

Curriculum Committee

Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.

GOALS for 2013-2014

Implement course cycle of review (5-Year Review)

- Continue implementation of COR/program cycle of review
- Work towards compliance on repeatability issues
- Review prerequisite/corequisite establishment process
- Work towards compliance on degrees
- Work on development for additional 1440 degrees
- Develop program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Develop SLO component in CurricUNET
- Review DE procedures and standard policy

Curriculum Committee Members:	
<input type="checkbox"/> Co-Chair, EVP: Lori Bennett <input checked="" type="checkbox"/> Co-Chair, Faculty: Jerry Mansfield <input checked="" type="checkbox"/> Curriculum Technician: Carmen Leiva (non-voting) <input type="checkbox"/> Instructional Data Specialist: Alan Courter (non-voting) <input type="checkbox"/> Instructional Data Specialist: Kim Watters (non-voting) <input checked="" type="checkbox"/> Articulation: Letrisha Mai <input checked="" type="checkbox"/> Library Resources: Mary LaBarge <input checked="" type="checkbox"/> Academic Senate President: Mary Rees (ex officio) <input type="checkbox"/> AFT Representative: Rex Edwards (non-voting) <input type="checkbox"/> Dean: Amanuel Gebru <input checked="" type="checkbox"/> Dean: Lisa Putnam <input checked="" type="checkbox"/> Dean: Julius Sokenu <input type="checkbox"/> Student Representative: Diego Medina (non-voting) <input type="checkbox"/> Student Representative: Jesse Alcala (non-voting) <input type="checkbox"/> Student Representative: Andrew Brown (non-voting)	<input checked="" type="checkbox"/> ACCESS/LS: Sile Bassi <input type="checkbox"/> Behavioral Sciences: Elisa Setmire <input checked="" type="checkbox"/> Business: Janice Feingold <input checked="" type="checkbox"/> Chemistry & Earth Science: Robert Keil <input checked="" type="checkbox"/> Communication Studies/Theatre Arts/FTVM: Candice Larson <input checked="" type="checkbox"/> Computer Science & Networking: Christine Aguilera <input checked="" type="checkbox"/> Counseling: Denice Avila <input type="checkbox"/> EATM: Cynthia Stringfield <input checked="" type="checkbox"/> English/ESL/World Languages: Wade Bradford <input type="checkbox"/> Health Science: Linda Loiselle/Olga Myshina <input type="checkbox"/> Kinesiology, Athletics & Health Education: <i>Vacant</i> <input checked="" type="checkbox"/> Life Sciences: Sandy Bryant <input checked="" type="checkbox"/> Mathematics: Kathy Fink <input type="checkbox"/> Music & Dance: Beth Megill <input checked="" type="checkbox"/> Physics, Astronomy & Engineering: Scarlet Relle <input checked="" type="checkbox"/> Social Sciences: Hugo Hernandez <input checked="" type="checkbox"/> Visual & Applied Arts: Tim Samoff

Guests	
<input type="checkbox"/>	<input type="checkbox"/>

MINUTES

Meeting began at 1:07 p.m.

APPROVAL OF MINUTES: December 10th, 2013

Co-Chair Jerry Mansfield called for a motion to approve the December 10th, 2013 Meeting Minutes. Candice Larson motioned for approval. Mary LaBarge seconded the motion. Motion carried.

INFORMATION ITEMS:

- A. CORs for January – Criminal Justice, Kinesiology/Health Education, Music
- B. CORs for February – Health Science, Nutritional Science
- C. CORs for March – Radiologic Technology, Radiologic Technology (CTE)

DISCUSSION:

A. Introductions

Jerry Mansfield welcomed everyone back and wished everyone a Happy New Year. He announced the presence of the Academic Senate President, Mary Rees.

Mary Rees thanked everyone for the passion and great work the Curriculum Committee has done thus far, and thanked everyone for the phenomenal job completed at campus level. She noted Moorpark College is admired around the State and that Moorpark College's CORs are used as examples throughout the State. Also, Moorpark College is the campus with the highest compliance in transfer patterns at State level. Mary thanked the faculty for the fabulous job they do at Moorpark College, and ending with the statement, "Thank you for the good job that you have done through the year for the campus."

