***Committee on Accreditation and Planning - Education***

*Responsible to plan, monitor and evaluate the college-wide educational master planning process:*

*Annual Program Planning ~ Educational Master Plan ~Accreditation Self-Study Process Implementation*

**Minutes**

**January 22, 2013**

**2:30 PM – 4:00 PM, CCCR**

|  |  |  |  |  |  |  |  |  |
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| **Standing Members** | | | | | | | | **Campus Community** |
| **Position** | **Name** | **Present** | **Deans** | **Present** | **Coord. & Dept. Chairs** | **Name** | **Present** |  |
| 2012-2013  Ed CAP Co-Chairs | Lori Bennett | X | Pat Ewins | x | ACCESS | Sherry D’Attile |  | **Welcome!**  Please Sign In |
| Lee Ballestero | X | Music/Dance | Robert Salas | x |
|  |  |  | Theatre/Comm Studies | Jill McCall | x |
|  |  | Counseling | Corey Wendt | x |
| Interim Exec Vice Pres | Jane Harmon |  | EOPS | Cesar Flores | x |
| Acad Senate Rep | Nenagh Brown | X | Student Activities | Sharon Miller | x |
|  |  |  | Student Health Ctr Coordinator | Sharon Manakas | x |
| Student Service Council Reps. (2) | Richard Torres |  | Inajane Nicklas | x | CIS | Mary Mills | x |
|  |  | English/Humanities | Sydney Sims | x |
| M&O Rep | John Sinutko |  | World Languages/ESL | Helga Winkler |  |
| Inst Research | Lisa Putnam | x | Library Services | Faten Habib |  |
| Assoc Students Rep | Kimberly Ederen |  | Julius Sokenu | x | Child Dev Ctr Coordinator | Bonnie Baruch |  |
| Digital and Media Arts | Joanna Miller | x |
|  | | | Visual and Applied Arts | Lydia Etman | x |
| Kim Hoffmans |  | EATM/Animal Sciences | Brenda Woodhouse | x |
| Life Sciences | Norm Marten | x |
| Health Sciences Coordinator | Carol Higashida | x |
|  |  | Chemistry/Earth Science | Rob Keil |  |
| Computer Science/CNSE | Martin Chetlen | x |
| Mathematics | Chris Cole | x |
| Physics/Astronomy/Engineering | Clint Harper |  |
| Lori Bennett | x | Athletics | Sherry Ruter |  |
| Behavioral Science | Cynthia Barnett | x |
| Accounting / Business | Reet Sumal | x |
| History/Institutions | Ranford Hopkins | x |
| Kinesiology/Health Ed | Del Parker |  |

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| **TODAY’S HANDOUTS** | **Meeting Calendar 09 - 10**  **4th Tuesday 2:30 in CCCR** | **Topic** | **Meeting Calendar 09 - 10**  **4th Tuesday 2:30 in CCCR** | **Topic** |
|  | ~~Aug. 28, 2012~~ | Committee Goals | ~~Jan. 22, 2013~~ | Midterm Report |
|  | ~~Sept. 25, 2012~~ | Outcomes Report to ACCJC | Feb. 26, 2013 | Midterm Report |
|  | ~~Oct. 23, 2012~~ | Program Planning | Mar. 26, 2013 |  |
|  | ~~Nov. 27, 2012~~ | Program Planning | Apr. 23, 2013 | Committee Goals |

**Agenda**

1. Welcome Committee Members – Please sign in. Any new members this semester please see the co-chairs so your name can be added to the list.

2. Review of Minutes for Nov. 27, 2012

* Discussion: None. Motion: Moved by Martin Chetlen and seconded to approve the minutes as revised. Approved as revised.

3. Midterm Report for Accreditation.

* Timeline-First draft to EdCap in Feburary meeting
* DCAP timeline-we hope to have a draft of the District report for informational purposes in the March or April meeting.
* Update on midterm report. Authors are working on a draft.  Lisa Putnam and Lori Bennett gave an update on the College Recommendations. Committee spent part of their time reviewing the college recommendations and discussing what additional evidence was needed and/or where we still needed work. Committee specifically spent time discussing CR#1.

4. Announcements:

* Program Plan Review Review process will be discussed at the next meeting.

5. Meeting adjourned at 3:45 PM