</td></tr><tr><td>CNSE M51</td><td>ENGL M48</td></tr><tr><td></td><td>ENGL M73</td></tr><tr><td></td><td>ENGL M74</td></tr><tr><td></td><td>ENGL M75</td></tr></table>	CNSE M12	ENGL M11	CNSE M14	ENGL M18	CNSE M37	ENGL M19	CNSE M38	ENGL M33	CNSE M50	ENGL M44	CNSE M51	ENGL M48		ENGL M73		ENGL M74		ENGL M75		
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	ENGL M73																			
	ENGL M74																			
	ENGL M75																			
4. Course Deletion/Historical:																				
TOPICS	NOTES	ACTION																		
B. Action Agenda																				
1. New Course Stand Alone (pending program update):		1.																		
2. New Course (part of a program):		2.																		
3. Substantial:																				
a. ENGL M122		3a.Approved with 15 votes.																		
4. Technical:		4.																		
5. Update (action item due to multiple GE in same area):																				
a. SOC M12 (GE-B2)		5a.Hold																		
6. Degrees/Programs:																				
a. History AA-T	6a. Add HIST M08 and HIST M25H, and any course not used in List A.	6a. Approved with 15 votes.																		
V. Adjournment. The meeting was adjourned at 2:45 pm.																				

Meeting Calendar 2011-2012	
A-138	
1 st Tuesday 1:00 pm-2:30pm	2 nd Tuesday 1:00-4:00pm
9/6/2011	1/10/2012
9/13/2011	2/7/2012
10/4/2011	2/14/2012
10/11/2011	3/6/2012
11/1/2011	4/10/2012
11/8/2011	5/1/2012
12/6/2011	5/8/2012
12/13/2011	