



Curriculum Committee

Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.

GOALS for 2013-2014

Implement course cycle of review (5-Year Review)

- Continue implementation of COR/program cycle of review
- Work towards compliance on repeatability issues
- Review prerequisite/corequisite establishment process
- Work towards compliance on degrees
- Work on development for additional 1440 degrees
- Develop program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Develop SLO component in CurricUNET
- Review DE procedures and standard policy

Curriculum Committee Members:	
<input checked="" type="checkbox"/> Co-Chair, EVP: Lori Bennett <input checked="" type="checkbox"/> Co-Chair, Faculty: Jerry Mansfield <input checked="" type="checkbox"/> Curriculum Technician: Carmen Leiva (non-voting) <input checked="" type="checkbox"/> Instructional Data Specialist: Alan Courter (non-voting) <input checked="" type="checkbox"/> Instructional Data Specialist: Kim Watters (non-voting) <input checked="" type="checkbox"/> Articulation: Letrisha Mai <input checked="" type="checkbox"/> Library Resources: Mary LaBarge <input checked="" type="checkbox"/> Academic Senate President: Mary Rees (ex officio) <input checked="" type="checkbox"/> AFT Representative: Rex Edwards (non-voting) <input checked="" type="checkbox"/> Dean: Amanuel Gebru <input checked="" type="checkbox"/> Dean: Lisa Putnam <input checked="" type="checkbox"/> Dean: Julius Sokenu <input checked="" type="checkbox"/> Student Representative: Diego Medina (non-voting) <input type="checkbox"/> Student Representative: Jesse Alcala (non-voting) <input type="checkbox"/> Student Representative: Andrew Brown (non-voting)	<input type="checkbox"/> ACCESS/LS: Sile Bassi <input checked="" type="checkbox"/> Behavioral Sciences: Elisa Setmire <input checked="" type="checkbox"/> Business: Janice Feingold <input checked="" type="checkbox"/> Chemistry & Earth Science: Robert Keil <input checked="" type="checkbox"/> Communication Studies/Theatre Arts/FTVM: Candice Larson <input checked="" type="checkbox"/> Computer Science & Networking: Christine Aguilera <input checked="" type="checkbox"/> Counseling: Denice Avila <input type="checkbox"/> EATM: Cynthia Stringfield <input type="checkbox"/> English/ESL/World Languages: Wade Bradford <input checked="" type="checkbox"/> Health Science: Linda Loiselle/Olga Myshina <input type="checkbox"/> Kinesiology, Athletics & Health Education: <i>Vacant</i> <input checked="" type="checkbox"/> Life Sciences: Sandy Bryant <input checked="" type="checkbox"/> Mathematics: Kathy Fink <input checked="" type="checkbox"/> Music & Dance: Beth Megill <input checked="" type="checkbox"/> Physics, Astronomy & Engineering: Ron Wallingford <input checked="" type="checkbox"/> Social Sciences: Hugo Hernandez <input checked="" type="checkbox"/> Visual & Applied Arts: Joanna Miller

Guests	
<input checked="" type="checkbox"/> Norman Marten	<input type="checkbox"/>



MINUTES

Meeting began at 1:05 p.m.

APPROVAL OF MINUTES: September 3, 2013 – Approved

INFORMATION ITEMS:

- A. CORs for September – Biological Sciences, Multimedia (CTE), Child Development (CTE)
- B. CORs for October – Biotechnology, Biotechnology (CTE), Humanities
- C. CORs for November – Computer Information Systems, CNSE (CTE)
- D. CORs for December – Film Television Media
- E. CORs for January – Music
- F. CORs for February – Health Science, Nutritional Science
- G. CORs for March – Radiologic Technology, Radiologic Technology (CTE)

DISCUSSION:

A. Department/Division Representation

Jerry Mansfield asked to the Committee to review the overhead projection detailing names of representatives by Division, and to confirm their name and representation were listed correctly. All were affirmative.

