

# Academic Senate Council Minutes

Tuesday, October 30, 2012 – 2:30-4:15 p.m. in Admin-138

| STANDING MEMBERS          |   |         |                               |                                 |         | Guests                         |
|---------------------------|---|---------|-------------------------------|---------------------------------|---------|--------------------------------|
| POSITION                  | NAME  | PRESENT | POSITION                      | NAME                            | PRESENT |                                |
| ASC Pres                  | Riley Dwyer                                 | X       | EATM                          | Gary Wilson                     | X       | Linda Vickers<br>Linda Kuchner |
| ASC V.P.                  | Nenagh Brown                                | X       | Health Education/Kinesiology  | Jeff Kreil                      | X       |                                |
| ASC Secretary             | Lisa Putnam                                 | X       | Health Sciences               | Delila Sankaran<br>Carol Velas  | CV      |                                |
| ASC Treasurer             | Rex Edwards                                 | X       | History/Institutions          | Rex Edwards                     | X       |                                |
| ACCESS                    | Melanie Masters                             |         | Library                       | Mary LaBarge                    | X       |                                |
| Athletics                 | Howard Davis                                |         | Life Sciences                 | Jazmir Hernandez                | X       |                                |
| Behavioral Sciences       | Dan Vieira                                  | X       | Mathematics                   | Phil Abramoff                   | X       |                                |
| Business                  | Stephanie Branca                            | X       | Music/ Dance                  | James Song<br>Alt. Nathan Bowen | NB      |                                |
| Chemistry/ Earth Sciences | Deanna Franke                               | X       | Physics/ Astronomy            | RonWallingford                  | X       |                                |
| Child Development         | Kristi Almeida                              | X       | Student Health Center         | Sharon Manakas                  | X       |                                |
| Counseling                | Chuck Brinkman                              |         | Theater Arts/ Communications  | John Loprieno                   | X       |                                |
| Computer Info Systems     | Mary Mills                                  | X       | Visual & Applied Arts         | Lydia Etman                     | X       |                                |
| Computer Sci/ CNSE        | Christine Aguilera                          | X       | Modern Languages              | Raquel Olivera                  |         |                                |
| Digital and Media Arts    | Joanna Miller<br>Alt. Svetlana<br>Kasalovic | X       | Curriculum Chair (non-voting) | Mary Rees                       | X       |                                |
| English/ ESL              | Sydney Sims                                 | X       | <i>Student Liaison</i>        | TBD                             |         |                                |

## Quick Recap:

| Topic | Discussion/Comments | Action |
|-------|---------------------|--------|
|       |                     |        |
|       |                     |        |

## 2:30 pm—Call to Order

### I. Public Comments

- a. Faculty Athletic Booster event this past weekend was fantastic.
- b. Rendezvous at the Zoo event was fabulous.
- c. Linda Vickers and Linda Kuchner (NTS) would like to remind the ASC that the Program Plan Retention Rates are high, classes are waitlisted, NTS M01 is a transferable course and serves several programs (NTS, NS, KIN). NTS M07 fits in well with the Nursing program, working with very diverse cultures. NTS M20 certifies dietary food preparers. Nutrition will be in more demand for Exercise Science model curriculum. Employment is projected to increase by 20% by 2020 in fields supported by this discipline. The faculty bring a unique experience to this program. Course offerings are being decreased to 3 sections in Spring. How can the program keep further cuts from happening?

### II. New Business

- a. Program Discontinuance (First Reading)  
Process and procedure for Programs – AP 4021, Step 4: Senate takes EVPs recommendations under consideration. There is great concern that there is the appearance that the EVP's statements in the recommendation do not represent the reality of the conversations that took place in the EVP meeting with discipline faculty. The Academic Senate invites discipline faculty to address the Senate, hoping to provide a checks-and-balance to the process.

Our role in this step of the process is to either Agree or Disagree with the EVP's recommendation. If we disagree, we must provide justification.

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Program: Drafting

The EVP's recommendation is to discontinue all degrees, certificates and courses in the Drafting program. Faculty have been preparing for this over the last two years. In the future, some courses might be able to be offered as contract education, meeting the need of the community.

CAD courses are not being moved to the Engineering program; a small part of the Engineering course will spend time on CAD, but it will not be the focus of the course. One of the courses that we teach on our campus is not offered elsewhere.

There was a recommendation that some courses be moved into Engineering; Engineering stated the courses were not needed in their program. The 3-D modeling, and the 3-D animation courses are useful in Graphics and Multimedia, is it possible for Multimedia to develop similar courses within their program. Courses can shift disciplines, but this means that the MQs will change accordingly. Some of the current Multimedia courses cover some of the necessary content already. We are not discussing a shift in courses at this time.

