



**Curriculum Committee**

Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.

**GOALS for 2013-2014**

*Implement course cycle of review (5-Year Review)*

- Continue implementation of COR/program cycle of review
- Work towards compliance on repeatability issues
- Review prerequisite/corequisite establishment process
- Work towards compliance on degrees
- Work on development for additional 1440 degrees
- Develop program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Develop SLO component in CurricUNET
- Review DE procedures and standard policy

<b>Curriculum Committee Members:</b>	
<input checked="" type="checkbox"/> Co-Chair, EVP: Lori Bennett <input checked="" type="checkbox"/> Co-Chair, Faculty: Jerry Mansfield <input checked="" type="checkbox"/> Curriculum Technician: Carmen Leiva (non-voting) <input type="checkbox"/> Instructional Data Specialist: Alan Courter (non-voting) <input type="checkbox"/> Instructional Data Specialist: Kim Watters (non-voting) <input checked="" type="checkbox"/> Articulation: Letrisha Mai <input checked="" type="checkbox"/> Library Resources: Mary LaBarge <input checked="" type="checkbox"/> Academic Senate President: Mary Rees (ex officio) <input type="checkbox"/> AFT Representative: Rex Edwards (non-voting) <input checked="" type="checkbox"/> Dean: Amanuel Gebru <input checked="" type="checkbox"/> Dean: Lisa Putnam <input checked="" type="checkbox"/> Dean: Julius Sokenu <input type="checkbox"/> Student Representative: Diego Medina (non-voting) <input type="checkbox"/> Student Representative: Jesse Alcala (non-voting) <input checked="" type="checkbox"/> Student Representative: Andrew Anderson (non-voting)	<input checked="" type="checkbox"/> ACCESS/LS: Sile Bassi <input checked="" type="checkbox"/> Behavioral Sciences: Elisa Setmire <input checked="" type="checkbox"/> Business: Janice Feingold <input checked="" type="checkbox"/> Chemistry & Earth Science: Robert Keil <input checked="" type="checkbox"/> Communication Studies/Theatre Arts/FTVM: Candice Larson <input checked="" type="checkbox"/> Computer Science & Networking: Christine Aguilera <input checked="" type="checkbox"/> Counseling: Denice Avila <input type="checkbox"/> EATM: Cynthia Stringfield <input checked="" type="checkbox"/> English/ESL/World Languages: Wade Bradford <input checked="" type="checkbox"/> Health Science: Olga Myshina <input type="checkbox"/> Kinesiology, Athletics & Health Education: <i>Vacant</i> <input checked="" type="checkbox"/> Life Sciences: Sandy Bryant <input checked="" type="checkbox"/> Mathematics: Kathy Fink <input checked="" type="checkbox"/> Music & Dance: Beth Megill <input checked="" type="checkbox"/> Physics, Astronomy & Engineering: Scarlet Relle <input checked="" type="checkbox"/> Social Sciences: Hugo Hernandez <input checked="" type="checkbox"/> Visual & Applied Arts: Timothy Samoff

<b>Guests</b>	
<input checked="" type="checkbox"/> Del Parker	<input checked="" type="checkbox"/> Leeann Mulville



## MINUTES

Meeting began at 1:05 p.m.

### APPROVAL OF MINUTES: January 7<sup>th</sup>, 2014

Co-Chair Jerry Mansfield called for a motion to approve the January 7<sup>th</sup>, 2014 Meeting Minutes. Candice Larson motioned for approval. Tim Samoff seconded the motion. Motion carried.

### INFORMATION ITEMS:

- A. CORs for January – Criminal Justice, Kinesiology/Health Education, Music
- B. CORs for February – Health Science, Nutritional Science
- C. CORs for March – Radiologic Technology, Radiologic Technology (CTE)

### DISCUSSION:

#### **A. Introductions**

Jerry Mansfield welcomed everyone and continued with introductions by all members throughout the room.

Jerry informed the committee that curricular changes will become effective each Fall of the following academic year. For example disciplines with curricular review in Fall 2013 and Spring 2014, their changes will become effective in Fall 2014. There will be exceptions made for those disciplines whose programs and/or courses need to activate their changes prior to the following Fall.

It was noted the ballot has a new format: You can either check the box on top, or sign each individual line as an approval for the Consent Agenda.

