

## 2013-14 Program Plan Evaluations

PROGRAM	STATUS	EVP COMMENTS	SIGNED	RESPONSE
ACCESS & Learning Skills	Strengthen the Program	Bring in more resources to serve the students we have - currently have received an additional allocation for these purposes. Keep facility needs on planning agenda to be addressed when funds are available.	Yes	Thank you for your support. We have already begun addressing the resource issues by reducing one of our disabilities specialist's instructional load so she can assist in providing more coverage for student appointments in the office and by using some of our new allocation for more summer coverage.
Animal Science, EATM, ATZ	No Action Needed	Strong program with significant facilities needs: 1. To meet USDA standards for carnivore enclosures 2. Renovating primate enclosures 3. Renovating zoo to provide needed student support space to facilitate the learning environment.	Yes	No
Anthropology	No Action Needed	Planning agenda includes getting AA-T going and expanding anthropological linguistics. Also hoping to add courses that have been cut due to budget cut-backs.	No	No
Art	No Action Needed	Strong program - need to review technology needs especially in art history. Foster closer relations with media, etc.	Yes	No
Astronomy/Physics/Physical Science	No Action Needed	Need to ensure full-time faculty are available and need resources for equipment replacement.	Yes	No
Athletics	Strengthen the Program	Strengthen through 1. Resources: A. Gym renovation needs to be disaggregated so that projects get completed until totally done (locker rooms, training rooms, etc.) B. Football Turf C. Bring back baseball 2. Improve student success rates.	Yes	No

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Biology	No Action Needed	Planning agenda includes service agreements for equipment upkeep and need to increase lab tech hours in order to offer course diversity and summer courses.	Yes	No
Biotechnology	Strengthen the Program	Program currently has strong connection with industry, but needs to improve completers by expanding emphasis to include bioguels, medical devices. Also need to track how many students come fro a certificate or degree or those that come for a specific course update.	Yes	No
Bookstore	No Action Needed	Status quo - continue communication with faculty to better serve students.	Yes	No
Business/Acctg(CIS M16)	Strengthen the Program	Planning agenda: Marketing AS-T degree and proficiency, research number of students who have achieved or are close to achieving AS-T - Business, and become familiar with use of Burining Glass for student job ID.	Yes	No
CalWorks	Strengthen the Program	Program has made some great strides in the past year through outreach and advertising and building relationships with the counties. The planning agenda includes review of personnel needs based on growing needs of the program. It will also assist the program to become familiar with all services at the college which can serve CalWORKS students.	Yes	No
Career Transfer Center	Strengthen the Program	Strong program with a solid planning agenda: expand data collection through SARS modules, use of social media for outreach and info and continuing to expand partnerships with cohorts and faculty which allows expansion of services.	Yes	Unduplicated student count (2871). Left off one category. I agree with all.

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Chemistry	Strengthen the Program	Needs to be strengthened with resources needed to move lab environment to computers. Excellent program which is well connected with transfer institutions and aware of student need. Need to expand part-time pool and possibly look at another full-time hire. Need to look at lab tech availability for summer school.	Yes	No
Child Development / CD Ctr / Education	No Action Needed	Strong program which is adapting to changing industry needs and has built a strong reputation for program excellence. CDC operates in the black and will look at possible expansion in the future.	Yes	No
Communication Studies (Speech)	No Action Needed	Planning agenda would be to add an additional stipend for forensics; this will depend on resource availability.	Yes	No
Computer Network Sys Eng / Computer Sci	Strengthen the Program	Resources necessary for new computers. Need to revise and strengthen advisory boards. Look at which courses would be better done through community ed.	No	No
Counseling	Strengthen the Program	Given the student success initiative and the current need, it is clear that educational counseling needs to be strengthened in regards of systems, facilities, technology and personnel.	Yes	No
Criminal Justice	Strengthen the Program	Planning agenda: Replace full-time faculty, support strong part-time faculty, use burning glass to provide up-to-date information on available jobs, and research students who are close to degree completion to encourage them to apply for degree.	Yes	No
Dance	Strengthen the Program	Planning agenda would be to look at the feasibility of a certificate program preparing students to move to jobs. Continue exploring how to improve ventilation and floor maintenance and water quality for health and safety reasons.	Yes	No

