

## Curriculum Committee

*Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee's charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.*

### **GOALS for 2013-2014**

#### *Implement course cycle of review (5-Year Review)*

- Continue implementation of COR/program cycle of review
- Work towards compliance on repeatability issues
- Review prerequisite/corequisite establishment process
- Work towards compliance on degrees
- Work on development for additional 1440 degrees
- Develop program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Develop SLO component in CurricUNET
- Review DE procedures and standard policy

<b>Curriculum Committee Members:</b>	
<input type="checkbox"/> Co-Chair, EVP: Lori Bennett <input checked="" type="checkbox"/> Co-Chair, Faculty: Jerry Mansfield <input checked="" type="checkbox"/> Curriculum Technician: Carmen Leiva (non-voting) <input type="checkbox"/> Instructional Data Specialist: Alan Courter (non-voting) <input type="checkbox"/> Instructional Data Specialist: Kim Watters (non-voting) <input checked="" type="checkbox"/> Articulation: Letrishia Mai <input checked="" type="checkbox"/> Library Resources: Mary LaBarge <input type="checkbox"/> Academic Senate President: Mary Rees (ex officio) <input checked="" type="checkbox"/> AFT Representative: Rex Edwards (non-voting) <input checked="" type="checkbox"/> Dean: Amanuel Gebru <input type="checkbox"/> Dean: Lisa Putnam <input checked="" type="checkbox"/> Dean: Julius Sokenu <input type="checkbox"/> Student Representative: Diego Medina (non-voting) <input type="checkbox"/> Student Representative: Jesse Alcala (non-voting) <input type="checkbox"/> Student Representative: Andrew Brown (non-voting)	<input checked="" type="checkbox"/> ACCESS/LS: Sile Bassi <input checked="" type="checkbox"/> Behavioral Sciences: Elisa Setmire <input checked="" type="checkbox"/> Business: Janice Feingold <input checked="" type="checkbox"/> Chemistry & Earth Science: Robert Keil <input checked="" type="checkbox"/> Communication Studies/Theatre Arts/FTVM: Candice Larson <input checked="" type="checkbox"/> Computer Science & Networking: Christine Aguilera <input checked="" type="checkbox"/> Counseling: Denice Avila <input checked="" type="checkbox"/> EATM: Cynthia Stringfield <input checked="" type="checkbox"/> English/ESL/World Languages: Wade Bradford <input checked="" type="checkbox"/> Health Science: Linda Loiselle <input type="checkbox"/> Kinesiology, Athletics & Health Education: <i>Vacant</i> <input checked="" type="checkbox"/> Life Sciences: Sandy Bryant <input checked="" type="checkbox"/> Mathematics: Kathy Fink <input checked="" type="checkbox"/> Music & Dance: Beth Megill <input checked="" type="checkbox"/> Physics, Astronomy & Engineering: Ron Wallingford <input checked="" type="checkbox"/> Social Sciences: Hugo Hernandez <input checked="" type="checkbox"/> Visual & Applied Arts: Joanna Miller

<b>Guests</b>	
<input checked="" type="checkbox"/> Subhash Karkare	<input checked="" type="checkbox"/> Leeann Mulville
<input checked="" type="checkbox"/> Sydney Sims	<input checked="" type="checkbox"/> Chad Basile

## Minutes

*Meeting began at 1:03 p.m.*

### **APPROVAL OF MINUTES:** November 12, 2013

Co-Chair Jerry called for a motion to approve the November 12, 2013 Meeting Minutes. Janice Feingold motioned for approval. Ron Wallingford seconded the motion. Motion carried.

### **INFORMATION ITEMS:**

- A. ENGL M01BH and ENGL M01CH — Prerequisite Correction
- B. MATH M01 — Prerequisite Correction
- C. THA M27A, THA M27B and THA M28 — Prerequisite Correction
- D. THA/THAT M11A-D, THA/THAT M20, THA/THAT M23A-B, THA/THAT M25A — Min. Quals Correction
- E. CORs for December – Film Television Media
- F. CORs for January – Music
- G. CORs for February – Health Science, Nutritional Science
- H. CORs for March – Radiologic Technology, Radiologic Technology (CTE)

### **DISCUSSION:**

#### **A. VCCCD District Curriculum Alignment Project – Articulation Agreements by Discipline**

Letrisha Mai, Articulation Officer, presented a new project undertaking whereby the three campus Curriculum Committees are asking you to assist in the review of courses in your discipline, both at your campus and the other two district campuses, for the purpose of designating courses as “comparable”(similar in content) district-wide.

A spreadsheet detailing a list of all active courses currently appearing in Moorpark, Oxnard, and Ventura Colleges’ catalogs in each discipline will be generated and will require your review. The top portion of each discipline spreadsheet is for courses that match C-ID descriptors. In this case, faculty review is **NOT** necessary as these courses have already been deemed comparable through the C-ID approval process. Those courses listed in the bottom section of the attached discipline spreadsheet are those courses that **DO** require faculty review.