Jerry continued with proper introductions around the room. We have two new members joining the committee this semester, Tim Samoff as curriculum representative for Visual and Applied Arts, and Scarlet Relle curriculum representative for Physics/Astronomy/Engineering. Jerry also introduced Dean Julius Sokenu as Lori Bennett's designee for the meeting.

Jerry went over meeting protocol.

B. Goals

Jerry continued to talk about the goals of the committee, and listed them as such:

- Continue implementation of COR/program cycle of review, we are currently working on completing the new review calendar for 2013 to 2018.
- Work towards compliance on repeatability issues
- Review prerequisite/corequisite establishment process
- Work towards compliance on degrees
- Work on development for additional 1440 degrees
- Develop program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Develop SLO component in CurricUNET
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C. Report from GE and DE Workgroups

Rescheduled for next week's meeting, 1/14/14

D. Course and Program Outcomes

Jerry spoke about the SLO component in CurricUnet for courses and programs. Mary Rees mentioned she had confirmed to accreditation that SLO's would be kept along with the CORs. Dean Lisa Putnam and Carmen Leiva, Curriculum Technician, discussed the capability of CurricUnet and Trac Data as sources for the SLO's, and where to direct faculty members to gather information to fill into their outcomes in CurricUnet. Lisa mentioned that CurricUnet should be a library for the outcomes, and Trac Data would only have those outcomes that have been assessed. Lisa mentioned a discussion will need to be held with EVP, Lori Bennett to discuss the process for program outcomes in CurricUnet, and the SLO Coordinator, Julie Campbell. Dean Julius Sokenu suggested maybe the Department Chair could be responsible for checking if they have been included in CurricUnet when they are entering their approvals in the CurricUnet queue. Carmen will run a report on which courses have SLO's in CurricUnet, and if they are copying appropriately when courses and programs are copied over during the review process. A follow-up discussion on this topic will have to be had at a later time after meeting with EVP.

E. Stand Alone Training Update

Jerry mentioned that as of now there has been no mention by the State to continue the mandatory Stand Alone trainings, but that he would make himself available for new members for training. Mary Rees reminded everyone that a Stand Alone course is not a GE or part of any program.

F. Curriculum News: Info from Curriculum Regionals and Curriculum Institute – No discussion.

G. Other Information

Letrisha Mai, Articulation Officer, spoke about the 60's courses and the need to review them to verify whether they need to be kept as specialized courses under the 60's, or be changed to a different number, or deleted.

Letrisha also mentioned that the GE meeting will need to have a schedule change this semester, as Sandy Bryant cannot meet during the current calendared scheduled times on the 2nd and 4th Wednesday of the month because he is teaching during this time. Mary Rees and Letrisha Mai proposed a change of schedule to the 3rd and 4th Tuesday of the month to coordinate with the Curriculum Committee schedule. Mary Rees will bring forth the change to the President's meeting.

Jerry reminded everyone that as curriculum members they should review, comment and approve the courses before the meetings. Letrisha also made mention to please make comments before coming to meetings so faculty members could review ahead of time, and they would know if anything needs to be resolved.

CURRICULUM REVIEW:

Consent Agenda:

No items to discuss.

Action Agenda:

No items to discuss.

Meeting adjourned at 2:19 p.m.

NEXT MEETING: Tuesday, January 14, 2014, 1:00-4:00 p.m.



MOORPARK COLLEGE

Curriculum Committee Minutes January 7, 2014

Meeting Calendar 2013-2014 A-138 1 st Tuesday 1:00 pm-2:30 pm & 2 nd Tuesday 1:00-4:00 pm	
2013	2014
9/3/2013	1/7/2014
9/10/2013	1/14/2014
10/1/2013	2/4/2014
10/8/2013	2/11/2014
11/5/2013	3/4/2014
11/12/2013	3/11/2014
12/3/2013	4/8/2014
12/10/2013	5/6/2014