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Economics	No Action Needed	Status quo with the following planning agenda: 1. Monitor the state TMC activity 2. Continue efforts with writing initiatives	Yes	No
Engineering	Strengthen the Program	Strengthen through both program growth and planning and resource allocation. Need software to stay current and ensure appropriate software is available, especially AutoCAD which can be shared w/ multimedia. Develop materials lab w/ heavy capital equipment cost and facilities needs. Possibly use Phy Sci 205. Need additional sections of Calculus (Math M25A) & Physics (Phys M20a/L) currently impacted and are prerequisite for Engineering. Continue to support efforts of vibrant, growing program.	Yes	No
English/Humanities/ESL	No Action Needed	Strong program but planning agenda would like to include Transitions Conference, Learning Communities, and would like the campus to revisit including Humanities in the curriculum. Continue to explore innovations in student success.	Yes	We request continuing campus support for Transitions, Learning Communities, and the Moorpark Review/Student Essay Anthology (Engl 47/47L).
Environmental Science	Strengthen the Program	Working with Burning Glass to look at viability of 2-yr AS CTE degree. Work with Lisa Putnam for possible computers. Look at options for Photo voltaic program - is it viable w/o Napcep certification? These programs need to be strengthened this year to remain viable	Yes	Extensive Comments...see Evaluation.
EOPS	Strengthen the Program	Continue to monitor success of students, revisit what interventions are making a difference, and making changes based on this. Check out SARS functionality as it pertains to students follow-up. Build systems to monitor student involvement in tutoring, financial aid, ACCESS, and other necessary services.	Yes	No

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Film Studies	No Action Needed	Strong program which has been kept vibrant and timely, but has need for upgrade in facility and technology	Yes	No
Film, TV & Media	No Action Needed	maintain program, connections with other programs, and build TMC when available. Excellent program connected ot the real world.	Yes	FTVM will continue to collaborate with other programs at MC and will build the TMC when available.
Financial Aid	Strengthen the Program	Planning agenda: Hire full-time employee, continue to push for document imaging, look at technology that will increase efficiency of operation and service.	Yes	No
Geography	Review for Discontinuance	Without some strenuous intervention, strengthen connections with other divisions, working with transfer institutions, completing curriculum update and As-T degree. Program needs strong advocate.	Yes	Extensive Response...see Evaluation.
Geology	Strengthen the Program	Need to hire additional adjunct faculty in order to schedule classes for AS-T and to make offerings available to evening students.	Yes	No
Graphics/Multimedia	No Action Needed	Strong program which has some innovative teaching methods that might be beneficial to other disciplines-teamwork rubrics, internal internships, team approach to online instruction improvement.	Yes	No
Health Education	No Action Needed	maintain status quo and monitor potential for TMC development in public health.	Yes	No
Health Sciences/Nursing	No Action Needed	Successfully complete recruitment for new tenure track nursing faculty.	Yes	None

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History	No Action Needed	Planning Agenda: Market the new AA-T in History ( History Club and developing a department website as possibilities), investigate student success relate, continue to hire additional part-time instructors and mentor them), explore need to hire additional full-time faculty and strategize on increasing completion of AA-T in History.	Yes	In receiving feedback from discipline faculty, we acknowledge and accept the comments and plans for improvement as cited by the EVP
Information Technology	Strengthen the Program	Continue implementation of Net Help Desk with help from NHD. Determine efficiency of staffing. Continue implementation of Lync phone system. Monitor the TracDat feedback loop.	No	No
Institutional Research	No Action Needed	Review staffing and workload, need to complete student equity plan.	Yes	Staffing and workload has truly become an issue; timely turn-around of requests is becoming problematic.
Instructional Technology	No Action Needed	Status quo, with planning for professional development and continues support for new software and technology.	Yes	No
Journalism	No Action Needed	Program has been greatly strengthened with new AA-T and capability of a large dedicated lab. Recruitment for new cohort is now being done along with information sessions. Involved with Burning Glass project to get labor market info and alignment with market.	Yes	No
Kinesiology	Strengthen the Program	Resources - Appropriate # of sections & evening access needs to be provided. Planning agenda - Monitor development of Kinesiology TMC aligned with Health Sciences. Student Success- Identify students who declared major early and create clean path and support to increase degree completion.	Yes	No

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Library	No Action Needed	Strong program with an ambitious planning agenda including continuous currency of technology, managing the current databases, and continuing to reach out to the faculty to bring library resources to their classrooms.	Yes	Extensive Comments...see Evaluation.
M&O: Custodial	Strengthen the Program	Strong program which needs to be strengthened by continuing to improve equipment, continue movement in green cleaning, and increasing staff when possible.	Yes	No
M&O: Facilities	Strengthen the Program	In order to maintain the quality facilities and meet the needs of a changing college, staffing needs must be addressed. Ongoing prioritization will ensure that facilities continue to support changing instructional needs. Strong leadership and management in facilities has given MC a vibrant physical environment.	Yes	No
M&O: Grounds	Strengthen the Program	Grounds is a very effective program which has created a beautiful, well maintained environment, but which could benefit from additional staff. The management of this program has been excellent and resulted in a commendation from WASC during a recent visit.	Yes	No
M&O: Maintenance	Strengthen the Program	These operations are functioning with a lean staff - would especially benefit from a warehouse operator and an additional electrician.	Yes	No
M&O: Operations	Strengthen the Program	These operations are functioning with a lean staff - would especially benefit from a warehouse operator and an additional electrician.	Yes	No
Mathematics	No Action Needed	Status quo, but continue on the path you are on - a model program for collaboration and innovation.	yes	Although success reate and retention reate are not exceptional, they are well in line with state averages for math.

