



Curriculum Committee

Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.

GOALS for 2013-2014

Implement course cycle of review (5-Year Review)

- Continue implementation of COR/program cycle of review
- Work towards compliance on repeatability issues
- Review prerequisite/corequisite establishment process
- Work towards compliance on degrees
- Work on development for additional 1440 degrees
- Develop program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Develop SLO component in CurricUNET
- Review DE procedures and standard policy

Curriculum Committee Members:	
<input checked="" type="checkbox"/> Co-Chair, EVP: Lori Bennett <input checked="" type="checkbox"/> Co-Chair, Faculty: Jerry Mansfield <input checked="" type="checkbox"/> Curriculum Technician: Carmen Leiva (non-voting) <input type="checkbox"/> Instructional Data Specialist: Alan Courter (non-voting) <input type="checkbox"/> Instructional Data Specialist: Kim Watters (non-voting) <input checked="" type="checkbox"/> Articulation: Letrisha Mai <input checked="" type="checkbox"/> Library Resources: Mary LaBarge <input type="checkbox"/> Academic Senate President: Mary Rees (ex officio) <input type="checkbox"/> AFT Representative: Rex Edwards (non-voting) <input checked="" type="checkbox"/> Dean: Amanuel Gebru <input checked="" type="checkbox"/> Dean: Lisa Putnam <input checked="" type="checkbox"/> Dean: Julius Sokenu <input checked="" type="checkbox"/> Student Representative: Diego Medina (non-voting) <input type="checkbox"/> Student Representative: Jesse Alcala (non-voting) <input type="checkbox"/> Student Representative: Andrew Brown (non-voting)	<input checked="" type="checkbox"/> ACCESS/LS: Sile Bassi <input checked="" type="checkbox"/> Behavioral Sciences: Elisa Setmire <input checked="" type="checkbox"/> Business: Janice Feingold <input checked="" type="checkbox"/> Chemistry & Earth Science: Robert Keil <input checked="" type="checkbox"/> Communication Studies/Theatre Arts/FTVM: Candice Larson <input checked="" type="checkbox"/> Computer Science & Networking: Christine Aguilera <input checked="" type="checkbox"/> Counseling: Denice Avila <input checked="" type="checkbox"/> EATM: Cynthia Stringfield <input checked="" type="checkbox"/> English/ESL/World Languages: Wade Bradford <input type="checkbox"/> Health Science: Linda Loiselle/Olga Myshina <input type="checkbox"/> Kinesiology, Athletics & Health Education: <i>Vacant</i> <input checked="" type="checkbox"/> Life Sciences: Sandy Bryant <input type="checkbox"/> Mathematics: Kathy Fink <input checked="" type="checkbox"/> Music & Dance: Beth Megill <input checked="" type="checkbox"/> Physics, Astronomy & Engineering: Ron Wallingford <input checked="" type="checkbox"/> Social Sciences: Hugo Hernandez <input checked="" type="checkbox"/> Visual & Applied Arts: Joanna Miller

Guests	
<input checked="" type="checkbox"/> Linda Corrigan	<input type="checkbox"/>



MINUTES

Meeting began at 1:05 p.m.

APPROVAL OF MINUTES: September 10, 2013 – Approved

INFORMATION ITEMS:

- A. CORs for October –Biotechnology, Biotechnology (CTE), Humanities
- B. CORs for November – Computer Information Systems, CNSE (CTE)
- C. CORs for December – Film Television Media
- D. CORs for January – Music
- E. CORs for February – Health Science, Nutritional Science
- F. CORs for March – Radiologic Technology, Radiologic Technology (CTE)

DISCUSSION:

- A. Department/Division Reps Revisited
Jerry Mansfield asked the Committee to review the overhead projection detailing names of representatives by Division, and to confirm their name and representation were listed correctly. All were affirmative.
- B. Course Submission Timeline – No discussion.
- C. Hours to Units — Letrisha Mai
Letrisha Mai introduced Linda Corrigan, from CalWORKS, who explained she wanted approval from the Curriculum Committee to send the appropriate calculation of hours/units for a 17.5 week semester to the State. Linda explained that students obtaining Welfare must present a valid attendance record, along with the Lecture and/or Lab hours, as well as hours assessed out of class. She mentioned that the State requirement under SB1041 now determines a person to receive Welfare for a limited amount of time, and when it pertains to students, the State compensates them based on the total weekly hours in class and out of class per semester. In the past, there had been miscalculations and Linda wanted to make sure that the calculations being submitted to the State were in accordance with the Committee. Lisa Putnam mentioned that we use the Carnegie definition to equate the units to hours, and this information could be found in the Moorpark Catalog 2013-2014 on page 24 under “Units of Credit.” Lisa also explained that this formula also applies to online courses. The handout presented detailing Title 5, Section 55002.5 Hours to Unit calculation can be found by visiting: http://www.moorparkcollege.edu/assets/pdf/curriculum/handouts/Curriculum%20Meeting%2010-1-13_HANDOUTS.pdf
- D. CurricUnet Information
Jerry Mansfield handed out an Alphabetical List of Acronyms detailing some of the most commonly used abbreviations. Jerry also explained that as the Curriculum Representative you are only allowed to wear “two hats” under Level 2 approvals in CurricUnet. He also presented the Levels of Scrutiny and how to assess which version should be chosen when copying and/or creating a new course/program based on the type of changes: Substantial, Technical or Outline Update. Depending on the version you choose, this directly affects the approval process. The Levels of Scrutiny and the List of Acronyms can be found by visiting: http://www.moorparkcollege.edu/assets/pdf/curriculum/handouts/Curriculum%20Meeting%2010-1-13_HANDOUTS.pdf



