**Moorpark College Academic Senate Council Minutes (DRAFT)**

Tuesday, **November 19, 2013**, 2:30 – 4:00pm in Admin 138

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| STANDING MEMBERS | | | | | | Guests |
| POSITION | NAME | PRESENT | POSITION | NAME | PRESENT | Rex Edwards, AFT Rep  Julius Sokenu (CTE) |
| **ASC Pres** | Mary Rees |  | EATM | Gary Wilson | X |
| **ASC V.P.** | Nenagh Brown | X | Health Education/Kinesiology | Jeff Kreil | X |
| **ASC Secretary** | Nathan Bowen | X | Health Sciences | Jamee Maxey  Alt. Dalila Sankaran |  |
| **ASC Treasurer** | Mary Mills | X | Library | Mary LaBarge | X |
| ACCESS | Melanie Masters | X | Life Sciences | Jazmir Hernandez |  |
| Athletics | Howard Davis | X | Mathematics | Phil Abramoff | X |
| Behavioral Sciences | Dan Vieira |  | Music/Dance | James Song |  |
| Business | Reet Sumal | X | Physics/Astronomy/Engineering | Ron Wallingford | X |
| Chemistry/Earth Sciences | Deanna Franke | X | Social Sciences | Hugo Hernandez | X |
| Child Development | Kristi Almeida |  | Student Health Center | Sharon Manakas | X |
| Comm Studies/Theater Arts/FTVM | John Loprieno | X | Visual & Applied Arts/Media Arts | Lydia Etman  Alt. Joanna Miller | LE/JM |
| Computer Sci/CNSE/CIS | Vish Viswanath | X | World Languages | Raquel Olivera | X |
| Counseling | Traci Allen | X | Curriculum Chair (non-voting) | Jerry Mansfield |  |
| English/ ESL | Sydney Sims | X | *Student Liaison* | Andrew Brown / Melvin Kim | MK |

**Quick Recap**

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| **Topic** | **Discussion/Comments** | **Action** |
| CTE Programs | Explanation of CTE Programs by Julius Sokenu |  |
| AP 4102 | Our wording change: “*It is recommended that* college representatives should be no more than 20% of the committee membership.” | Passed with one nay vote |

**2:30 pm—Call to Order**

1. **Public Comments** (Those wishing to make public comments must be in attendance before 2:30pm)
   1. Extreme Raider Challenge obstacle course will be held 9am-2pm Saturday, November 23rd
      1. There will be 90+ competitors
      2. Half the funds will go to at-risk youth programs
      3. We can take a few more faculty on as competitors

1. **Study Session** Julius Sokenu on CTE Programs and AP 4102
   1. Julius Sokenu serves on a CTE consortium of 8 colleges, which are part of a statewide council. Julius represents region 6.
   2. AP 4102 had not been visited since 2009.
   3. Handout: Advisory Committee Guidelines
      1. Put together by Butte College
      2. Explains purpose of Advisory Committee, how to form one, etc.
      3. Perkins loans require advisory committees in the corresponding service of the program.
   4. AP 4102 review
      1. State’s position is that advisory committees should consist of about 5-12 people. It is *recommended* that 20% of the committee should be from the college. It is not a mandate.
      2. A faculty member can ‘double dip’ by serving as an industry worker instead of as a program rep, but this is not ideal. Roles can be assigned individuals. Voting and non-voting members can also be allocated accordingly.
      3. When programs are imbalanced, it sends an alarm to the Chancellors office. They can request a report of minutes at any time, and this data can influence Perkins loan allocations.
      4. The purpose is to create a varied committee to benefit the program, and to be authentic.
      5. Concern: we have focused on the ‘20% rule’ because of concern about non-compliance.
      6. Suggestion: Can we change the wording of AP 4102 to state more explicitly that this is a recommendation?
      7. Concern: What is the stance online presence for meetings? Must we have face-to-face interaction as opposed to online? Answer: this is not prohibited, but in-person is really the goal.
   5. Program vitality and institutional planning
      1. Curriculum review occurs on a five-year cycle
      2. Program review occurs for CTE programs every two years
      3. Annual program planning
      4. As a goal, we should be looking to integrate these cycles in a way where these different vantage points interact well.
2. **Approval of Minutes**
   1. **November 5th, 2013 – approved unanimously**
3. **Reports**
   1. Committees
      1. CurCom, Fac/Tech, Prof Dev, Fiscal and EdCAP
   2. Officer Reports
      1. Treasurer: End of November will be when the ASC deductions are taken out.
      2. Secretary: No report.
      3. Vice President:
         1. Sabbatical: Applications have been received and reviewed.
         2. The Sabbatical Technical Review Group has proven to be a successful vetting option for sabbatical applications. Please get the word out for interested faculty to use this resource.
         3. Holiday baskets: December 5th is the time for providing baskets for auction. Raquel O. and Nenagh B. have spare baskets for interested parties to fill. Themed baskets are recommended. Price range: $10-$80 were the auction prices.
      4. President:
         1. see handout.
      5. Report back on faculty prioritization
      6. Report back from Academic Senate Plenary (Hugo Hernandez)
         1. Reps from all 112 community colleges were invited to attend.
         2. ACCJC presented new standards for accreditation
            1. there was a lack of clarity about what feedback was being solicited
         3. Vice Chancellor of Technology from Chancellor’s Office
            1. Student Success Scorecard

basic data was presented

* + - * 1. Salary Surfer – Employment Development Depart (EDD) – students can find meaningful data about careers based on their current situations.

1. **Unfinished Business**
   1. **AP 4102 – passed with 1 nay vote**
   2. MoU with LaVerne – still held over.
2. **New Business**
   1. Constitution and By-laws workgroup report 1
   2. ASC Scholarships
   3. Possible “college hour”
3. **Future Topics**
   1. Community Service
4. **Announcements**
   1. Y’all Come – November 21st (Facilities)