Discussion was had regarding this becoming a service discipline within a contract education umbrella, not as a service discipline to Engineering nor Multimedia. Engineering and Multimedia both reviewed the Drafting courses and both disciplines determined that the courses within the Drafting program are not necessary to remain as a service program. Multimedia feels that they still need time to discuss their program's curricular needs that will not be met if Drafting is discontinued.

This is a discipline that has long struggled, even under the guidance of the previous full-time faculty member. It lost its extraordinary diligent full-time faculty who really had kept it afloat. We are seeing the repercussions of a small discipline trying to survive without a full-time faculty member to keep it vital. A meeting was supposed to take place with faculty from Engineering and Multimedia based upon a decision made in the program evaluation process – individual conversations took place in regards to whether or not the Drafting courses were necessary for the other two programs; however, a meeting of all faculty and deans in these areas *together as a group* never took place. However, if the Drafting program is discontinued, courses can still *grow* in other discipline areas IF those disciplines wish to grow them.

- Course Discontinuation Process – See Minutes of November 15, 2011

It was determined that the AP 4021 is not the appropriate process for course discontinuance (Approved: Vote: 18 pro, 6 against, 2 abs). The recommendation that we make on the courses will not carry the same weight as a program discontinuation recommendation.

- Courses: Nutrition Science – Discussion

The discipline faculty desire to retain all courses.

Carol Velas requests that we retain all the courses; however, in response to the EVP's recommendation, at the very worst, please inactivate rather than discontinue the NTS M07 and NTS M20 courses be inactivated rather than discontinued. There is collaboration between CSUN and our students as part of this discipline.

The opening statement of the EVP recommendation states “there was agreement among the Recommendation Group, the discipline faculty, and the EVP on the following” -- It is clear that they do not.

NTS M20:

Coursework is not outdated; COR is up-to-date, within the last two years. Provides manager level certification. You can take this as an 8-hr Saturday course @ \$100 in the community; the college has been teaching it as a semester class, as part of a developing program. The semester course allows more hands-on in the kitchen, guest speakers, allowing for greater depth of content. It is felt that the 8-hr course is not

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enough, in the faculty's professional opinion. It is fine for people recertifying (required every 5 years), but not for brand-new entry-level certifications.  
NTS M07 was last taught one-year ago. Curriculum is current.

- Courses: Education

The recommendation from the EVP is to inactivate EDU M02 and discontinue EDU M03 and M80. The discipline faculty DO agree with the EVP's recommendation.

b. ASCCC Fall Plenary

- Changes to Disciplines List

The Senators are strongly urged to carefully review the changes listed in this report. Please provide feedback to Riley so that she can forward our comments/concerns to the State Senate. The qualifying degrees for each discipline, that list is created by discipline faculty and then voted upon by the State Academic Senate.

- Digital Media: The credentials are not strenuous enough; Graphic Design needs to be added to the list of degrees.
- Teacher Education: Request to add Master's degree in Child Development in addition to the already existing list of options. It might be too late; the request to add this can be requested after the discipline is approved this cycle.
- Health Education: Looks good as proposed
- Pharm Tech: Looks good as proposed

### III. Unfinished Business

a. Human Resources BPs & APs

- AP 7120-A Recruitment and Hiring: Managers
- AP 7120-B Recruitment and Hiring: Full-Time Faculty
- AP 7120-C Recruitment and Hiring: College President
- AP 7120-D Recruitment and Hiring: Part-Time Faculty
- AP 7120-E Recruitment and Hiring: Vice Chancellor(s) Proposed

b. Districtwide Integrated Planning Handbook Draft

c. Goal Setting for 2012-13

### IV. Approval of Minutes:

Insufficient time

### V. Officer Reports

Insufficient time

### VI. Committee Reports

Insufficient time

### VII. Under Consideration

- a. Senate By-Laws and Constitution (on-going)

### VIII. Announcements

- a. ACCJC site visit on November 13-14, 2012  
b. JRCERT to visit RadTech on November 12-13, 2012

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- c. Moorpark College Foundation and Holiday Lights are looking for volunteers to help on the day of the event and also looking for donations (homemade items, etc.).
- d. Classified Senate will be holding the Holiday Luncheon this year, but are seeking assistance with the Silent Auction. Looking for volunteers to work with Kim Hoffmans in creating baskets, as well as looking for donations that would go into the baskets.
- e. CTE Y'All Come to discuss best practices, etc. – RSVP by November 9<sup>th</sup>.