CURRICULUM REVIEW (24 voting members/19 ballots returned):

Consent Agenda:

A. Technical:

Course	Units	GE	DE	Title	Action
BOT M01	5	A1		Introduction to Botany	Approved w/ 19 votes
THA M01	3	C1	X	Introduction to Theatre	Approved w/ 19 votes • Janice Feingold suggested one of the Course Contents be reviewed for punctuation; the one starting with "The roles of the actor..."

B. Outline Update:

Course	Units	GE	DE	Title	Action
BIOL M16	3	A1	X	Human Biology	Approved w/ 19 votes
HUM M07	3	C1,C2	X	Survey of the Arts	Approved w/ 19 votes
HUM M10A	3	C2		Ethics, Culture, and the Arts: the Roots of the Humanities	Approved w/ 19 votes
HUM M10B	3	C2		Ethics, Culture, and the Arts: Humanities and the Modern World	Approved w/ 19 votes
PHSO M01	4	A1	X	Human Physiology	Approved w/ 19 votes • Beth Megill suggested on number 8 of the Learning Outcomes the Method of Evaluations should not include "identification of structures," and Sandy Bryant agreed.

C. Course Inactivation

D. Course Deletion:

Course	Units	GE	DE	Title	Action
HUM M01	6	C2		The Individual and Society	Approved w/ 19 votes
HUM M02	6	C1,D1		Individual and the Arts	Approved w/ 19 votes
HUM M03	3			History of Cinema I	Approved w/ 19 votes
HUM M04	3			History/Cinema: WWII-Present	Approved w/ 19 votes
HUM M05	3			Contemporary Foreign Film	Approved w/ 19 votes
HUM M06	3			Contemporary American Film	Approved w/ 19 votes
HUM M08	3			Introduction to Cinema	Approved w/ 19 votes



HUM M12	3			Spanish Civilization	Approved w/ 19 votes
HUM M17	3			Introduction to Documentary Film	Approved w/ 19 votes
HUM M18	3			Images of Women in Film	Approved w/ 19 votes
HUM M42	3	B2,D1		Business and Society	Approved w/ 19 votes
HUM M60A	1.5			The Reel View: Fifties	Approved w/ 19 votes
HUM M60B	1.5			The Reel View: Sixties	Approved w/ 19 votes
HUM M60I	1.5			Reel View of Real Life	Approved w/ 19 votes
HUM M60J	3			Topic/Hum Through Arts	Approved w/ 19 votes
HUM M60V	3			The Vietnam War	Approved w/ 19 votes

- E. Program Inactivation: No items to discuss.
- F. Program Deletion: No items to discuss.
- G. Curricular Modifications: No items to discuss.

Action Agenda

- A. New Course Stand Alone (pending program update): No items to discuss.
- B. New Course (part of a program):

Course	Units	GE	DE	Title	Action
JOUR M05	3	C2	X	Introduction to Visual Communication	HOLD — 10/8/13 •Janice Feingold suggested the course be reviewed to meet GEOs

- C. Substantial: No items to discuss.
- D. Technical:

Course	Units	GE	DE	Title	Action
ENSC M07	3		X	APPLIED SOLAR TECHNOLOGY	Approved w/ 19 votes • Christine Aguilera mentioned the State changed Minimum Qualifications from “relevant” to “professional” and should read: “... two years of professional experience, or any associate's degree...” Robert Keil approved the changed.



E. Outline Update (action item due to distance education): No items to discuss.

F. Degrees/Programs:

Program Title	Type	Degree Type	Action
Associate in Arts in Journalism for Transfer	Modification	AA-T	HOLD — 10/8/13 • Awaiting approval of JOUR M05 to be included in Program
Associate in Arts in Theatre Arts for Transfer	Modification	AA-T	Approved w/ 19 votes

Meeting adjourned at 2:26 p.m.

NEXT MEETING: Tuesday, October 8, 2013, 1:00-4:00 p.m.

Meeting Calendar 2012-2013 A-138 1 st Tuesday 1:00 pm-2:30 pm & 2 nd Tuesday 1:00-4:00 pm	
2013	2014
9/3/2013	1/7/2014
9/10/2013	1/14/2014
10/1/2013	2/4/2014
10/8/2013	2/11/2014
11/5/2013	3/4/2014
11/12/2013	3/11/2014
12/3/2013	4/8/2014
12/10/2013	5/6/2014