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Matriculation	Strengthen the Program	An ongoing planning agenda is to clarify that matriculation planning ultimately resides with the Office of Student Learning. Matriculation workgroup will continue to monitor and facilitate the operations of the matriculation program. The Matriculation workgroup will also monitor and facilitate the implementation of the student success legislation (SB1456).	Yes	No
Music	Strengthen the Program	Strong program but interested in expanding music technology program and certificate. This would require packaging of curriculum, use of advisory committee, and possible addition of new courses.	Yes	No
Nursing (see health sciences)				
Outreach & Admissions	No Action Needed	Strong programs that need attention to ensure that they are responsive to the current needs. With international students the college needs to decide whether this is a program to maintain at current rate or to grow.	Yes	No
Performing Arts Center	No Action Needed	Subject to resource availability and program planning - strong program	Yes	We will continue to look for ways and opportunities for students to be involved in all manner of productions in, and other aspects of, the PAC. We will also continue working towards a PAC that functions as efficiently as possible and with longevity and sustainability in mind, both within internal structure and policy as well as with equipment, resources, and operation.
Philosophy	No Action Needed	Maintain status quo with the following planning agenda: 1. A view toward additional full-time instructors and continue vitality of the program 2. Revisit course offerings to align with main transfer institutions 2. Monitor need for a TMC 4. Continue work on course SLO Assessment	Yes	No



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Photography	No Action Needed	Strong program with need to assess facilities and build strong partnerships with the profession.	Yes	Would like to add that we continue to enjoy strong support from alumni in the form of fundraising for photography student scholarships.
Political Science	No Action Needed	Status quo with the following planning agenda: 1. Explore demand of majors at SCUN and other transfer institutions 2. Expand marketing and outreach to high schools 3. Work with counselors to identify students who have taken a number of courses on AA-T Political Science	Yes	No
Psychology	No Action Needed	Given the large number of declared majors, the number of classes, and the success of the students, Psychology would benefit from additional full-time faculty. Will continue to develop the internal teaching conference and explore expanding the involvement of other disciplines.	Yes	No
Radiologic Technology	No Action Needed	Continued work on Nuclear Medicine and planning agenda includes strategies for success with summer portion of program. Also looking to expand collaboration with adult school technician programs.	Yes	No
Registration & Records	Strengthen the Program	Program is strong but has some definite needs. One is to look carefully at staffing and the need for additional people and training. Also need to expand DegreeWorks possibilities, address pin number reset issue, and move to an automated transcript process.	Yes	No
Scholarship	Strengthen the Program	Strengthen program through planning agenda including software to computerize application (Scholarship Manager by Next Generation) and response. Look to expand scholarship funds working with the foundation.	Yes	No

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Sociology	No Action Needed	continue marketing AA-T Sociology degree and maintain high profile in college community. Keep up the good work!	Yes	No
Student Activities	No Action Needed	Maintain program's viability by supporting director and encouraging faculty to advise clubs.	Yes	No
Student Business Office / Fiscal Services	Strengthen the Program	Planning agenda relates to new 3rd party billing and need for training, need district to provide this, and also review staffing needs. Continue streamlining and focus on customer service.	Yes	No
Student Health Center	No Action Needed	Excellent program which is meeting the needs of students and moving forward in a number of ways to better reach students. Mental health service is to be commended for meeting the expanding needs on campus.	Yes	No
Teaching & Learning Center/COL	No Action Needed	Strong, stable program which is looking to expand into other disciplines and continue assessment of effectiveness of services.	Yes	No
Theatre Arts	No Action Needed	Continue with cooperative ventures with other programs; build on current success.	Yes	No
World Languages	Strengthen the Program	Strong program which has been cut over the past 5 yrs. The program has a strong planning agenda to address growing and strengthening the program. For example, heritage speakers need an assessment which will place them in the appropriate class, a revisiting of the 40 cap especially in beginning language classes, and a recognition of the value of learning languages in a global society.	Yes	No