B. DE Workgroup

Lori Bennett discussed the formation of a subcommittee of Curriculum to help certify the addenda, create a “best practice” model, and they could consult with technical experts, such as Ashley Chelonis. If there were no objections, Joanna Miller and Elisa Setmire would get started on the creation of the workgroup. The timeframe to complete the bulk of the work would perhaps happen this semester and may be into part of the next, but this was not intended as a two year project. Also, looking ahead the State is looking and scrutinizing committee’s on accreditation and planning as a campus wide effort, such as EdCAP. In the near future, we will be looking for volunteers to aid in preparation of the spring gap analysis. Christine Aguilera made mention that Cynthia Reed wanted to be a part of this committee. Mention was also made by Jerry Mansfield and Lori Bennett of the great job Mary Rees and Letrisha Mai had done in the processing of all the TMC’s last year.

C. Curriculum Committee Roles — What can we do for you? What you can do for us

Jerry Mansfield presented a series of questions and answers via a Power Point presentation regarding the roles of Curriculum Committee Representatives, and what should be done to approve courses through the process. He explained that help is available via e-mail, and through Jerry’s direct telephone number. Jerry also made note that as a Curriculum Representative you have approval status at Level 2. This is where the Originator, Peer, Dept. Chair, and Dean approve the course to be sent to Tech Review, and how this role should be taken seriously to achieve completed COR’s are submitted. Christine Aguilera mentioned what aspects of the CORs should be completed and checked for accuracy. This way when they process to Tech Review, CORs have minimal, if any changes applied, such as filling out objectives and having correct course description language. Mary LaBarge and Christine Aguilera mentioned they had made a document as a guide to help fill out the COR, which can be found on:

<http://www.moorparkcollege.edu/assets/pdf/curriculum/Filling%20in%20COR%20Info%20-%20Mar%202012.pdf>.

D. Content Review Prerequisite Work Session — No discussion.



CURRICULUM REVIEW (24 voting members/17 ballots returned):

Consent Agenda:

A. Technical: No items to discuss.

B. Outline Update:

Course	Units	GE	DE	Title	Action
ANAT M01	4	A1		Human Anatomy	Approved w/ 17 votes
BIOL M01	4	A1	X	Introduction to Biology	Approved w/ 17 votes
BIOL M02A	5	A1		General Biology I	Approved w/ 17 votes
BIOL M02B	5	A1		General Biology II	Approved w/ 17 votes
BIOL M02C	5	A1		Genetics and Molecular Biology	Approved w/ 17 votes
BIOL M02AH	5	A1		Honors: General Biology I	Approved w/ 17 votes
BIOL M03	4	A1		Marine Life and Its Environment	Approved w/ 17 votes
BIOL M05	4	A1		Field Biology – A Natural History of California	Approved w/ 17 votes
BOT M06	4	A1		Plants and Society	Approved w/ 17 votes
MICR M01	5	A1	X	General Microbiology <ul style="list-style-type: none"> • PULLED course for unit reduction to fulfill accreditation purposes 	HOLD – 10/1/2013
ZOO M01	5	A1		Introduction to Zoology	Approved w/ 17 votes

C. Course Inactivation: No items to discuss.

D. Course Deletion: No items to discuss.

E. Program Inactivation: No items to discuss.

F. Program Deletion: No items to discuss.

G. Curricular Modifications: No items to discuss.

Action Agenda

A. New Course Stand Alone (pending program update): No items to discuss.

B. New Course (part of a program): No items to discuss.

C. Substantial: No items to discuss.

D. Technical: No items to discuss.

E. Update (action item due to distance education): No items to discuss.



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MOORPARK COLLEGE

F. Degrees/Programs:

Program Title	Type	Degree Type	Action
The Associate in Arts in Journalism for Transfer	Modification	AA-T	HOLD – 10/1/2013 Broadening the program by adding more courses to Lists A & B, and deleting a math course
Associate in Science in Film Television Media for Transfer	New	AS-T	Approved w/ 17 votes; Awaiting TMC from State

Meeting adjourned at 2:16 p.m.

NEXT MEETING: Tuesday, October 1, 2013, 1:00-2:30 p.m.

Meeting Calendar 2012-2013 A-138 1 st Tuesday 1:00 pm-2:30 pm & 2 nd Tuesday 1:00-4:00 pm	
2013	2014
9/3/2013	1/7/2014
9/10/2013	1/14/2014
10/1/2013	2/4/2014
10/8/2013	2/11/2014
11/5/2013	3/4/2014
11/12/2013	3/11/2014
12/3/2013	4/1/2014
12/10/2013	4/8/2014
	5/6/2014