

Moorpark College Academic Senate Council Minutes

Tuesday, February 4, 2014, 2:30 – 4:00pm in Admin 138

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	
ASC Pres	Mary Rees	X	EATM	Gary Wilson	X	
ASC V.P.	Nenagh Brown	X	Health Education/Kinesiology	Jeff Kreil	X	
ASC Secretary	Nathan Bowen	X	Health Sciences	Jamee Maxey Alt. Dalila Sankaran		
ASC Treasurer	Mary Mills	X	Library	Mary LaBarge	X	
ACCESS	Melanie Masters	X	Life Sciences	Jazmir Hernandez	X	
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Dan Vieira	X	Music/Dance	James Song		
Business	Reet Sumal	X	Physics/Astronomy/Engineering	Ron Wallingford	X	
Chemistry/Earth Sciences	Deanna Franke	X	Social Sciences	Hugo Hernandez		
Child Development	Kristi Almeida		Student Health Center	Sharon Manakas	X	
Comm Studies/Theater Arts/FTVM	John Loprieno	X	Visual & Applied Arts/Media Arts	Lydia Etman Alt. Joanna Miller		
Computer Sci/CNSE/CIS	Vish Viswanath	X	World Languages	Raquel Olivera		
Counseling	Traci Allen		Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>	Andrew Brown / Melvin Kim		

Quick Recap

Topic	Discussion/Comments	Action
Moorpark College / CSU Channel Islands partnership	Moorpark College has formally agreed to cooperate with CSUCI on a grant. We are also soliciting Moorpark faculty to interface with CSUCI faculty on a joint project April 11.	Please get the word out to your departments to find interested faculty.
15.5-week semester	This is a topic for discussion at both Oxnard and Ventura Colleges.	Solicit feedback from your departments and divisions.
Moorpark College Decision Making Document	Distance Ed Committee, SLO Committee, are a few newly proposed areas in this document. Please review and provide input.	Please review the key changes, and provide feedback.
Distinguished Faculty Chair Award	Revisiting the nature of this award, its title, etc. Motion to remove the ‘Chair’ from the award title was tabled for now. Question about whether recipients can choose type of award. Motion passed to approve Senate’s current procedures for the DFC Award.	Previous recipients will be asked about the proposal to remove ‘chair’ from award title.
Constitution and By-laws workgroup report 2	Tabled	
Enrollment Management Plan	Presented to Senate	Please review and be ready to provide feedback.
AP/BP 4225, 4227, 5500, 5520, 5530	These were all introduced in this meeting as a first reading. 4225/4227 were second readings, but we tabled them to next meeting because we had different versions.	Please review and be ready to provide feedback next meeting.

2:30 pm—Call to Order

I) Public Comments (Those wishing to make public comments must be in attendance before 2:30pm)

TheBestSchools.org has ranked Moorpark College 35th in the nation (4th in the state).
Baseball and Cross-Country are back! We are thrilled. This is a great thing for students.