A sample spreadsheet (detailing English), and copy of a letter with details was handed out, and can be found at:  
<http://www.moorparkcollege.edu/assets/pdf/curriculum/handouts/VCCCD%20ARTICUALTION%20AGREEMENTS%20HANDOUT%2012.3.13.pdf>

The completed assignment along with the signature page is due by Friday, February 7, 2014. If you have any questions, please contact Letrisha Mai, Articulation Officer, at 805-553-4609 or [lmaj@vcccd.edu](mailto:lmaj@vcccd.edu).

#### **B. CTE Protocol Revisited**

Jerry Mansfield explained that one of the focuses of the Curriculum Committee this year is to have information for CTE’s presented at the time of review, instead of after, as had been the practice in the past. We need to comply by providing supporting documentation which can be uploaded to CurricUnet as an attachment. Both Word and PDF documents can be uploaded, such as information from program planning and advisory review.

- C. Course and Program Outcomes – No discussion.
- D. General Housekeeping – No discussion.

**CURRICULUM REVIEW (24 voting members/19 ballots returned):**

**Consent Agenda:**

**A. Technical:**

Course	Units	GE	DE	Title	Action
PHYS M01	3	A2		Descriptive Physics	Approved w/19 votes
PHYS M01L	1	A2		Descriptive Physics Lab	Approved w/19 votes
PHYS M20BL	1	A2		Thermodynamics, Electricity and Magnetism Laboratory	Approved w/19 votes

**B. Outline Update:**

Course	Units	GE	DE	Title	Action
BIOT M02A	2			Environmental Control and Process Support	Approved w/19 votes
BIOT M02B	2			Manufacturing: Quality Control and Validation Quality	Approved w/19 votes
BIOT M02C	3			Manufacturing: Cell Culture and Microbial Fermentation	Approved w/19 votes
BIOT M02D	2			Bioprocessing: Recovery and Purification	Approved w/19 votes
CJ M01	3	B2	X	Introduction to Criminal Justice	Approved w/19 votes
CJ M02	3	B2	X	Concepts of Criminal Law	Approved w/19 votes
CJ M03	3	B2		Community Relations	Approved w/19 votes
CJ M04	3		X	Legal Aspects of Evidence	Approved w/19 votes
CJ M06	3			Criminal Justice Report Writing	Approved w/19 votes
PHYS M10B	4	A2		General Physics II	Approved w/19 votes
PHYS M10BL	1	A2		General Physics II Laboratory	Approved w/19 votes
PHYS M20B	4	A2		Thermodynamics, Electricity and Magnetism	Approved w/19 votes
PHYS M20C	4	A2		Wave Motion, Optics, and Modern Physics	Approved w/19 votes
PHYS M20CL	1	A2		Wave Motion, Optics, and Modern Physics Laboratory	Approved w/19 votes

**C. Course Inactivation: No items to discuss.**

**D. Course Deletion:**

Course	Units	GE	DE	Title	Action
ENGL M05					Approved w/19 votes

**E. Program Inactivation: No items to discuss.**

**F. Program Deletion: No items to discuss.**

**G. Curricular Modifications: No items to discuss.**

**Action Agenda**

**A. New Course Stand Alone (pending program update): No items to discuss.**

**B. New Course:**

Course	Units	GE	DE	Title	Action
CJ M01H	3	B2		Honors: Introduction to Criminal Justice	Approved w/19 votes
CJ M09	2	E2		Bujinkan - Practical Self Defense	Approved w/19 votes



# Curriculum Committee Minutes December 3, 2013

## C. Substantial:

Course	Units	GE	DE	Title	Action
ENGL M01B	4	C2,D2	X	Literature: Critical Thinking and Composition	Approved w/19 votes
ENGL M01BH	4	C2,D2		Honors Literature: Critical Thinking and Composition	Approved w/19 votes

## D. Technical: No items to discuss.

## E. Outline Update (action item due to distance education): No items to discuss.

## F. Degrees/Programs:

Program Title	Type	Degree Type	Action
Associate in Science in Criminal Justice	Program Modification	A.S.	Approved w/19 votes
Associate in Arts in English for Transfer	NEW	AA-T	Approved w/19 votes
Associate in Science in Physics for Transfer	NEW	AS-T	Approved w/19 votes
Associate in Science in Physics	Program Modification	A.S.	Approved w/19 votes

*Meeting adjourned at 2:24 p.m.*

**NEXT MEETING:** Tuesday, December 10, 2013, 1:00-4:00 p.m.

Meeting Calendar 2013-2014 A-138 1 <sup>st</sup> Tuesday 1:00 pm-2:30 pm & 2 <sup>nd</sup> Tuesday 1:00-4:00 pm	
2013	2014
9/3/2013	1/7/2014
9/10/2013	1/14/2014
10/1/2013	2/4/2014
10/8/2013	2/11/2014
11/5/2013	3/4/2014
11/12/2013	3/11/2014
12/3/2013	4/8/2014
12/10/2013	5/6/2014