***Committee on Accreditation and Planning - Education***

*Responsible to plan, monitor and evaluate the college-wide educational master planning process:*

*Annual Program Planning ~ Educational Master Plan ~Accreditation Self-Study Process Implementation*

**Agenda**

**April 23, 2013**

**2:30 PM – 4:00 PM, CCCR**

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| **Standing Members** | | | | | | | | **Campus Community** |
| **Position** | **Name** | **Present** | **Deans** | **Present** | **Coord. & Dept. Chairs** | **Name** | **Present** |  |
| 2012-2013  Ed CAP Co-Chairs | Lori Bennett |  | Pat Ewins |  | ACCESS | Sherry D’Attile |  | **Welcome!**  Please Sign In |
| Lee Ballestero |  | Music/Dance | Robert Salas |  |
|  |  |  | Theatre/Comm Studies | Jill McCall |  |
|  |  | Counseling | Corey Wendt |  |
| Interim Exec Vice Pres | Jane Harmon |  | EOPS | Cesar Flores |  |
| Acad Senate Rep | Nenagh Brown |  | Student Activities | Sharon Miller |  |
|  |  |  | Student Health Ctr Coordinator | Sharon Manakas |  |
| Student Service Council Reps. (2) | Richard Torres |  | Inajane Nicklas |  | CIS | Mary Mills |  |
|  |  | English/Humanities | Sydney Sims |  |
| M&O Rep | John Sinutko |  | World Languages/ESL | Helga Winkler |  |
| Inst Research | Lisa Putnam |  | Library Services | Faten Habib |  |
| Assoc Students Rep | Chris Conway |  | Julius Sokenu |  | Child Dev Ctr Coordinator | Bonnie Baruch |  |
| Digital and Media Arts | Joanna Miller |  |
|  | | | Visual and Applied Arts | Lydia Etman |  |
| Kim Hoffmans |  | EATM/Animal Sciences | Brenda Woodhouse |  |
| Life Sciences | Norm Marten |  |
| Health Sciences Coordinator | Carol Higashida |  |
|  |  | Chemistry/Earth Science | Rob Keil |  |
| Computer Science/CNSE | Martin Chetlen |  |
| Mathematics | Chris Cole |  |
| Physics/Astronomy/Engineering | Clint Harper |  |
| Lori Bennett |  | Athletics | Sherry Ruter |  |
| Behavioral Science | Cynthia Barnett |  |
| Accounting / Business | Reet Sumal |  |
| History/Institutions | Ranford Hopkins |  |
| Kinesiology/Health Ed | Del Parker |  |

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| **TODAY’S HANDOUTS** | **Meeting Calendar 09 - 10**  **4th Tuesday 2:30 in CCCR** | **Topic** | **Meeting Calendar 09 - 10**  **4th Tuesday 2:30 in CCCR** | **Topic** |
|  | ~~Aug. 28, 2012~~ | Committee Goals | ~~Jan. 22, 2013~~ | Midterm Report |
|  | ~~Sept. 25, 2012~~ | Outcomes Report to ACCJC | ~~Feb. 26, 2013~~ | Midterm Report |
|  | ~~Oct. 23, 2012~~ | Program Planning | ~~Mar. 26, 2013~~ |  |
|  | ~~Nov. 27, 2012~~ | Program Planning | Apr. 23, 2013 | Committee Goals |

**Agenda**

1. Welcome Committee Members – Please sign in. Any new members please see the co-chairs so your name can be added to the list.
2. Review of Minutes for March 26, 2013

* Discussion: Motion:

1. Changes to signature lines of Program Plan Evaluation form (Nenagh)
2. 2013-14 Program Status Report and Subsequent Actions

* Handout

1. Review Committee Goals for 2012-2013

* Monitor and collect feedback on the program plan evaluation process.
  + Survey; identify top issues
* Make recommendations regarding the program planning and evaluation process.
* Follow up on the program plan evaluation form timeline.
* Raise faculty, staff and student awareness of accreditation mid-term report.
* Monitor progress of the workgroup for collecting evidence for the Midterm Report.

1. Set goals for the Academic Year 2013-2014
2. Announcements:

8. Meeting adjourned at \_\_\_ PM