#### **B. Curriculum Rep Approvals – No discussion.**

#### **C. Distance Ed (DE) Committee Report**

Joanna Miller and Elisa Setmire presented their proposed draft of the *Moorpark College Distance Education Course Outline Addendum*. Joanna informed they reached out to the DE faculty throughout the campus and held various meetings to gather the information to complete the drafted addendum. She also made mentioned that one of their priorities while drafting the addendum was to define “Regular and Effective Faculty-Initiated Contact.” To define this, they reached out to the faculty and researched what other colleges have done to come up with a model for the addendum. Elisa explained that while designing the template for the addendum, they came up not only with check boxes, but also with the option to have a dropdown menu or box below for the required example or explanation for each of the six sections. It was also suggested additional examples and/or information for each discipline, or general statements should be drafted so faculty could have a reference for the required example or explanation for each of the sections. It was discussed if the current program, Desire2Learn (D2L), is able to capture social media links and contact with students through social media, and Joanna mentioned that Ashley Chelonis could make the changes to do so. Lori Bennett and Mary Rees thanked Joanna and Elisa for their work on the proposed addendum, as this will aid with fulfilling the accreditation requirements in regards to DE.



**CURRICULUM REVIEW (24 voting members/19 ballots returned):**

**Consent Agenda:**

**A. Technical:**

Course	Units	GE	DE	Title	Action
CJ M43	2			Criminal Justice Employment Orientation	Approved w/19 votes

**B. Outline Update:**

Course	Units	GE	DE	Title	Action
CJ M05	3		X	Principles and Procedures of the Justice System	Approved w/19 votes
CJ M10	3			Patrol Procedures	Approved w/19 votes
CJ M11	3		X	Criminal Investigation	Approved w/19 votes
CJ M14	3		X	Juvenile Procedures	Approved w/19 votes
CJ M17	3			Anatomy of a Murder	Approved w/19 votes
CJ M18	3		X	Narcotics Investigation	Approved w/19 votes
CJ M41	3		X	Introduction to Probation, Parole and Corrections	Approved w/19 votes
KIN M13	3	E2		Prevention and Care of Athletic Injuries	Approved w/19 votes
KIN M13L	1	E2		Prevention and Care of Athletic Injuries Lab	Approved w/19 votes
KIN M24	1	E2		Running for Fitness and Conditioning	Approved w/19 votes
KIN M31	1	E2		Body Conditioning/Fitness	Approved w/19 votes
KIN M32	1	E2		Body Conditioning/Free Weights	Approved w/19 votes
KIN M34	1	E2		Body Conditioning Boot Camp	Approved w/19 votes
KIN M40	1	E2		Cardio Step and Sculpt	Approved w/19 votes
KIN M42	1	E2		Aerobic Dance Fitness	Approved w/19 votes
KIN M43	1	E2		Cardio Kickboxing	Approved w/19 votes

**C. Course Inactivation: No items to discuss.**

**D. Course Deletion: No items to discuss.**

**E. Program Inactivation: No items to discuss.**

**F. Program Deletion: No items to discuss.**

**G. Curricular Modifications: No items to discuss.**

**Action Agenda**

**A. New Course Stand Alone (pending program update): No items to discuss.**

**B. New Course: No items to discuss.**

**C. Substantial: No items to discuss.**

**D. Technical: No items to discuss.**

**E. Outline Update (action item due to distance education): No items to discuss.**



**F. Degrees/Programs:**

Program Title	Type	Degree Type	Action
Administration of Justice	Modification	CoA	Approved w/19 votes

Meeting adjourned at 2:18 p.m.

**NEXT MEETING:** Tuesday, February 4, 2014, 1:00-4:00 p.m.

Meeting Calendar 2013-2014 A-138 1 <sup>st</sup> Tuesday 1:00 pm-2:30 pm & 2 <sup>nd</sup> Tuesday 1:00-4:00 pm	
2013	2014
9/3/2013	1/7/2014
9/10/2013	<del>1/14/2014</del>
10/1/2013	2/4/2014
10/8/2013	2/11/2014
11/5/2013	3/4/2014
<del>11/12/2013</del>	3/11/2014
12/3/2013	4/8/2014
12/10/2013	5/6/2014