**BY-LAWS**

ARTICLE III – MEETINGS

If a general meeting of the Academic Senate is called according to the constitution, article V,

section C, it shall be

planned through consultation on probable class scheduling, other events, etc. for maximum opportunity

for attendance by all members.

The Academic Senate Council shall meet at least once a month during the regular academic

 year.

In accordance with *The Brown Act* members of the Academic Senate as well as members of

the public may attend Academic Senate general and Council meetings. Such persons

shall be invited to address a meeting before the start of business, under Public Comments.

However, such persons

 may not actively participate in the meeting itself unless requested to do so by

the chairperson of the meeting.

A quorum for general meetings of the Academic Senate shall be at least one-third of

the membership; and for the Academic Senate Council, a simple majority. In case of a vacancy in a representative position the Council

quorum shall be considered reduced by one until such vacancy is filled.