

Moorpark College Academic Senate Council Minutes

Tuesday, August 20, 2013, 2:30 – 4:00pm in Admin 138

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	Wade Bradford
ASC Pres	Mary Rees	X	Health Education/Kinesiology	Jeff Kreil	X	
ASC V.P.	Nenagh Brown	X	Health Sciences	Carol Velas		
ASC Secretary	Nathan Bowen	X	History/Institutions	Hugo Hernandez	X	
ASC Treasurer	Mary Mills	X	Library	Mary LaBarge	X	
ACCESS	Melanie Masters	X	Life Sciences	Jazmir Hernandez	X	
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Dan Vieira	X	Music/ Dance	James Song	X	
Business	Stephanie Branca / Reet Sumal	RS	Nursing	Jamee Maxey		
Chemistry/ Earth Sciences	Rob Keil / Deanna Franke	DF	Engineering/Physics/ Astronomy	Ron Wallingford	X	
Child Development	Kristi Almeida		Student Health Center	Sharon Manakas	X	
Counseling	Traci Allen	X	Theater Arts/ Communications	John Loprieno		
Computer Sci/ CNSE	Vish Viswanath	X	Visual & Applied Arts	Lydia Etman	X	
Digital and Media Arts	Joanna Miller Alt. Svetlana Kasalovic	JM	Modern Languages	Raquel Olivera		
English/ ESL	Sydney Sims	X	Curriculum Chair (non-voting)			
EATM	Gary Wilson	X	Student Liaison			

2:30 pm—Call to Order

I) Public Comments (Those wishing to make public comments must be in attendance before 2:30pm)

Ron Wallingford congratulates Sydney Sims and Mary Rees for their respective new distinctions.

II) Approval of Minutes

- May 14, 2013 – approved unanimously with two abstentions (Jazmir, Phil)
- May 21, 2013 –approved unanimously with three abstentions (Phil, Nenagh, Gary)

III) Reports

- Committees
 - CurCom, Tech, Fac Dev, Facilities, Fiscal and EdCAP
- Officer Reports
 - Treasurer, Secretary, Vice President
 - Suggestion: small descriptions of documents presented with upcoming agendas to make information clearer and increase efficiency. Feedback was positive. Nathan Bowen and Mary Rees will tend to this.
 - Great Teachers seminar – we sent no one to this seminar this past summer. This occurred due to overlap with summer term. We should advertise this earlier.
 - Year-end luncheon. 185 attendees. For the last four years the numbers have increased. 93 classified guests. Faculty volunteered to pay for classified staff to come. Many thanks to all who helped and supported this event. Are we going to invite classified every year?

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

“Academic and Professional matters” means the following policy development and implementation matters:

- Curriculum, including establishing prerequisites
- Degree & Certificate Requirements
- Grading Policies
- Educational Program Development
- Standards & Policies regarding Student Preparation and Success
- College governance structures, as related to faculty roles
- Faculty roles and involvement in accreditation process
- Policies for faculty professional development activities
- Processes for program review
- Processes for institutional planning and budget development
- Other academic and professional matters as mutually agreed upon.

- ii) President – Introductions.

