

Moorpark College Proposed Distance Education Course Outline Addendum

1. Please indicate the mode(s) of delivery for this course.

- ☐ Online (course will be delivered 100% online)
- ☐ Online with onsite examinations (100% of the instruction will occur online, but examinations and an orientation will be scheduled onsite)
- ☐ Online/Hybrid (a percentage of instruction will be held online and the remaining percentage of instruction will be held onsite)
- ☐ Lab activities will be conducted onsite
- ☐ Teleconference
- ☐ Other:

2. Please explain the need and/or justification for offering this course via distance education in accordance with your department's enrollment management plan.

3. In accordance with the Carnegie unit formula, instructors are required to provide one lecture hour per course unit or three lab hours per course unit. Please indicate which methods the instructor of this course will employ throughout the semester to ensure regular and effective faculty-initiated contact with students. For each selected method, provide a detailed explanation and/or example. For further explanation of the term "Regular and Effective Faculty-Initiated Contact" please see the attached document. Possible methods of regular and effective faculty-initiated contact may include, but are not limited to:

- ☐ Announcements/News/Home Page/Bulletin Board Posts
- ☐ Graded Discussion Boards
- ☐ Lecture (CCC Confer, live lecture with voice over presentation, Power Point, text with audio, text, etc.)
- ☐ Assignment Feedback
- ☐ Webcasts/Podcasts/Listserv, emailed or posted to course site
- ☐ Email Communication
- ☐ Social Media (Twitter, Facebook Pages, Google+ Groups, Tumblr, etc)
- ☐ Collaboration Sites (Blogs, Wikis, Chat rooms)
- ☐ Online Office Hours (Chat rooms, Instant messaging or Pager in D2L, CCC Confer, Microsoft Lync, Google Hangouts, etc.)
- ☐ Interactive Videoconferencing (CCC Confer, Microsoft Lync, Google Hangouts, etc.)
- ☐ Scheduled Face-to-Face Meetings (Orientations, Review Periods, Office Hours, etc.)
- ☐ Telephone Communication
- ☐ Other

***Each option will have a dropdown menu or box below for the required example or explanation (depending on what is possible through CurricUNET).*

4. Please indicate which methods the instructor of this course will employ throughout the semester to ensure students are engaged in active learning. For each selected method, provide a detailed explanation and/or example. For further explanation of the term "Active Learning," please see the attached document. Possible methods of engaging students in active learning may include, but are not limited to:

- ☐ Group assignment through pre-determined or student-formed groups of students who will work together to complete an assigned project, paper, or other course goal.
- ☐ Faculty-led discussion that requires student response and interaction with other students
- ☐ Peer-determined discussion topics and peer-led or peer-facilitated discussions
- ☐ Peer assessments of group partners
- ☐ Peer critiques of student work by pre-assigned pairs
- ☐ Individual student assignment requiring application of material or concept to real-world examples, personal experiences, or situations
- ☐ Individual student assignment requiring action outside of course based on student findings or conclusions on research assignment
- ☐ Opportunities for student feedback on course learning objectives
- ☐ Technology programs or software with interactive components
- ☐ Other

*** Each option will have a dropdown menu or box below for the required example or explanation (depending on what is possible through CurricUNET).*

5. Explain how instructors teaching this course will provide multiple methods of content representation. For each selected method, provide a detailed explanation and/or example. Possible methods of content representation may include, but are not limited to:

- ☐ Text
- ☐ Audio
- ☐ Photos and Graphic Elements
- ☐ Video
- ☐ Interactive Technology Programs
- ☐ Other:

***Each option will have a box underneath it where an explanation for your selection will be required (depending on what is possible through CurricUNET).*

6. Describe how instructors teaching this course will evaluate student performance. For each selected method, provide a detailed explanation and/or example. Possible methods of evaluation may include, but are not limited to:

- ☐ Rubric-based assessment
- ☐ Instructor and/or Peer Critiques
- ☐ Exams and/or Quizzes
- ☐ Discussions
- ☐ Assignments and/or Projects
- ☐ Experiments, lab work, or fieldwork
- ☐ Group assignments, discussions or projects
- ☐ Group or individual presentations
- ☐ Other:

*** Each option will have a dropdown menu or box below for the required example or explanation (depending on what is possible through CurricUNET).*