**Moorpark College Academic Senate Council Minutes (DRAFT)**

Tuesday, **October 15, 2013**, 2:30 – 4:00pm in Admin 138

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| STANDING MEMBERS | | | | | | Guests |
| POSITION | NAME | PRESENT | POSITION | NAME | PRESENT | Rex Edwards (AFT Rep) |
| **ASC Pres** | Mary Rees | X | EATM | Gary Wilson |  |
| **ASC V.P.** | Nenagh Brown | X | Health Education/Kinesiology | Jeff Kreil | X |
| **ASC Secretary** | Nathan Bowen | X | Health Sciences | Jamee Maxey  Alt. Dalila Sankaran |  |
| **ASC Treasurer** | Mary Mills | X | Library | Mary LaBarge | X |
| ACCESS | Melanie Masters |  | Life Sciences | Jazmir Hernandez |  |
| Athletics | Howard Davis | X | Mathematics | Phil Abramoff | X |
| Behavioral Sciences | Dan Vieira | X | Music/Dance | James Song |  |
| Business | Reet Sumal | X | Physics/Astronomy/Engineering | Ron Wallingford |  |
| Chemistry/Earth Sciences | Deanna Franke | X | Social Sciences | Hugo Hernandez | X |
| Child Development | Kristi Almeida |  | Student Health Center | Sharon Manakas |  |
| Comm Studies/Theater Arts/FTVM | John Loprieno |  | Visual & Applied Arts/Media Arts | Lydia Etman  Alt. Joanna Miller | LE |
| Computer Sci/CNSE/CIS | Vish Viswanath | X | World Languages | Raquel Olivera | X |
| Counseling | Traci Allen | X | Curriculum Chair (non-voting) | Jerry Mansfield |  |
| English/ ESL | Sydney Sims | X | *Student Liaison* | Andrew Brown / Aaron Nosco | AB, MK |

**Quick Recap**

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| **Topic** | **Discussion/Comments** | **Action** |
| AP 5055 | Priority registration. No qualms with policy, but document needed to be clarified. | Approved unanimously with minor typographical changes |
| AP 5210 | No major discussion. | Approved unanimously |
| Sabbatical | Deadline for application is November 1st at noon. Sabbatical Technical Review Group meets this week. |  |
| Hiring Committees/Faculty Prioritization | Prop 30’s passing has been giving false hopes about increased ability for more new hires. November 12th we’ll meet for faculty prioritization. |  |
| Academic Senate Goals 2013-14 | We briefly reviewed this document, with the intention to continue receiving council input next meeting. |  |

**2:30 pm—Call to Order**

1. **Public Comments** (Those wishing to make public comments must be in attendance before 2:30pm)

Extreme Raider Challenge (9am-4pm, Saturday November 23rd)

1. **Study Session** Facilities & Tech CAP timeline for Facilities and Technology Master Plan – rescheduled for October 29th.
2. **Approval of Minutes**
   1. September 17, 2013 – approved unanimously
   2. October 1st, 2013 – approved unanimously
3. **Reports**
   1. Committees
      1. CurCom, Fac/Tech, Professional Development, Fiscal and EdCAP
         1. No report.
   2. Officer Reports
      1. Treasurer
         1. Although the deadline to have autopay deductions taken out of ASC member paychecks, checks can still be sent to Mary Mills.
         2. November and December is when we will need to discuss scholarships.
            1. Request to Mary: please provide information on past scholarship allocations.
      2. Secretary
      3. Vice President
         1. Sabbatical
            1. The AFT contract will not be approved in time for us to adjust the Sabbatical process for this semester. Changes will be made for the coming semester.
            2. Sabbatical Review Committee will be meeting this week.
            3. The final date for application submission is November 1st.

Comment: is there a way to adjust the lead-time so that one can make plans closer to the time of appointment? Answer: timing is an AFT matter, and the Sabbatical guidelines are followed according to the contract.

* + - 1. Classified Holiday Luncheon
         1. Concern: this luncheon is not really within the ‘10+1’ framework. Would it be better to have this luncheon run through the Dean’s Council? Or some other organization?

ASC Feedback: this is part of the +1;

* + - * 1. Academic Senate representatives will contact their disciplines regarding donating a basket for the luncheon.
        2. Baskets should be delivered Thursday before the luncheon.
      1. Workgroup on Senate Constitution and Bylaws
         1. Yes, they do need updating. Mostly, the workgroup sees opportunities for additions:

Nowhere is the 10+1 laid out.

The section of Title V outlining the need for senate’s existence is absent, and needs be included. This defines ‘mutually agreed,’ etc.

* + - * 1. It is felt that many items are worth discussing in council.
        2. Proposal: go over each section throughout the year bit by bit. Each bit can be approved as a self-contained section.
        3. Proposal: for each section, a small group of council members could work in tandem with the workgroup to prep the sections. These small groups could change depending on the section. Call for interested ASC members to help with section reviews.
        4. We are meeting this coming Tuesday. We will agendize the Senate Constitution and Bylaws in ASC going forward.
    1. President
       1. TAG forms and transfers
          1. Reminders for deadlines that come from faculty are just critical. Thanks to faculty who encouraged students to do this. 360+ students filled out their forms.
       2. Student Clubs
          1. Faculty can play a critical role in encouraging and supporting students through involvement in student clubs.
          2. Student IDs help support student clubs. Faculty can help inform students on their value and encourage the District to place IDs on a prominent part of the registration form.
       3. District Decision Making Document
          1. Will be on the next agenda for review and approval. This is a large document so Mary will provide a note that will highlight the major changes.
       4. Hiring Committees
          1. It’s time to set a date for faculty prioritization. Suggestion: Tuesday, November 12th (not a standard ASC meeting day).
          2. Timeline: list of requests for hiring should come this week. All information would need to be received by November 1st. CCCR will be the location.
          3. We don’t know the official number that will be hired. This year is based on false expectations that Prop 30 will create a windfall for more spots for new hires. It’s going to be likely between 3-5.
          4. Hiring Committee of Vice Chancellor of budget is underway. 1st and 3rd Tuesday of November.
       5. Y’all Come forthcoming, to continue the Fall Fling work on Strategic Plan and action items.
       6. We are applying for a STEM Grant.
       7. SFCC might be coming off probation. This is good news for the community college system.

1. **Unfinished Business**
   1. Academic Senate goals for 2013-14 (handout)
      1. The goals were reviewed. We will look at this and make some refinements for the next meeting (included in minutes)
   2. MoU with LaVerne
      1. Tabled for next meeting. We are waiting for data and have yet to receive it.
2. **New Business**
   1. BP/APs - AP 5055, AP 4102, AP 5210 (handouts)
      1. AP 5055 – approved unanimously with minor typographical changes
      2. AP 5210 – approved unanimously
      3. AP 4102 – (1st reading) please notify your departments of the changes. The BOT did not have Title V requirements listed in this AP. Now we are including them.
   2. Fac/Tech CAP Membership – moved to next meeting.
3. **Future Topics**
   1. Community Service
   2. Facilities Master Plan
   3. Tech Master Plan
4. **Announcements**
   1. Earthquake Drill on October 17th
   2. EATM Groundbreaking, October 23