IV) New Business

- a) State of the state, district, college
 - i) Student Success Task Force – [background:] This was established in 2008-09. In 2011-12, money was given based on a best-practices commission; outcome: students will do better with an orientation; goals/area of focus; basic skills concentration early on, etc. There must be an online orientation, which we're developing. Student Equity Group convened last year to define how to help students succeed in 'at-risk' areas. We looked at EOPS & Athletics (intrusive counseling, etc.). Money will be attached to professional development, likely matching money. This is causing a degree of nervousness as incentives for receiving funding change.
 - ii) TMCs (Transfer Model Curriculum) – We are the top in the state for completing TMC patterns. CSUN sent out word that it will only be receiving Spring 14 transfers via TMC-based completers. This is a process, but we are on the ball.
 - iii) Money (state level) – Prop 30 money is allocated to particular 'pots'. There is a chance that some of it would be pulled back. There is a wide discrepancy over how much is available to community colleges according to different parties.
 - iv) District / College - We promised the District to have more students, but we have fewer students than anticipated. Rumor: 2000 fewer students (head count) than anticipated. Class cancellations abound... Why? Economy doing better; repeatability; TMCs are successful; the 90+ credit students are moving on; BOG waiver; stigma that Moorpark is not in growth mode among high schools; basic skills classes have been pulled. We need to start chasing FTES and grow, and begin thinking of solutions. [We'd like more faculty involvement in enrollment management.]
 - v) Interim President has been selected; Interim Vice Chancellor of Business and Interim Vice Chancellor of HR have been selected. Permanent hires will be announced shortly. Our discussion and suggested process for Interim President selection BP-7120 was not approved.
 - vi) Four new spring hires underway; Julie Campbell will be Institutional Researcher.
- b) Election of Faculty Co-Chairs of Participatory Governance Committees
 - i) EdCap: Lee Ballestero
 - ii) Curriculum: Jerry Mansfield (committee voted him as acting Co-Chair)
 - iii) Margaret Tennant: Fac Dev
 - iv) Martin Chetlan: Fac/TechCap
 - (1) MOTION: approve all four, with thanks for their service. Approved unanimously.
- c) Appointment of membership of Participatory Governance Committees
 - i) We will request of each committee to provide a list of attendees, and we will appoint afterward. These are supposed to be elected positions in Spring Semester (not to be filled at division meetings during mandatory prof. dev. day). We'll continue what we're doing, but will remind people Spring Semester to vote then.
- d) Sabbatical document review
 - i) Nenagh Brown: publicly thanks Melanie Masters, Sydney Sims, and Rex Edwards for their work in originally creating the Sabbatical document a year ago. As we are waiting for an agreement for the new AFT contract, our document must react to the new contract. We will adjust when that occurs, but since we must move forward now, we are able to act under the previous contract's language and wish to update our current document.
 - ii) Suggested areas for review:
 - (1) Both co-chairs would not vote, except in case of tie (p. 5).
 - (2) New criteria for rubrics – some items are in contract, others not; ensure feasibility; faculty who have served sabbaticals could assist in final reports for those completing their sabbaticals.
 - (3) Whether to omit final reports from the technical review group.
- e) Academic Senate goals for the year – (saving for next meeting)

V) Unfinished Business

- a) Organization chart & committee structures
 - i) EdCap: gap analysis would be an additional task.
 - ii) Curriculum:
 - (1) CORs – there's an addendum for Distance Ed. Proposal to create a workgroup to assist with Distance Ed. and help ensure we're doing what accreditors and government is looking for.
 - (2) Five-year cycle for General Ed Outcomes (GEOs). A workgroup could be established to help fill in the gaps. Technical experts might visit and provide information, etc. to help us complete these in a timely fashion.
- b) Senate By-Laws and Constitution (saving for next meeting)

- c) District Master Plan review
 - i) This document has been modified slightly by the board over the summer.
 - ii) August 28th at 2pm – Jane Harmon will visit to present this document at Moorpark.
 - iii) We have a chance to modify this document. We can put in writing a suggestion. We can present it to Jane when she comes. We can have Mary Rees forward this on to Jane.
 - iv) For review (these will be forwarded promptly):
 - (1) In ‘Planning assumptions’ (p. 6), there is no acknowledgement that colleges are *unique* and have different strengths;
 - (2) there is no explanation of the function of the district (Mary R. suggests that the District’s role is to provide educational support to colleges, not other way around)
 - (3) Goal 3 - Respect traditional pedagogy - How will MOOCs fit into college system? Perhaps we can include language that we don’t all need to hop on MOOC bandwagon, that existing methods also work fine. Also, ‘Remain competitive’ is defensive; perhaps we need to change language on this.
 - (4) Goal 2, #4: include language with learning disability (LD) assessment.
 - (5) Are these school assumptions or market assumptions? Clarify.
 - v) This will be on the September 10th BOT meeting; we meet just before that.
- d) Midterm Accreditation Report review
 - i) Are we comfortable with what is being sent out?
 - ii) Going to BOT September 10th meeting.
 - iii) Came from District late last night (i.e. still ongoing)
 - iv) For Moorpark College, we had four recommendations;
 - (1) concern about the President’s Council implementation;
- e) MC participatory governance committee membership (update)

VI) Consent Calendar

VII) Announcements