***Committee on Accreditation and Planning - Education***

*Responsible to plan, monitor and evaluate the college-wide educational master planning process:*

*Annual Program Planning ~ Educational Master Plan ~Accreditation Self-Study Process Implementation*

**Agenda**

**Novemeber 27, 2012**

**2:30 PM – 4:00 PM, CCCR**

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| **Standing Members** | | | | | | | | **Campus Community** |
| **Position** | **Name** | **Present** | **Deans** | **Present** | **Coord. & Dept. Chairs** | **Name** | **Present** |  |
| 2012-2013  Ed CAP Co-Chairs | Lori Bennett |  | Pat Ewins |  | ACCESS | Sherry D’Attile |  | **Welcome!**  Please Sign In |
| Lee Ballestero |  | Music/Dance | James Song |  |
|  |  |  | Theatre/Comm Studies | Jill McCall |  |
|  |  | Counseling | Corey Wendt |  |
| Interim Exec Vice Pres | Jane Harmon |  | EOPS | Cesar Flores |  |
| Acad Senate Rep | Nenagh Brown |  | Student Activities | Sharon Miller |  |
|  |  |  | Student Health Ctr Coordinator | Sharon Manakas |  |
| Student Service Council Reps. (2) | Richard Torres |  | Inajane Nicklas |  | CIS | Mary Mills |  |
| Kathy Colborn |  | English/Humanities | Sydney Sims |  |
| M&O Rep | John Sinutko |  | World Languages/ESL | Helga Winkler |  |
| Inst Research | Lisa Putnam |  | Library Services | Faten Habib |  |
| Assoc Students Rep | Kimberly Ederen |  | Julius Sokenu |  | Child Dev Ctr Coordinator | Bonnie Baruch |  |
| Digital and Media Arts | Joanna Miller |  |
|  | | | Visual and Applied Arts | Lydia Etman |  |
| Kim Hoffmans |  | EATM/Animal Sciences | Brenda Woodhouse |  |
| Life Sciences | Norm Marten |  |
| Health Sciences Coordinator | Carol Higashida |  |
| Lisa Miller |  | Chemistry/Earth Science | Rob Keil |  |
| Computer Science/CNSE | Martin Chetlen |  |
| Mathematics | Chris Cole |  |
| Physics/Astronomy/Engineering | Clint Harper |  |
| Lori Bennett |  | Athletics | Sherry Ruter |  |
| Behavioral Science | Cynthia Barnett |  |
| Accounting / Business | Reet Sumal |  |
| History/Institutions | Ranford Hopkins |  |
| Kinesiology/Health Ed | Del Parker |  |

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| **TODAY’S HANDOUTS** | **Meeting Calendar 09 - 10**  **4th Tuesday 2:30 in CCCR** | **Topic** | **Meeting Calendar 09 - 10**  **4th Tuesday 2:30 in CCCR** | **Topic** |
|  | ~~Aug. 28, 2012~~ | Committee Goals | Jan. 22, 2013 | Midterm Report |
|  | ~~Sept. 25, 2012~~ | Outcomes Report to ACCJC | Feb. 26, 2013 | Midterm Report |
|  | ~~Oct. 23, 2012~~ | Program Planning | Mar. 26, 2013 |  |
|  | Nov. 27, 2012 | Program Planning | Apr. 23, 2013 | Committee Goals |

**Agenda**

1. Welcome Committee Members – Please sign in.

2. Review of Minutes for Oct. 23, 2012

* Discussion: Motion:

1. Program Plan
   1. Revisit Program Plan Review Process-comments, feedback (Lee)
      * Discussion: Motion: Recommend to Academic Senate as an informal timeline for techinical review of Program Plans with the EVP and VP of Business Services (using the agreed upon timline in the Making Decision document as the foundation)
   2. Update on Program Plan Evaluation form location (Lori)

3. Midterm Report

* Timeline-Begin writing Draft of Midterm Report Dec. 2012-Jan.2013
* Workgroup on Planning Agendas-report out and reviewing the most recent Planning Agenda

6. Announcements:

7. Meeting adjourned at \_\_\_ PM