II) Approval of Minutes

- a) January 21, 2014 – approved unanimously

III) Reports

- a) Committees
 - i) CurCom, Fac/Tech, Prof Dev, Fiscal and EdCAP
- b) Officer Reports
 - i) Treasurer
 - (1) Five nominations have been submitted so far, with April 7th as the nomination deadline. Students have until April 11th to turn in their application packets.
 - (2) Two suggestions on caterers have been received so far. Suggestions are still welcome, both for theme and for catering.
 - ii) Secretary (no report)
 - iii) Vice President
 - (1) Moorpark College has formally agreed to cooperate actively with CSU Channel Islands to increase the success of our transfer students.
 - (a) The first joint project is a meeting at Moorpark where faculty from both institutions will be encouraged to come together by discipline to discuss transfer success, proposed for Friday, April 11.
 - (b) By March, after Flex week, we will have an agenda for this event. Please get the word out to your departments to find interested faculty.
 - (c) CSUCI is also interested in applying for a cooperative grant with Moorpark College, under Title V funds for Hispanic Serving Institutions, as we are their #1 feeder for transfers.
 - (d) For this purpose Moorpark e needs to come up with our top ideas that would increase transfer, faculty development, institutional research, and interdisciplinary courses are all topics for discussion.
 - (e) Lead deans are Inajane Nicklas and Amanuel Gebru, with lead faculty Beth Gillis-Smith and Nenagh Brown.
 - iv) President
 - (1) 15.5-week semester is a topic for discussion at both Oxnard and Ventura Colleges.
 - (a) It would make it possible to have an intersession (possibly a winter intersession) to be able to adjust for FTES needs.
 - (b) This scheduling would change length and times of classes.
 - (c) Few schools in our area have 18-week semesters.
 - (d) Question: how would late start classes be affected?
 - (2) Enrollment management
 - (a) We're going to be expected to think about strategic growth in order to have 3% growth each year. This includes building majors, adding new course offerings, etc.
 - (i) Rationale: to grow the economy, education is tied toward a more vital workforce, so money is being tied to this.
 - (b) This semester Moorpark College did not make our FTES goals, but the District did.
 - (c) International students
 - (i) By the end of April, an International Student Task Force will make a recommendation to the Chancellor regarding district international student policy. Oxnard does not currently have eligibility to admit international students.
 - 1. This will likely trigger a need to rework the allocation model.
 - 2. Growth in international students will affect (positively) our growth targets.
 - (d) Emergency Preparedness Committee
 - (i) The Senate formally urged the Emergency Preparedness Committee to move forward with the adoption of a comprehensive emergency preparedness plan for the college. Sharon Manakas and Howard Davis are serving on this committee.

IV) Unfinished Business

- a) College hour
 - i) Right now with the need for FTES targets to be met, it is tricky to carve out a time for college hour.
 - ii) 3pm Thursday or Friday morning was a suggestion by Pres. Luskin.
 - iii) LACCC does a college hour, but full-time faculty has this hour, with adjuncts teaching during this time.
- b) Moorpark College Decision Making Document
 - i) Please review the key changes, and provide feedback.
- c) Distinguished Faculty Chair Award procedures
 - i) **Motion to approve Senate's procedures for DFC Award***
 - (1) Discussion:
 - (a) Title of the award
 - (i) **Motion: proposal to eliminate 'chair' from the award title to 'Distinguished Faculty Award' – tabled**
 - (ii) This motion and proposal is tabled for now in order to allow previous recipients to provide feedback on the title of the award, and so we can proceed with the award proposals.
 - (2) ***Unanimous vote to approve Senate's procedures for DFC Award. Call for nominations will go out next week.**
 - ii) Do recipients get a choice of type of award (chair or no chair?).
 - (1) Discussion tabled to next meeting.
- d) Constitution and By-laws workgroup report 2
 - i) Suggestion: please remind us to look at this
- e) MoU with LaVerne – tabled.

- f) Emeritus

V) New Business

- a) BP/AP 4225 – Course Repetition
 - i) AP 4225 – Questions were raised regarding the section about students with disabilities.
- b) BP/AP 4227 – Repeatable Courses
- c) BP/ AP 5500 – Standards of Conduct
 - i) Suggestion: replace “The Chancellor shall establish procedures...” with “Chancellor, in consultation with academic senates,”
 - (1) For legal reasons, this is not necessarily advantageous for faculty to have a part in this process. These situations are deliberately handled *not* by faculty.
- d) BP/ AP 5520 – Student Discipline Procedure
- e) BP/AP 5530 – Student Rights and Grievances
- f) Enrollment Management Plan 2013-2016

VI) Future Topics

- a) Professional Development
- b) Community Service / Adult Ed

VII) Announcements

- a) Self-Assigned Flex Week – February 18-21
- b) February 20 is College Service Day
- c) February 20 – Part-Time Faculty Information Session 4-5:30
- d) February 24 @2:30 – Y’All Come – Planning and Budget
- e) May 15th Year-end Luncheon